

**2.9** The institution, through ownership or formal arrangements or agreements, provides and supports student and faculty access and user privileges to adequate library collections and services and to other learning/information resources consistent with the degrees offered. Collections, resources, and services are sufficient to support all its educational, research, and public service programs. **(Learning Resources and Services)**

**Compliance Status:** Compliance

The College of Coastal Georgia, through ownership or formal arrangements or agreements, provides and supports student and faculty access and user privileges to adequate library collections and services consistent with the degrees offered. The Clara Gould Memorial Library in Brunswick is part of the College's "Information Commons" which also includes the Learning Center and the TRiO Student Support Services Program. The Information Commons provides students and faculty with resources for conducting research, delivering instruction and improving learning.

### General Library Resources

The College's [library collections](#) consist of 51,015 books, 155 journal subscriptions, and 38,977 microfilm titles, as well as access to a vast collection of electronic resources, including 59,293 e-books through NetLibrary and [30,317 journal titles](#) in electronic format.

The libraries at the College are located on the Brunswick and Camden campuses. There are 51 desktop computers available for use at the Brunswick library and there are 28 computer stations available at the Camden Center library. The libraries provide seating and study space for 115 users. Electronic resources available include the electronic books from *netLibrary*, with major databases including *Ebsco Academic Search Premier*, *ProQuest Research Library*, and *LexisNexis*. The [library's website](#) integrates the library online catalog, databases, websites, and resources lists for various subject areas taught at the College.

Appropriate equipment and support services are provided in the libraries, including laser printing, color printing, photocopying, and equipment for viewing both DVD and VHS materials. Each computer in the library has both full access to electronic resources and the Microsoft Office suite of products.

Regular library operating hours for Fall and Spring Semesters are 8:00 a.m. to 10:00 p.m. Monday-Thursday, 8:00 a.m. to 5:00 p.m. on Friday, and 1:00 p.m. to 9:00 p.m. on Sunday. In summer, regular hours are kept for community users and summer session students. During all operating hours, a member of the professional staff is on duty to provide assistance. With recent budget reductions, the Clara Gould Memorial Library has been closed on Saturdays since Fall Semester 2009. However, as the College moves from being a commuter to a residential campus, it is anticipated that the library will be open every Saturday beginning in Fall Semester 2011.

### Access to Other Libraries and Electronic Resources

The library's' electronic subscriptions are provided through local subscriptions and **Georgia Library LEarning Online** ([GALILEO](#)), a web-based virtual library. Additionally, students and faculty have access and borrowing privileges to the collections of any of the other libraries within the USG through GALILEO Interconnected Libraries ([GIL](#)) *Express*. The USG consists of 35 higher education institutions, including four research universities and two regional universities. The combined holdings of the libraries in the system are [15,254,705](#) books. Through GIL *Express*, students and faculty may request and receive books within a period of seven days or less. The College provides access to interlibrary loan services through [LYRASIS](#). The College participates in Georgia Online Database ([GOLD](#)), interlibrary loan consortia for libraries in Georgia who are members of LYRASIS, and Libraries Very Interested in Sharing ([LVIS](#)), a national interlibrary loan consortium for libraries who participate in Online Computer Library Center (OCLC). As members of GOLD and LVIS, the College is able to request facsimiles of articles and borrow books from participating libraries without charge. Articles are sent to the College through [ARIEL](#), an online facsimile client that enables rapid shipment and receipt of requested articles. The College uses [ILLiad](#), a web-based interlibrary loan client that automates the process of handling requests and monitors copyright compliance. The College reviews all its resource sharing agreements and arrangements on an annual basis as a part of its annual renewal process. The College reviews its GIL *Express* and GALILEO services on a regular basis through participation in discussions and decisions related to these services at the Regents Academic Committee on Libraries ([RACL](#)) meetings held in the Fall and Spring of each year

The College also has an [agreement](#) with LYRASIS, formerly known as Solinet, for access to its NetLibrary shared collections of electronic books. The LYRASIS NetLibrary agreement is reviewed with each subscription to a new NetLibrary shared collection.

### Circulation & Development

The library has a [collection development policy](#) that describes acquisition priorities, gift policies, ethical standards, and de-selection priorities. The library has a [circulation policy](#) that describes student and faculty borrowing privileges. The library also has an [interlibrary loan policy](#) that describes interlibrary loan privileges. [GIL Express policies](#) were developed by a committee appointed by the RACL. The Director of Library Services represents the College at all RACL meetings and participated in the development of GIL *Express* policies. The library's borrowing and interlibrary loan policies are published on the College's library website. GIL *Express* policies are published on a USG's website.

The Director of Library Services is advised by the Learning Resources Committee, a standing committee of the Faculty Senate concerning library resource and service needs of faculty and students. The Committee reviews resource acquisitions, policies and services provided by the libraries at the College. The library collections, resources and services at the College are sufficient to supports all its educational, research and public service programs.

### Collections

The College assesses its library collection through collection analyses, use, and feedback from students and faculty. *WorldCat Collection Analysis* was used to assess the [age of the collection](#), as well as the distribution of resources by [format](#). The heaviest concentration of the collection was published between 1960 and 1999. Less than 10 percent of the collection was published after 2000. This fact has resulted in a project to deselect materials in the science and medical areas that were published prior to 2000 and increase the quantity of new publications in those areas. This project has been in progress since 2004. Today, close to 39 percent of the materials in the medical area of the collection were published after 2000. A comparison of the quantity of print books in the College's collection to the collections of libraries at comparable colleges and universities indicates that the College is above State of Georgia, national and comparison group medians for the number of print materials per person enrolled.

A comparison of the College's general circulation statistics and circulation transactions per person enrolled (FTE) to those of comparable colleges and universities indicates that the College is above the State of Georgia median, but below national and comparison group medians. The College is significantly above the State of Georgia, national, and comparison group circulation statistics for reserve materials. A comparison of the College's use of interlibrary loan resources to comparable colleges and universities indicates that the College is significantly above the State of Georgia, national and comparison group medians for borrowing and lending resources with other libraries. The College loaned [958 books](#) to other libraries through GIL Express and while the College's students and faculty borrowed 501 books.

In 2006, the College participated in [LibQual](#) along with 19 other Colleges within the USG. The College scored above the 19 other peer colleges on the questions regarding the ease of use of library tools for finding information, helpfulness of library orientations, ability students had to discern the difference between trustworthy and untrustworthy information, assistance from the library concerning access tools for finding resources independently and the assistance provided by the library on information skills needed for work or study.

### **Staffing and Services**

The Director of Library Services has a graduate degree in library science from an American Library Association accredited library school. The Director has a total of 16 years of experience in academic libraries. The College provides library and learning/information resources at its campus in Brunswick and at the Camden Center. The Director of Library Services is responsible for library and learning/information resources at both locations.

Consistent with the Board of Regents policies and with the Association of College and Research Libraries' (ACRL) statement on the "Terminal Professional Degree for Academic Librarians", the library in Brunswick is [staffed](#) by three librarians who each have graduate degrees in library science from American Library Association accredited library schools. Both libraries in Brunswick and at the Camden Center are staffed by one library assistant. A more detailed overview of library staffing is provided in [Comprehensive Standard 3.8.3](#).

During all hours of operation, a professional staff member is available for assistance. Instruction is available at any time in both technology and research. Instruction is supplemented by the availability of [online research guides](#). Faculty members can schedule subject-specific learning sessions for their classes, which can be conducted in the classroom or in the library. Students have access to reference appointments with reference specialists for more in-depth assistance than might be possible at a walk-up desk. These appointments may be requested via email or telephone. Reference and technology help for students, faculty, and staff is also available via email and telephone consultation.

The library offers both general and discipline-specific library research training sessions for students, faculty, and staff, in order to familiarize them with library resources and give them an introduction to basic research techniques. Training can be held in the library training room or in classrooms. Sessions held during regular class time will reach the most students and will target sources and services for that class time's particular needs.

**Supporting Documentation**

[College of Coastal Georgia Library Annual Statistics](#)

[Electronic Full-Text Journal Sources](#)

[College of Coastal Georgia Library Website](#)

[GALILEO Fact Sheet](#)

[GIL Express](#)

[USG Holdings](#)

[LYRASIS \(formerly SOLINET NetLibrary\) website](#)

[GOLD](#)

[LVIS](#)

[ARIEL](#)

[ILLIAD](#)

[RACL \(\[USG Board of\] Regents Academic Committee on Libraries\)](#)

[LYRASIS \(formerly Solinet\) Agreement](#)

[Collection Development Policy](#)

[College of Coastal Georgia Circulation policy](#)

[Interlibrary Library Loan Policy](#)

[GIL Interlibrary Loan Policies](#)

[WorldCat Collection Analysis - Age](#)

[WorldCat Collection Analysis – Material Type](#)

[NetLibrary Usage](#)

[LIBQUAL](#)

[Library Staff Roster](#)

[College of Coastal Georgia online research guides](#)