BRUNSWICK JUNIOR COLLEGE

ANNUAL REPORT

1970-71

ANNUAL REPORT

1970-71

Brunswick Junior College
Altama at Fourth
Brunswick, Georgia 31520

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SECTION I

A. FACULTY

BRUNSWICK JUNIOR COLLEGE

Brunswick, Georgia

ANNUAL REPORT

1970-71

Section I

A. FACULTY (Summary Information)

1. Identification of faculty changes, 1970-71 (See table on page 2)

2. Number of instructional faculty, 1969-70 33

   a. Additions -- July 1, 1970 -- June 30, 1971

      (1) New Appointments 6
      (2) Returning from leaves 2
      (3) Transfers from non-teaching positions 0
      (4) Total additions (1)-(3) ..... +8

   b. Deletions -- July 1, 1970 -- June 30, 1971

      (1) Resignations 4
      (2) Terminations by institution 0
      (3) Retirement 0
      (4) Deaths 0
      (5) Leaves of Absence 2
      (6) Transfers to non-teaching positions 1
      (7) Total deletions (1)-(6) ..... -7

   c. Number of faculty, 1970-71 34

3. List of Those on Leave

Lee Roy Armstrong, II, Instructor of English; leave without pay from Summer 1970 to Summer 1971; University of Georgia to pursue doctoral studies.

Ralph Denty, Assistant Professor of Psychology; leave with partial pay from September 1, 1970, to June 30, 1971; Florida State University to pursue doctoral studies.

Allan Pollard, Assistant Professor of History; leave with partial pay from September 1, 1969, to June 30, 1970; leave without pay, September 1, 1970, to August 31, 1971; University of South Carolina to pursue doctoral studies.

UNIVERSITY SYSTEM OF GEORGIA
FACULTY CHANGES 1970-71*

	Total**	Professors	Associate Professors	Assistant Professors	Instructor
Teaching Faculty 1969-70	33	2	12	11	8
NOT RETURNING (Teaching Faculty whose resignations or retirements were effective prior to Fall 1970 and leaves granted for 1970-71. Do not include faculty who had continuations of leave from 1969-70. Also include faculty transferred from teaching to administration prior to Fall Quarter 1970.)		Dickerson (R)	Isemonger (R) Rogers (R)	Denty (Lv)	Armstrong (Lv) Moore (TrAdm) Johnson (R)
RETURNED FROM LEAVE (Teaching Faculty who returned from leave during the 1970-71 fiscal year.)			Altman (RLv)	Strickland (RLv)	
DEATHS (Teaching Faculty who died prior to 1970-71.)					
PROMOTIONS (Teaching Faculty who were promoted at the April, 1970 meeting.)			Markey Strickland	Adams Hipp	
ADDITIONS (Teaching Faculty newly appointed during the 1970-71 fiscal year, in addition to persons transferred from administration to teaching and part-time people reappointed to full-time status during the 1970-71 year.)			Duncan	Edwards Tiller	Nilsson Williams Murphy

NOTE: Persons appointed as part-time or administrative should not be reported on this form.

*Please insert names and indicate R(Resignation), D(Death), Lv(Leave of absence), TrAdm(Transferred from or to Administration), RLv(Returned from leave,) T(Termination)

**These totals should agree with Item 2, Faculty.

Donald McD Monroe Jr

Signature: Dougald McD. Monroe, Jr.
Dean of Academic Affairs
Brunswick Junior College

4. Faculty Engaged in Graduate Study

Lois Pope, Assistant Professor of Business Administration, Academic year 1970-71; University of Georgia

LaVerne Cooper, Tutor, Title III Project, Academic year 1970-71; Georgia Southern College

Ronald Dempsey, Project Director, Title III Project, Academic year 1970-71; Florida Atlantic University

Betty Murphy, Instructor of English, Academic year 1970-71; Florida Atlantic University

Lee Roy Armstrong, II, Instructor of English, Academic year 1970-71; University of Georgia

Robert Crouch, Assistant Professor of Education and Political Science, Summer 1970; Peabody College

Carlton Morrison, Instructor of History, Summer 1970, University of Georgia

Betty Altman, Associate Professor of Mathematics, Academic year 1970-71; Florida State University

John Hamilton, Chairman of Natural Science Division and Associate Professor of Physics; Academic year 1970-71; Georgia State University

Mallory May, Assistant Professor of Biology, Academic year 1970-71; Emory University

Charles Reidlinger, Associate Professor of Biology, Summer 1970; Eastern Washington State College

5. Faculty Receiving Advanced Degrees

Carlton Morrison, University of Georgia, Summer 1970, Master of Arts, History

Donna C. Nilsson, University of North Carolina (Chapel Hill), January 30, 1971, Master of Arts in College Teaching, Music

Jerry M. Payne, University of Georgia, June 5, 1971, Specialist in Education, Mathematics Education

6. Highest Degrees Held by Faculty

Doctoral	1
Master's	32
Bachelor's	1

7. Average Number of Equivalent Full-Time Faculty Engaged in Teaching

Academic Year 1970-71	37 1/3
Summer Quarter 1970	12 1/3

Jasper Grover, Comptroller; one business course in the Fall of 1970

Edith Whitaker, Counselor; one psychology course in the Fall of 1970, Winter and Spring of 1971

John McEvoy, Assistant Director of Community Services; one business course in the Spring of 1971

Ron Dempsey, Title III Director, developmental courses in the Fall of 1970

8. Average Workload Per Teacher

12.48 quarter credit hours

9. Research and Creative Projects and Extra-curricular Activities

a. Research Projects Underway

Mallory May is engaged in studies with the Sea Grant Research of the University of North Carolina Institute of Marine Sciences and preliminary studies of the local estuaries for pollutants.

John Hamilton is engaged in a project with FLIPS under a National Science Foundation grant.

Lois Pope has programmed material especially for medical secretaries. She is now researching the requirements for a model office for instructional purposes.

Mr. Carlton Morrison is engaged in expanding his master's thesis into book length for publication. It is entitled "Raftsmen of the Altamaha."

Mr. Leon E. Rice is preparing a paper on "The Influence of Calvinism on Faulkner's Beliefs."

b. List of Books, Articles, and Publications by Faculty Members

Mr. May has published the following reports and articles:

(1) Two reports in the First Annual Report of the Sea Grants Project of the University of North Carolina

(2) One report in the Second Annual Report Supplement of the Sea Grants Project of the University of North Carolina

(3) Case Study III: Status Versus Function in Search Volume 1, No. 4, 1971

c. Projects of a Creative Nature

Mrs. Mary Lang formed a synchronized swimming group of college and high school students. This group met regularly for practice and performed weekly for the Sea Island Beach Club on Sea Island. The group also performed for a convention on Jekyll Island.

Mrs. Barbara McCarty was engaged in preparation of visual aids for use in English 101 beginning in the Fall of 1971.

d. Extra-curricular Activities

Student Nurse Organization
Co-sponsors of Cheerleaders
SNEA
Phi Theta Kappa
BSU
Wesley Club
Archaeology Club
Tennis Team
Timer at Basketball Games
Official Scorer Basketball Games (part-time)
Natural Science Division served as chaperones at Christmas Dance
Earth Day
Sportsmans Club
Phi Beta Lambda
Buc's Boosters
Men's Intramural Program
Intercollegiate Golf Team
Women's Intramural Program
Physical Education Club
Fellowship of Christian Athletes
Intercollegiate Baseball Team
Intercollegiate Basketball Team
Advisor, Student Government Association
Chairman, Lyceum Committee

Assistant Coach BJC Baseball Team
Advisor for The Crest
Advisor, Young Democrats Club
Advisor, SNEA
Advisor, Young Republicans Club
Supervision of Reading Laboratory
Self-Study Steering Committee
Chairman, SCOPE ad hoc Committee
Members, SCOPE ad hoc Committee
Chairman, Admissions and Registration Committee
Sponsor, Seaswells
Sponsor, Creative Arts Club
Director of Chorus
Sponsored field trip to Music Conference in Daytona, Florida
Sponsor, Stage Band
Director of College Theatre Productions
Sponsor, Performing Arts Club
Administered Studies Abroad Program and Scholarship for BJC
Advisor, College Hostesses
Assistant Advisor, The Crest
Chaperoned four trips in connection with the sports program
Sponsor, Buc's Bulletin
Ex-Officio Members of Brunswick College Foundation
Swimming Pool and Patio Rules ad hoc Committee
Secretary, Student Affairs Committee
Casting Committee
Administrative Council
Sponsor, Book
Academic Affairs Committee
Library Committee
Lyceum Committee
Graduation Committee
Student Affairs Committee
Faculty Fellowship Committee
Representation on University System Academic Committees
Representative on University System's Committee on Transfer of Credit
Editor, Self-Study
Chairman, GAJC Program Committee
President of GAJC
Sponsor, Veterans Club
Self-Study Sub-committees
Voting member on CEEB

B. STUDENTS

Please return one copy to:
Dr. Haskin R. Pounds
244 Washington Street, S. W.
Atlanta, Georgia 30334

Brunswick Junior College
INSTITUTION
Type of Enrollment: Regular OR In-Service

1970-71 ANNUAL ENROLLMENT REPORT

Summer Quarter 1970

I. Enrollment by Session and Cumulative Enrollment

Enrollment First Session	266
Enrollment Second Session	
Cumulative Enrollment	266

II. Cumulative Enrollment by Class, Residence, Sex, and Veterans Status

Freshman	136	Residents of Georgia	253
Sophomore	107	Residents of Other States	13
Junior		Residents of Foreign Countries	0
Senior		Total	266
Graduate		Men	128
Professional		Women	138
Other Classification	23	Total	266
Total	266	Veterans	53
		Non-Veterans	213
		Total	266

III. Quarter Credit Hours for which Students Enrolled

Lower Division (Freshman and Sophomore)	3085
Upper Division (Junior and Senior)	
Graduate	
Professional	
TOTAL	3,085

Andrew S Humphrey
SIGNATURE

NOTE: Quarter Credit Hours for Army, Air Force, or Naval ROTC courses will not be reported except by the Fort Valley State College. Equivalent credit for basic physical education courses will be reported even though the institution does not record academic credit for these courses. Equivalent credit will also be reported for remedial and developmental courses offered regularly enrolled students.

Professional students are those enrolled in Law, Pharmacy, Veterinary Medicine, and Medicine.

Academic Year 1970-71

Type of Enrollment: Regular OR In-Service

I. Total Academic Year Enrollment

Enrollment - Fall Quarter	906
Enrollment - Winter Quarter	824
Enrollment - Spring Quarter	751
Average Enrollment	827

II. Comulative Academic Year Enrollment by Class, Residence, Sex, and Veterans Status

Freshman	661	Residents of Georgia	1051
Sophomore	372	Residents of Other States	70
Junior		Residents of Foreign Countries	2
Senior		Total	1123
Graduate		Men	654
Professional		Women	469
Other Classification	90	Total	1123
Total	1123	Veterans	127
		Non-Veterans	996
		Total	1123

III. Quarter Credit Hours for which Students Enrolled

Lower Division (Freshman and Sophomore)	34,453
Upper Division (Junior and Senior)	
Graduate	
Professional	
TOTAL	

Faulkner S Humphrey
SIGNATURE

B. STUDENTS

1. Enrollment Data*

a. Average Enrollment, Regular Session 827
b. Cumulative Enrollment, Regular Session 1123
c. Actual Enrollment, Summer Session (1970) 266
d. Total Quarter Credit Hours of Student Registration

Table II

REGISTRATION BY CREDIT HOURS PER QUARTER

Quarter	Number Quarter Hours
Summer	3,085
Fall	12,721
Winter	11,537
Spring	10,205
TOTAL	37,548

e. Student Enrollment for the Academic Year by Class, Sex, Military Status, and Residence

Table III

ENROLLMENT STATUS OF STUDENTS WITH REGARD TO CLASS, SEX, VETERANS, AND RESIDENCE DURING ACADEMIC YEAR

	Class			Sex		Veteran Status		Residence	
	Fr.	Soph.	Others**	Men	Women	Vet.	Non-Vet.	Res.	Non-Res.
	661	372	90**	654	469	127	996	1051	72
Total	1123			1123		1123		1123	

*For Annual Report Forms see pages 7 and 8.
**Includes transients, developmental, special, auditors, and advanced high school students.

f. Student Enrollment for the Summer Quarter by Class, Sex, Military Status, and Residence

Table IV

ENROLLMENT STATUS OF STUDENTS WITH REGARD TO CLASS, SEX, VETERANS, AND RESIDENCE DURING THE SUMMER QUARTER

	Class			Sex		Veteran Status		Residence	
	Fr.	Soph.	Others*	Men	Women	Vet.	Non-Vet.	Res.	Non-Res.
	136	107	23	128	138	53	213	253	13
Total	266			266		266		266	

*Includes transients, developmental, special, auditors, and advanced high school students.

2. Number and Size of Classes

Table V

NUMBER OF CLASSES IN EACH SIZE CATEGORY

	Size of Class				
	1 - 9	10 - 20	21 - 30	31 - 40	Over 40
Number of class Sections Regular Session	23	112	121	63	22
Number of Class Sections Summer Session	1	17	8	5	0
Total	24	129	129	68	22

Table VI

AVERAGE SIZE OF CLASSES

Quarter	Number of Classes	Average Class Size
Summer	31	21
Fall	124	25
Winter	111	25
Spring	106	22

3. Number of Degrees and Certificates Conferred

Table VII

NUMBER AND TYPES OF DEGREES AND CERTIFICATES CONFERRED*

Type of Degree or Certificate	Number Conferred
Associate of Arts	10
Associate of Science	58
Associate of Science in Nursing	28
Associate of Science in Secretarial Science	3
One-Year Certificate in Secretarial Science	5
TOTAL	104

*All degrees and certificates conferred in June, 1971

4. Appraisal of Academic Work of Students

a. Academic Grade Distribution for Regular Session

Table VIII

ACADEMIC GRADE DISTRIBUTION
FOR REGULAR SESSION

Quarter	A	B	C	D	F	W	I	WP	WF	TOTAL
Fall	449	734	716	211	168	134	88	97	20	2617
Winter	518	685	690	181	139	119	114	96	19	2561
Spring	535	598	592	165	138	158	76	73	4	2339
TOTAL	1502	2017	1998	557	445	411	278	266	43	7517
Percent	19.1	26.8	26.6	7.4	5.9	5.5	3.7	3.5	1.5	100%

b. Rising Junior Experimental Testing Program

Brunswick Junior College had 45 students to participate in the rising junior experimental testing program conducted throughout the University System. The purpose of this test was to secure item analysis data and information about scoring time, test reliability, and test validity.

c. Students Enrolled in Career Programs

The college offers three programs that are specifically designed to prepare students for immediate employment. One of these, the Chemical Technology Program, has not had any demand for it and has not been offered during the past two years. Of the other two, nursing and secretarial science, the secretarial science program continues to maintain a fairly stable enrollment and meet a real need in the community. Although a number of students taking secretarial science work did not receive degrees, there were 3 associate degrees awarded in secretarial science and 5 recipients of the one-year secretarial science certificate. The instructor in this field had done additional graduate work aimed specifically at improving the quality of her courses, and continues to offer an outstanding program.

The nursing program had a very sharp and unexpected increase in enrollment during the past year with a freshman class of 82. Because of the very great demand for our graduates we are anxious to keep enrollment open and to provide the program for as many students as want it. On the basis of this increased enrollment we were granted one additional position in nursing for 1971-72, which we believe will enable us to accept all qualified applicants for the program next year. The nursing faculty indicate that in addition to having a greater number of students in the freshman class this year than ever before, the students in that class are strikingly able and highly motivated. During the year 28 students were awarded the associate of science degree in nursing.

d. Developmental Program

Beginning in 1969-70 the college has attempted to develop a comprehensive and unified approach to developmental studies. The assumption has been that high risk students have special needs that require special efforts. Part of the assumption has been that the area of motivation and self-concept, along with some very basic educational deficiencies, need to be dealt with in an approach to getting these students started successfully in college.

In 1969-70, in addition to offering the regular developmental courses, we attempted to provide a comprehensive program during the first quarter for the twenty students regarded by the division chairmen as least likely to succeed in college (on the basis of academic records and test scores). Now, two academic years later, 35% of this group are still in school, and seem likely to complete the requirements for an associate degree in three years or less. Ten percent of them have 65 hours or more with a 2.0 average or better, and 25% have 40 or more hours, with a grade point average between 1.7 and 1.99. The other 65% appear to have dropped out. While not phenomenal, it now appears that the rate of success for this group, chosen as the 20 with the least chance of success in college, will be respectable.

In 1970-71 we were able to increase this effort somewhat through the use of some $30,000 awarded to the college for this purpose in a Title III Grant. This grant provided us with a director, an English teacher, and a part-time researcher to serve as a nucleus for a special year-long program for the forty-eight students that seemed most in need of this kind of special program. Some of the students in the program were especially recruited for the program, and some were regular applicants whose academic promise was limited.

This program was very energetically promoted by the director, an able and creative person, and appears to have been reasonably successful. It included a variety of efforts to take the students where they were and to increase their skills as rapidly as possible, to increase their interest in learning and in developing themselves, and to help them to be active participants in the learning process. Although it is extremely difficult to evaluate the effects of such a program, our research indicates that this group of students has been at least as successful as a selective comparison group with considerably greater academic potential (on the basis of record and test scores), and that the degree of accomplishment of this group of students in the first year is not much lower than that of the student body at large. One of the more gratifying comments on the program comes from an instructor now teaching a regular sophomore level course in which a number of the students from this program are enrolled. This teacher, one of our abler professors, says that students from this group stand out because they seem more interested in their work than the average student does, and they seem more inclined to actively participate in class discussion and in assigned projects. Although we recognize that this kind of subjective observation is of limited value, it is gratifying regardless of its limited validity.

We believe that we will make significant further developments in improving the program for the disadvantaged students because we have been awarded a Title III grant of $113,000 for a program of this sort for approximately 100 students in 1971-72. We are particularly optimistic about what we can do in this program because it is being coordinated by a very able and experienced group in the Southern Association (the staff of the Education Improvement Project, who have had extensive experience in this field, including a federally funded project for students of this sort in predominantly black institutions over the past three years).

Table IX

STUDENTS ENROLLED IN DEVELOPMENTAL
COURSES DURING THE ACADEMIC YEAR 1970-71

Course	Number Students	Number Students Who Passed Developmental Course	% Who Passed	Number Students Who Subsequently Passed Credit Course	% Who Passed
English	158	133	84	98	62
Math	172	108	63	41	23
TOTALS	330	241	73	139	42

Table IX on the preceding page shows the number of students enrolled in developmental English and mathematics, the number who passed the developmental courses, and the number who subsequently passed appropriate credit courses. The developmental courses seem to be preparing about 42 percent of the students for successful completion of college credit courses in academic fields of the developmental courses (English and mathematics). This percentage (42) is essentially the same as the percentage (40) reported for last year's study of students enrolled in the developmental studies program. However, the number of students who subsequently passed credit courses rose from 59 last year to 139 for this year.

e. Number of Students Dropped for Academic Deficiencies 48

f. Number of Students Receiving Academic Honors 289

5. Student Conduct and Extracurricular Activities

a. Number of Students Dropped for Disciplinary Reasons 2

b. Extracurricular Activities

Effort was made throughout the year to encourage students to plan, organize, and participate in meaningful extracurricular activities. Mr. Neal Dewitt Moore accepted the new full-time position as Assistant Dean of Student Affairs. Mr. Moore was an instructor of mathematics at Brunswick Junior College for two years preceding this appointment. Dean Moore provided capable leadership for student activities. The 11:00 a.m. activity period was continued, and meeting days for organizations were developed to minimize conflicts. The activity period seems to be a key factor for the success of student organizations, special events, and the intramural program. The expanded Student Center became available at the beginning of the spring quarter, providing a needed focal point for student activities.

The Performing Arts Club continued its excellent series of presentations for students at the college; including Not Enough Rope, Hope Is a Thing with Feathers, and Blithe Spirit.

The Chorale expanded in size under the direction of Mrs. Donna Certain Nilsson, Instructor of Music, and performed at many occasions on the campus. Also the Chorale presented a program for the State Health and Physical Education Conference on Jekyll Island.

Three new groups were organized this year.

Musical Ensemble/Stage Band--This group was under the leadership of Mrs. Donna Certain Nilsson, Instructor of Music. Approximately 15 students who are talented in playing various instruments became members of the Stage Band and developed a repertoire for presentation at basketball games, student dances, and more formal occasions on the campus such as the Graduation Ceremony. It is the consensus of faculty and students that the Stage Band had a successful first year and should continue to expand its role in future years.

The Buccanettes--Six coeds under the direction of Mrs. Donna Certain Nilsson developed dance routines to provide entertainment at basketball games. These young ladies in their distinctive uniforms and accompanied by the Stage Band were well received during the half-time intermission at the home basketball games. The Buccanettes proved to be a welcome addition to supplement the efforts of the cheerleaders.

Campus Hostesses--Eight coeds were organized under the guidance of Mrs. Linda Williams, Instructor of English, to serve at various college functions. They performed such tasks as greeting visitors, handing out programs, and serving as ushers.

The Stage Band, Campus Hostesses, and Chorale added to the enjoyment of the Groundbreaking Ceremony for the new library in January, 1971.

The Intramural Program had its most successful year to date under the guidance of Coach Frank Hammond. Student participants and spectators were enthusiastic in various sports including flag football, basketball, and softball. The first annual May Day Program, which consisted of indoor and outdoor activities, was enjoyed by the students and faculty.

Occupancy of the Student Center permitted intramural type tournaments in ping-pong, pool, chess, and checkers. Our students were very active and interested in these events.

BJC entered two new intercollegiate competitions, golf and tennis. It is anticipated that in addition to the basketball team, the College will sponsor golf and tennis intercollegiate teams in future years.

Opportunities for cultural, social, and service activities were provided through the clubs and organizations as shown in the following table.

Table X

STUDENT ORGANIZATIONS AND FACULTY ADVISORS, 1970-71

Organizations	Faculty Advisors
Archaeology Club	Mr. Reidlinger
Baptist Student Union	Mr. Reidlinger
Booster Club	Mr. Watson
Buccanettes	Mrs. Nilsson
Cheerleaders	Mrs. Hipp
	Mrs. Williams
Circle K	Dr. Teel
College Chorale	Mrs. Nilsson
Creative Arts Club	Mr. Rice
Hostesses	Mrs. Williams
Intramurals	Coach Hammond
	Mrs. Lang
Lyceum	Mr. Gann
Newman Federation	Mr. Carmichael
Performing Arts Club	Mrs. Gash
Phi Beta Lambda	Miss Pope
Phi Theta Kappa	Mrs. Whitaker
Physical Education Club	Coach Otte
Religion in Life	Mrs. Whitaker
Sportsman Club	Mr. Markey
Stage Band	Mrs. Nilsson
Student Government Association	Mr. Moore
	Mr. Gann
Student Nurses Club	Mrs. Edgemon
Student National Education Association	Mr. Crouch
Veterans Club	Mr. Dempsey
Wesley Foundation	Mr. Hamilton
Young Democrats	Mr. Morrison
Young Republicans	Mr. Crouch

The Brunswick Junior College Lyceum is an informal organization which seeks to enrich the cultural life of students through the presentation of lectures, films, and recitals. The programs composing the Lyceum series each academic year are planned in advance by the Lyceum Committee. The Committee includes the Chairmen of the Academic Divisions (except Health and Physical Education), the Dean of Academic Affairs, and three student representatives (one each from the Student Government, the Performing Arts Club and the Phi Theta Kappa). The programs presented each quarter are financed through the student activity fees and every attempt is made to schedule these programs at times when the majority of the student body can attend.

During the 1970-71 academic year the following programs were presented:

October 6, 1970	Myriam and the Sons of Paraguay (Vocal and Musical Group)
November 5, 1970	Ft. Stewart Army Stage Band and Jazz Combo
December 3, 1970	BJC Student Chorale and Stage Band in Christmas Concert
January 21, 1971	House of Judah (Representatives from the new "Jesus Movement")
February 18, 1971	Country and Western Show with Ernie Blevins and Company
March 4, 1971	"Not Enough Rope" Drama Production by the BJC Performing Arts Club
April 1, 1971	Take One (Student Produced Film)
April 16, 1971	John Holt (Lecture)
May 6, 1971	"Hope is a Thing with Feathers" Drama Production by BJC Performing Arts Club
May 17, 1971	Mrs. Willie Snow Ethridge (Lecturer)

Students were actively involved in publishing the items listed in the table below.

Table XI

STUDENT PUBLICATIONS

Publications	Faculty Advisors
BOOK, a light satire on faculty and students	Mrs. McCarty
BUC'S BULLETIN, the college newspaper	Mrs. McCarty
CREST, the college annual	Mr. Morrison Mrs. Williams
SEASWELLS, a student anthology	Mr. Rice

Student publications entered in the 20th Annual National School Press Institute received awards as follows:

1970 CREST	Third Place Award
1971 BUC'S BULLETIN	Third Place Award

6. Financial Aid

a. Estimate of Number of Students Leaving College for Financial Reasons 8

Students who withdraw from the college are asked to complete a withdrawal form and give a reason for withdrawal. This record shows that approximately eight students withdrew from college giving financial difficulties as the reason for withdrawal.

b. Categories of Financial Aid

Table XII

FINANCIAL AID AWARDED STUDENTS

Category of Financial Aid	Number of Students	Total Amount of Aid Awarded
Scholarships		
Foundation, Clubs, & Others	54	$ 9,865.00*
Regents	8	2,668.00
State Nursing	55	47,389.00
State Teachers	3	2,333.00
Federal Nursing	24	11,459.00*
Loans		
Short Term	14	810.00
GHEAC	5	4,226.00
NDSL	34	11,841.00*
FNL	32	11,472.00
Workships		
College Work-Study	107	49,901.00*
Student Assistants	40	10,194.00
Grants		
Educational Opportunity	73	31,815.00
Police Science	12	1,487.00
TOTAL		$195,500.00

* Brunswick College Foundation, Inc., contributed a total of $5,452 which provided leadership scholarships and matching funds for the designated programs.

C. LIBRARY

C. LIBRARY

1. State of Collection

a. Number of volumes

In collection (June 30, 1970)	23,000
Added (7/1/70 - 6/30/71)	3,253
Discarded (7/1/70 - 6/30/71)	153

b. Total Volumes in Collection (June 30, 1971) 26,100

c. Microfilm

Total Reels in Collection (June 30, 1970)	1,516
Reels added (7/1/70 - 6/30/71)	887
Total Reels in Collection (June 30, 1971)	2,403

d. Other Units of Microtext held at end of 1970-71 0

e. Periodicals and Newspapers

Periodical subscriptions	525
Newspaper subscriptions	20
Bound periodicals added (1970-71)	333

f. Other Serial Titles being received (estimated) 130

g. Circulation (also see chart on next page)

Total Circulation (7/1/70 - 6/30/71)	12,383
Interlibrary Loans (requests made)	175
Interlibrary Loans (requests filled)	121
Interlibrary Loans (to other libraries)	16

The following table provides additional information related to circulation and utilization of library materials.

Table XIII

CIRCULATION AND OTHER STATISTICS
(7/1/66 - 6/30/71)

	1966-67	1967-68	1968-69	1969-70	1970-71
General, Library Science & Bibliography (A,Z)	125	149	186	146	210
Religion, Philosophy, and Psychology (B)	458	609	646	779	876
Social Sciences and Business (C-K)	2192	3024	3598	3668	4806
Education (L)	171	288	358	286	361
Humanities (M-P)	2385	2887	3108	3039	2921
Natural Sciences (Q)	1336	1298	1402	1913	1484
Medical Sciences (R)	73	278	495	667	541
Other Classifications (S-V)	161	153	234	266	350
Pamphlets, Unclassified, and Audio-Visuals	420	243	515	479	497**
Periodicals	802	891	907	913	337**
TOTAL CIRCULATION	8123	9820	11449	12156	12383
Circulation per FTE student (based on FTE Fall Quarter)	16.18	17.47	20.62	18.93	16.23
Interlibrary loan requests made	*	69	29	135	175
Interlibrary loan requests filled	*	56	14	78	121
Annual accesions	4750	3030	4220	3358	3253

* Data not available
** Circulation of periodicals and recordings eliminated 12/31/70

2. Status of Library Accreditation

The library currently meets the minimum standards of the Southern Association of Colleges and Schools. During the 1969-71 fiscal years, the college conducted a self-study of the library in preparation for the March, 1971, visit by a committee of the Southern Association.

The report of the SACS Visiting Committee in general upheld and supported the findings of the faculty self-study. The Committee indicated that the library (1) is well organized, (2) is open for service above the minimum number of hours required by the Standards of the SACS, (3) is operated by staff members who are well qualified for their positions, (4) is financially supported above the minimum level required by the standards of the American Library Association, and (5) the progress in developing the collection is satisfactory at this time, though there is some indication of under-emphasis in some areas and slight over-emphasis in certain areas which will be balanced as the college becomes older and larger.

The Committee also found that (1) the library is short staffed at times because of the long hours of operation, (2) a person should be employed to co-ordinate audio-visual materials and equipment, and (3) the library is not large enough to house properly the growing collection and the growing student body. These criticisms will be resolved when more staff members are added and when the library is moved to the new building which is now under construction.

The Visiting Committee strongly encouraged the library staff to continue several positive actions which were begun in recent years. These encouragements included (1) experimental circulation policies, (2) weeding of library materials, (3) strengthening of the periodicals collection, and (4) formulation of written policies. The library staff is dedicated to the importance of these actions and to the idea of providing library materials and service to its patrons.

3. Expenditures

a. Expenditures for books and other materials (7/1/70-6/30/71)

Books (general funds)	25,950.97
Books (gift funds)	94.13
Materials (Federal grant funds: Title IIA)	2,771.00
Periodicals (exclusive of binding)	7,363.89
Binding	2,013.78
Audio-visual and microfilm	931.36
Equipment	908.20
Supplies and rentals	2,884.06
Sub-total	42,917.39

b. Expenditures for personal services (7/1/70-6/30/71)

Library staff salaries		$34,613.22
Student Assistants		431.20
(College Work-Study Program: not included)	7,924.00	
	Sub-total	$35,044.42

c. Expenditures for travel (7/1/70-6/30/71) 1,101.76

d. Total library expenditures (7/1/70-6/30/71) $79,063.57

4. Other Basic Considerations Relating to Library Services

a. Personnel

(1) Professional Librarians.....2.00 F.T.E.

The professional library staff consisted of a Head Librarian and Associate Librarian, both are employed on twelve-month contracts and both hold the Master of Library Science degree.

The Head Librarian, who assumed his duties July 1, 1969, holds the A.B. Degree from Pfeiffer College and the M.L.S. Degree from George Peabody College for Teachers. He has previously served as Assistant Librarian at Pfeiffer College and at West Georgia College.

The Associate Librarian, who assumed her duties July 1, 1969, holds the A.A. Degree from Young Harris College, the A.B. Degree from Georgia College at Milledgeville, and the M.L.S. Degree from George Peabody College for Teachers. She has previously served as Assistant Librarian at Georgia Southwestern College

(2) Non-Professional Personnel.....2.90 F.T.E.

One full-time staff member served on a twelve-month contract as Circulation Clerk. One hourly-salaried staff member served as Night Circulation Clerk. One three-fourths time staff member served as Assistant to the Librarian, Secretary, and Acquisitions Assistant. One three-fourths time staff member served as Catalog Assistant.

(3) Student Assistants.....5223 hours of assistance

Student Assistants as provided by the College budget (270 hours) and the College Work-Study Program (4953 hours) rendered invaluable assistance in many phases of library services.

b. Professional Activities

(1) Membership and participation in professional organizations

The Library has institutional membership in the following professional organizations:

(a) American Library Association
(b) Southeastern Library Association
(c) Georgia Library Association
(d) South Georgia Academic Librarians
(e) Glynn County Library Council

The Librarian and Associate Librarian attended the biennial meeting of the Southeastern Library Association in Atlanta. The Librarian attended the annual conference of the American Library Association in Dallas and the Georgia Association of Junior Colleges in Cuthbert. The Associate Librarian attended a Georgia Library Association luncheon meeting in Atlanta. The Catalog Assistant attended a Library of Congress Classification System Workshop in Statesboro.

Other meetings attended were:

Organization	No. of Meetings	Librarian	Assoc. Lib.
South Ga. Acad. Lib.	4	4	1
Glynn Co. Lib. Coun.	9	9	8
Regents Academic Committee on Lib.	2	2	1
Academic Aff. Comm.	13		12
Administrative Coun.	10	10	9
Administrative Off.	25	20	
Faculty Council	19	16	18
Library Committee	8	8	

In addition to the above meetings, there were several Self-Study Committee meetings attended. The Librarian served on the Library Self-Study Committee and the Associate Librarian served on the Organization, Administration and Special Activities Self-Study Committee. Of the seven Secretarial Council meetings held, the Assistant to the Librarian attended six, and the Catalog Assistant attended four.

(2) Professional Services

The Associate Librarian served as a member of the Program Committee of the Georgia Library Association, and as Secretary of the Glynn County Library Association. The

Librarian served as Chairman of the South Georgia Academic Librarians, Chairman of the Glynn County Library Council, and as Secretary of the Library Section of the Georgia Association of Junior Colleges.

c. Non-College Related Services

The Assistant to the Librarian served as Historian of the Women of the Church, Savannah Presbytery, and as President of the Women of Georgia Power Company, Brunswick Chapter. The Associate Librarian served as Counselor of a Junior High Youth Group from the Brunswick YWCA. The Catalog Assistant served as Den Mother of Den 5, Pack 213, Cub Scouts of America, NAS Glynco. The Librarian served as a Sponsor of the Pioneer Youth Fellowship, First Presbyterian Church, Brunswick.

d. Special Activities

The most significent news item of the year related to the Library occurred on January 29, 1971. This was the date of the formal groundbreaking ceremonies for the new Clara Wood Gould Memorial Library which is now being constructed. The occasion gathered together many dignitaries and other visitors from all over Georgia as well as the Golden Isles area.

When completed, the new library facility, consisting of approximately 30,000 square feet of space, should relieve the crowded conditions in the present library and provide even higher quality library services for the institution. The new building will provide space for approximately 60,000 volumes and sufficient seating, based on American Library Association Standards, for a student body of approximately 2,000. Contained in the fully air conditioned and carpeted facility will be reading areas with colorful, comfortable furniture, a large reference room, a periodicals room, audio-visual rooms, a special collections room, special areas for quiet group study, restrooms, staff offices, and workrooms.

The building was authorized by the Board of Regents of the University System of Georgia during the 1969-70 fiscal year. It is financed by State and Federal funds with a total budget of slightly over one million dollars. It should be ready for occupancy during the 1972-73 fiscal year.

Another very significant news item concerning the Library was the announcement by the Fort Frederica Association that, upon completion and occupancy of the new Clara Wood Gould Memorial Library building, the National Park Service would transfer, by deposit, the Margaret Davis Cate Library from Fort Frederica National Monument to Brunswick Junior College. This very important research collection of books, manuscripts, papers, maps, notes, and other materials pertaining to the history of

Fort Frederica, the Town of Frederica, and St. Simons Island, was compiled and arranged by Mrs. Margaret Davis Cate. In her will Mrs. Cate directed that the materials be permanently kept for use by students doing serious research in local history. When transferred, the collection should prove to be extremely valuable for Brunswick Junior College and for people engaged in serious research.

A third significant event during the fiscal year was the selection of a Catalog Librarian. The position, being in a highly technical area of librarianship, requires a person with knowledge of and skill in all aspects of library technical services, the Library of Congress Classification System, and the procedures involved in serials work. After a long intensive search, Mr. Un Sok Chae, a graduate of the Atlanta University School of Library Service, was selected for the position for the next fiscal year.

During the year the library published 6 issues of the Buccaneer's Library Log (Volume 3) and a third edition of the Library Handbook.

During the year the library staff tried several experiments in an attempt to provide better service. One of these experiments which has been quite successful was the establishment of a new fines policy. Under this experimental policy a person is not charged an overdue fine if his overdue library materials are returned within a reasonable length of time. If they are not returned within this time (usually 17 days) a fine of two dollars is charged and must be paid before he can receive his grades, diploma, transcript, or be permitted to register for another quarter. Generally, the Policy has proved acceptable and successful because it allows an additional length of loan without penalty.

Another experiment which has been successful, but which has created staffing problems at times, was an increase in the hours of library operation from 61 to 71 hours per week during the Winter Quarter. This involved the library staff in operating the library an hour longer Monday through Thursday and three hours each on Saturday and Sunday. The Sunday hours proved very successful, but the Saturday hours were not. As a result, the library reduced its hours to 68 by being closed on Saturdays during Spring Quarter.

The Library Committee was very active during the year and the Faculty continued its active interest in book selection. The Library continued issuing CHOICE Book Reviews on Cards to faculty members, a practice begun last year to encourage interest in book selection.

One of the most time consuming problems of the year was involved in working with periodicals: acquisition, binding, and filling in gaps in a large number of volumes. Two factors should relieve this situation next year: (1) A Catalog Librarian with responsibility for supervising all phases of periodicals work will begin work during the next fiscal year, and (2) the Library Committee established a policy which states that periodicals are not to be checked out of the library. In the past a large number of issues have been checked out and never returned. This has resulted in many incomplete and unbindable volumes. Some duplicate issues have been acquired from other libraries to complete a few volumes, but many can never be replaced.

The Associate Librarian prepared 4 extensive bibliographies for faculty members and the Coastal Georgia Historical Society. She was asked to keep statistics for the year on how many non-general, non-directional reference questions she was asked during her workday. Of course, this was a hard job to remember to do, and it did not cover all questions asked of her, nor did it cover questions asked of other staff members. The questions she counted numbered 679. During the year she added 226 items to the vertical file. She also conducted a large number of specialized library orientation lectures for several faculty members. She was able to give some attention to the organization of the growing collection of institutional archives.

e. Immediate Objectives

(1) To continue expansion of the library collection to meet the full curricular needs of the students.

(2) To stimulate faculty and student interest in the library, its growth, its needs, its services, and its use.

(3) To continue upgrading the library holdings in the periodical, microtext, and audio-visual areas.

(4) To continue instituting, through the Library Committee, the Faculty Council, and the Administrative Council, various policies which will improve the educational effectiveness of the library in the college community.

(5) To provide a more extensive program of library orientation for faculty and students, and to encourage faculty and students to make better use of the library.

(6) To revise the library handbook which will inform students and faculty of library services, facilities, and regulations.

(7) To strive to keep the standards of the Clara Wood Gould Memorial Library well above the minimum standards recommended by the American Library Association and the Southern Association of Colleges and Schools.

(8) To compile a staff manual of library policies and procedures and revised job descriptions.

(9) To organize a growing collection of institutional archives for research and historical interest.

(10) To keep a backlog of uncataloged library materials at minimal level.

(11) To organize more completely the periodicals collection and to fill in as many gaps as possible in order to make the collection more usable.

(12) To continue working with the library staff in making this library one of the very best in the University System of Georgia.

f. Immediate Needs

(1) Increased Budget

In addition to the regular and constant needs of the Library in acquiring new, important books to enhance our collection, there are several acquisitions which should be made. If funds were available, the college library could greatly enlarge its holdings by acquiring reprint editions of works of major importance which are indexed in Essay and General Literature Index. This selection of material would be of benefit to all divisions of the college even though the title of the index is misleading. Another very valuable item which would require special funds is the New York Times back file. This would also be used by all divisions, especially Social Sciences and Humanities. In the past, Federal funds have been used primarily for this purchase, but no such funds were awarded this year and most probably will no longer be available. Since the college is new, back files of periodicals of major importance are lacking, thus causing the serious student either to do without or to go elsewhere for the most important contemporary primary sources for research. The regular budget for periodicals should be greatly increased to permit us to secure back files of important periodicals in microform.

A larger student assistant budget is needed. During the year, funds were available to employ a student assistant 270 hours as compared to 4953 hours for College Work-Study

Program students. Most student assistant funds are needed to enable us to employ capable students on merit and needs of the library rather than on financial need of students alone as is the case with the College Work-Study Program.

(2) Additional Staff Needs

At the time the new library building is occupied, a half-time Reference Librarian and a half-time Circulation Clerk will need to be added. At the present time the professional librarians and the Catalog Assistant, who has had some undergraduate library training, operate the library at night and on weekends on a rotation basis. This system necessitates the absence of each of these persons one-half day during the week and more during the weeks the particular person is also on weekend duty. The maximum amount of work cannot be realized since they are removed from their normal duties and placed in a position of trying to provide reference and circulation service at night and on weekends. Much of library service is the result of teamwork, particularly in technical services. For example, during the days when either the Catalog Librarian or the Catalog Assistant is absent because of his night schedule, the other cannot accomplish as much work as he could if the other party were present. The addition of a reference person and a circulation person, both employed half-time, would relieve the situation and thereby allow optimum service during the day, at night, and on weekends.

(3) Other Needs

The library needs to revise its circulation system to conform with modern systems. There are many newer circulation systems available which offer more advantages and less work. One of the best systems requires the use of an embossed identification card. At present, the college does not have the equipment necessary for embossing its identification cards although it has all the other necessary equipment. There are many ways that computer technology could effectively be used in the library. It could be used in preparing orders, circulation, cataloging, and rapid information retrieval.

D. COMPUTER

D. COMPUTER

1. Identification of Computing Equipment Available

During the past year we used the following IBM equipment for limited instruction in several classes. The equipment was used as a part of the University of Georgia Computer Network and was financed by a National Science Foundation Grant matched by the College.

1 Type 0029	Model B22	Printing Card Punch
1 Type 1051	Model 022	Control Unit
1 Type 1052	Model 002	Printer Keyboard
1 Type 1056	Model 003	Card Reader

2. Listing of Equipment Added During 1970-71

We have discontinued the above equipment and will use three (3) Model 33 ASR TDT Teletype with tape writer/reader and couplers for the 1971-72 academic year.

E. GIFTS AND GRANTS RECEIVED IN SUPPORT OF BRUNSWICK JUNIOR COLLEGE

E. GIFTS AND GRANTS RECEIVED IN SUPPORT OF BRUNSWICK JUNIOR COLLEGE

1. Brunswick College Foundation, Inc.

a. Gifts and Grants-Private Donors-Cash

Seaboard Construction Company	$ 600.00
Quality Motel (W. H. Sigman)	200.00
Glynn Concrete Company (H. L. Friedman)	400.00
Alice C. and James O. Wright Foundation	1,000.00
Robert H. Jones	25.00
American National Bank (I. M. Aiken Scholarship)	1,000.00
A. C. Bruce	100.00
Isabelle Hoxie Middleton	250.00
Arthur Milliken	25.00
Louise Pfeiffer Ringel	100.00
J. C. Keaney	100.00
Hans Bluntschli	100.00
First National Bank of Brunswick	1,000.00
Brunswick Pulp and Paper	500.00
Harriet D. Black	100.00
Mrs. Gaillard F. Ravenel	100.00
Mary Earle Kaminer	500.00
Sea Island Foundation, Inc.	500.00
H. C. Kaminer, Jr.	500.00
Marion Webb Bernard	100.00
Irma M. Rue	125.00
Nancy S. Reynolds	1,000.00
St. Simons Drug Company	100.00
St. Simons State Bank	200.00
T. M. Evans Foundation, Inc.	250.00
John E. Grimm, Jr.	100.00
O. M. Evans	50.00
William T. Morris Foundation (T. C. Davis)	5,000.00
J. D. Compton	200.00
Georgia Power Company	300.00
P. L. Hay	100.00
Mrs. Rex J. Ramer (Clark Fund)	1,000.00
Mrs. Wylie Brown	200.00
Dr. Charles E. Schwartz	100.00
Howard P. Taylor	100.00
Mr. and Mrs. S. John Pyle	500.00
J. Dugald White (White Foundation, Inc.)	12,500.00

Total Cash Donations to Foundation	$29,025.00
Deduct: Transferred to BJC (See Page 34)	(5,452.00)
Net Cash Donations to Foundation	$23,573.00

b. Gifts and Grants-Private Donors-Stocks and Bonds

Peter L. Tailer William Harding Tailer Scholarship Fund 10 shares-IBM	Est. Value	$2,500.00	
Catherine H. Tailer and Laura Harding William Harding Tailer Scholarship Fund 20 shares-IBM	Est. Value	5,250.00	
Charles B. Harding William Harding Tailer Scholarship Fund 155 shares-Midland-Ross Corporation	Est. Value	4,340.00	
Mr. and Mrs. Judson B. Shafer 10 shares-E.I. Dupont De Nemours & Co. (For Nursing Scholarship)	Est. Value	1,382.50	
Mr. Charles B. Nunnally 12 shares-Coca-Cola Company	Est. Value	1,095.00	
	Total Stocks and Bonds to Foundation		$14,567.50

c. Earnings on Investments

Coca-Cola Company	26.87	
U. S. Steel	45.00	
International Business Machines	150.00	
Midland-Ross Corporation	162.75	
Amerada-Hess Corporation	157.52	
Union Carbide	50.00	
U. S. Treasury (Shearson, Hammil, & Co.)	562.50	
Champion Spark Plugs	60.00	
Allegheny Power System	34.00	
E. I. Dupont De Nemours & Company	12.50	
Total Earnings on Investments		$ 1,261.14
NET INCREASE TO FOUNDATION		$39,400.64

2. Brunswick Junior College

a. Governmental Gifts and Grants to the College-Cash

Source	Purpose	Amount	
HEW-Title I Grant	Community Programs	$ 2,900.99	
	Contract Overhead	482.14	
HEW-Title II-A	Library Books	2,771.00	
HEW-Title III	Faculty, Administration and Student Development	44,329.61	
	Contract Overhead	3,263.49	
HEW-Title VI	Education Equipment	8,118.00	
HEW-NIH	College Work-Study Program	39,920.62	
	Contract Overhead	1,345.21	
HEW-NIH	Federal Nursing Scholarships	12,981.00	
HEW-NIH	Economic Opportunity Grant	33,762.00	
	Contract Overhead	956.79	
Justice Department	Law Enforcement Education Program	1,487.00	
HEW-NIH	National Defense Student Loan Program	8,802.00	
HEW-NIH	Federal Nursing Loan Program	3,162.00	
	Total Governmental Support to College		$164,281.85

b. Organizational and Private Donations to College-Cash and Stocks

Source	Purpose		Amount
American Legion Auxiliary	Scholarship		$ 150.00
Brunswick Kiwanis Club	Scholarship		517.00
Elliot Robinson	Robinson Scholarship Fund		270.00
Exchange Club of Brunswick	Scholarship		1,080.00
Frank May	Frank May Scholarship Fund		420.00
J.D. and Mary Helms	Frank May Scholarship		200.00
Glynn County GAE	Hamlin Boswell Sch. Fund		240.00
Parkwood Ext. Home Econ. Club	Scholarship		150.00
Hacienda Home Exonomics Club	Scholarship		100.00
Pilot Club	Helen Russell Bell Sch. Fund		280.00
L. E. Williams	Scholarship		100.00
Delta Kappa Gamma	May Jo Lott Bunkley Sch. Fund		360.00
St. Simons Rotary Club	Overseas Scholarship		315.00
Thiokol Chemical Corporation	Scholarship Fund		500.00
Bwk. College Foundation, Inc.			
Leadership Scholarships		$ 843.00	
Matching Funds for CWSP		3,300.00	
Matching Funds-Federal Nursing Loan		331.00	
Matching Funds-National Defense Student Loan		978.00	
			5,452.00
Booster Club			
Profit on Concessions	Athletic Grants-in-Aid		411.32
Brunswick Jaycees			
Profit on Basketball Programs	Athletic Grants		445.75
John W. Teel	Library Books		9.06
Dr. and Mrs. J. L. Owens, Jr.	Library Books		20.00
Glynn Co. Medical Auxiliary	Library Books		25.00
Bill Walker Pontiac	Continuing Ed. Art Exhibit		25.00
First Fed. Savings and Loan	Continuing Ed. Art Exhibit		15.00
St. Simons State Bank	Continuing Ed. Art Exhibit		20.00
Anonymous Cash Donations	Tennis Team		75.00
Gerald Zell	Tennis Team		10.00
CDR. William H. Dewey	Tennis Team		20.00
Ben T. Slade	Tennis Team		10.00
Allen J. Berry	Tennis Team		10.00
Brooks IGA	Tennis Team		5.00
Edwin Fendig	Tennis Team		10.00
Rex R. Thompson	Tennis Team		5.00
	Sub-total of Cash		$11,250.13
Charles Wesley Wells 300 shares-Kroger Stock	Scholarship Endowment Fund		10,000.00
Wells Scholarship Fund	Dividends and Interest on Endowment Fund		364.27

Total Cash, Stock, & Earnings from Organizational & Private Donations $21,614.40

c. Designated Gifts and Grants for Scholarships-Cash

Source	Recipient	Amount
Winn-Dixie	William M. Bacon	$ 250.00
Brunswick Business and Professional Woman's Club	Susan Carter	276.00
Glynn County Medical Society	Renee Childers	640.00
Navy Relief	Mark Dewey	500.00
State Teachers Scholarship	Joanne Knight, Cheryl Green, Martha Joiner	2,333.00
B & W Scholarship	Jere Bennett McDonald	276.00
Brunswick Woman's Club	Shaw McVeigh	276.00
W.M.O.G. Radio Station	Howard Mann	90.00
Golden Isles Chapter National Secretaries Association	Diane Miller	100.00
Golden Isles Chapter National Secretaries Association	Debbie Palmer	100.00
Brunswick Junior Chamber of Commerce	Bill Reeves	92.00
Regents Scholarships	Kay Bailey Gordon Norman Shaw McVeigh Patricia B. O'Haire Gloria Jane Smith Margaret Edith Welch Theola Griffin Richard Restagno Barbara Shupe	2,000.00
	Total Designated Support	$ 6,933.00
	TOTAL SUPPORT CASH AND STOCKS	$192,829.25

* * * * *

Total Cash Donations and Grants Received By		
Brunswick Junior College	$182,464.98	
Brunswick College Foundation, Inc.	23,573.00*	
		$206,037.98
Estimated Value of Stocks Received By		
Brunswick Junior College	$ 10,000.00	
Brunswick College Foundation, Inc.	14,567.50	
		$ 24,567.50
	GRAND TOTAL	$230,605.48

* $29,025 less $5,452 transferred to BJC.

3. Brunswick Junior College-Gifts Other Than Cash-Tangible

a. Library Support

Mrs. F. L. Abreu	6 books
Anonymous	23 books
Ballard Fire Department	Periodicals
Miss Joyce Blackburn	1 book
Miss Helen Bloodworth	Periodicals
Mr. Hoyt Brown	Periodicals
Brunswick Exchange Club	1 book
Brunswick Junior Woman's Club	1 book
Mr. George Carter	Periodicals
Mr. James C. Clark	2 books
Dr. E. M. Coulter	2 books & periodical articles
Mr. C. E. English	1 book
Mr. Robert Lee Evans	1 book & periodicals
Mrs. Gladys Fendig	1 book
Miss Lee Floyd	1 book
Mr. A. R. Gann	1 book
Mr. and Mrs. John Gilbert and Mr. and Mrs. James Gilbert	1 book
Mrs. Peter Grimm	17 books & 1 sculpture
J. Edgar Hoover Foundation	1 book
Mrs. Sandra McCants	1 book
Mr. J. K. McEvoy	79 books
Mr. Constantine Nichole	2 books
National Library of Australia	1 book
Mr. R. W. Page	66 books
Mrs. Rex J. Ramer	49 books & newspapers
Mr. C. R. Reidlinger	7 books
St. Francis Xavier School	2 books
Mrs. J. L. Shirley	Periodicals
Mrs. Willard A. Snyder	18 books
Mr. and Mrs. J. Allen Spivey	2 books
Mr. William Stakely	18 books & periodicals
Dr. and Mrs. John W. Teel	1 book
Mrs. Edie Whitaker	2 books
Mrs. DeForest P. Willard (Inadvertently omitted from itemized list in 1966-67 Annual Report)	Recordings: 108 singles 7 albums

Total Estimated Value $1,926.00

b. Continuing Education Art Exhibit

(1) Awards (Estimated Value)

Bennie's Red Barn	Dinner for two	$ 15.00
H & H Service Store	2 G.E. Radios	12.00
Jacobs Pharmacy	Art Supplies	10.00
J. M. Fields	Paint Kits	10.00
Mr. B's Honey Tree	Gift Certificate	10.00
Sea Island Stables	3 Riding Lessons	18.00
Shoney's of Brunswick	Luncheon Ticket	5.00
Sullivan's Office Supply	Acrylic Paint Set	7.50
The Deck Restaurant	Dinner for two	8.00
The Yellow Frog	Metal Butterfly	6.00
Woolworth's in the Mall	Parakeet and Cage	10.00
Sugar Shack	Family Ice Cream for Six	15.00
American National Bank	$25 Savings Bond	25.00
First National Bank	$25 Savings Bond	25.00

Estimated Value $ 176.50

(2) Supplies (Estimated Value)

Fabric's, Inc.	Ribbon for Awards	5.00
Singer Sewing Center	Ribbon for Awards	1.00
Plaza Drug Store	Gold Seals	5.00
Gibson's Discount Store	Peg board	Loaned

Estimated Value $ 11.00

c. Other Tangible Gifts (Estimated Value)

Mr. Ernest L. Robarts	35 Small Ligustrum
	52 Large Ligustrum
	1 Holly Tree
	1 Azalea
	16 Loads of Leaf Mold
Mr. W. P. King & Son	1 Palm Tree
Mr. Leon Rice	7 Lemon Leaf Ligustrum
	10 Spanish Bayonet
Mr. Buddy Bright	3 Small Palm Trees (Cabbage)
	11 Large Palm Trees (Cabbage)

Total Estimated Value $1,048.50

Total Estimated Value of Gifts Other Than Cash $3,162.00

4. Gifts Other Than Cash-Intangible

Mrs. Rex J. Ramer	Hosted Luncheon for John Holt, guest lecturer, and student group at the Beach Club.
Mr. Alfred W. Jones, Sr.	Hosted Luncheon for Foundation members to outline Fund Raising Campaign.
Mr. Alfred W. Jones, Sr.	Hosted Luncheon at the Cloister for Sea Island residents who indicated an interest in supporting the Brunswick Foundation Scholarship/Loan Fund.
Brunswick College Foundation, Inc.	Hosted a dinner at the Cloister for SACS Visiting Committee, Division Chairmen, Administrative Officers and Self Study Steering Committee.
Brunswick Kiwanis Club	Hosted Luncheon for area counselors attending workshop at Brunswick Junior College.
Coastal Ga. Historical Society	Co-sponsored visit of Willie Snow Ethridge, guest lecturer.
Chamber of Commerce	Hosted Luncheon at King and Prince for 50 persons (platform guests and other dignitaries attending Library Groundbreaking Ceremony).
Tait's Auto Service	Loan of automobile for transportation for SACS Visiting Committee.
Walker Pontiac Company	Loan of automobile for transportation for SACS Visiting Committee.
American National Bank	Hosted Breakfast for Graduates and Brunswick Junior College Faculty.
First National Bank	Hosted Reception for Graduates, Parents, and General Audience following Graduation Ceremony.

FORM C-3
(OCT. 68)

Brunswick Junior Coll
(NAME OF INSTITUTION)

GIFTS, GRANTS AND CONTRACTS AWARDED FOR PROGRAMS OF INS

Year

FOR ~~XXXXX~~

AWARD AGENCY	DEPARTMENT	PRINCIPAL INVESTIGATOR	DATE SUBMITTED	DATE AWARDED	PROPO AMOU
HEA, 1965, Title I	Continuing Ed. & Comm. Services	J. H. Carmichael	12/70	1/71	2,
HEA, 1965, Title III	Academic Affairs	Dougald McD. Monroe	11/70	4/71	228,
HEA, 1965, Title VI-A	Academic Affairs	Dougald McD. Monroe	11/70	5/1/71	10,

FORM C-E
(OCT. 68)

Brunswick Junior College
(NAME OF INSTITUTION)

SUMMARY OF GRANTS, CONTRACTS AND GIFTS FOR PROGRAMS OF INS

Year E

FOR [redacted]

DEPARTMENT	NUMBER OF PROPOSALS					
	SUBMITTED		AWARDED		REJECTED	
	CURRENT MONTH	YEAR TO-DATE	CURRENT MONTH	YEAR TO-DATE	CURRENT MONTH	YEAR TO-DATE
Library		2		0		2
Academic Affairs		2		2		0
Continuing Education and Community Services		1		1		0

FORM C-4
(OCT. 66)

Brunswick Junior College
(NAME OF INSTITUTION)

PROPOSALS SUBMITTED FOR SUPPORT OF PROGRAMS OF INSTRUC

Year En
FOR MONTH XX

AWARD AGENCY	DEPARTMENT	PRINCIPAL INVESTIGATOR	DATE SUBMITTED	PROPOSED AMOUNT	PROPO FROM
HEA, 1965, Title I	Continuing Ed. & Comm. Services	J. H. Carmichael	3/71	2,800	1/1/71
HEA, 1965, Title IIa	Library	Allen J. Spivey	3/71	5,418	7/1/71
HEA, 1965, Title IIc	Library	Allen J. Spivey	3/71	22,500	7/1/71
HEA, 1965, Title III	Academic Affairs	Dougald McD. Monroe	11/2/70	228,460	5/1/71
HEA, 1965, Title VI-A	Academic Affairs	Dougald McD. Monroe	3/71	10,200	3/1/71

F. GENERAL INFORMATION

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1. Significant Changes or Improvements in Existing Curricula; New Curricula Introduced During the Year; Curricula Discontinued

Although the faculty spent a good bit of time in the early part of the year preparing for the visit from the Southern Association's Visiting Committee, the year has been unusually productive of curricular planning that would seem to make the curriculum more effective for a junior college, with its diverse student population and its task of providing meaningful general education.

An appreciable part of the curricular work has been in the direction of providing courses of practical value and application, and improving courses of this sort. The nursing division has completely revised the curriculum to eliminate overlapping and to provide a highly efficient organization of the material to be learned in preparation for going into hospital work and for taking the state board examinations that are required in order for the graduates to become registered nurses. The Natural Science Division has introduced one-hour courses in use of the computer and the slide rule, to increase interest and to improve efficiency in the use of these tools. The Social Science Division has introduced an Area IV in Criminal Justice, and some new courses needed to complete this curriculum, to meet a very real need for increasingly well educated personnel in the field of law enforcement; this program has been developed as a transfer program in the belief that a college of our size can provide the best training by developing a program that provides both general education and some relatively specialized work rather than having a strictly career oriented program. Business Administration Division, in response to a need for a less rigorous accounting course for the secretarial science students, has developed a course in accounting for small businesses that we believe will provide very important practical and useful knowledge for the secretarial students, and at the same time provide a course that will be very valuable for a number of people in the community who have need for knowledge of accounting at this level.

Other curricular changes have been designed to improve the quality of the general and specialized work for our students. The Social Science Division has made its area requirements more flexible by reducing from three to two the number of specifically required courses. These specifically required courses are Political Science 101 and History 112. The remaining Area III requirements can be met by taking one elective course from the whole field of Social Science. In addition they have introduced some courses that should have strong appeal to modern students who are interested in a kind of understanding rather than factual information. One of these, called Man and History, attempts to introduce students

to the nature of historical thinking, including the concept that history is being made right now, and to encourage students to be more sophisticated in their thinking about what history is and how it is being made. In addition, the division has introduced a one-hour course in current affairs to be offered each quarter, aiming to help students become more thoughtful and critical in their understanding of what is happening in the world today. The Humanities Division, in an attempt to broaden the offerings of the division and to meet a cultural need, has expanded its offerings in the field of music to enable students of the college to complete an Area IV requirement and be able to transfer to a senior college to complete a music major. The Natural Science Division, recognizing a need to provide general education in mathematics for students who will be living in a computerized age, has developed an introductory mathematics course designed to provide understanding and appreciation of mathematical processes rather than the more rigorous pre-professional mathematics courses that so often are forced upon students who have no interest in becoming professional mathematicians or scientists.

2. Modification in Instructional Program

Other changes in the instructional program tend to be more in the area of attitude and philosophy than in the area of formal modifications. In general, the change has been in the direction of a greater emphasis on helping students learn and be successful in college, rather than on screening out the unworthy. From a variety of directions, the faculty has been confronted with this emphasis. The faculty workshop in the fall included introduction to the philosophy used in success oriented developmental studies programs, the use of behavioral objectives with a flexible time schedule for learning, and the recycling of students through material they have not fully mastered. During the year, faculty members continued to deal with these matters as they worked both in their regular courses and in cooperation with the federally funded Title III program for high risk students (SCOPE). In the course of the year a very impressive number of efforts have been made to make the teaching effort result in successful learning. The English department has produced clearly stated definite objectives to be achieved in English 101, so the students can know exactly what is expected of them and whether or not they have met these expectations. Members of the mathematics department have been working with the Title III staff in diagnosing exactly what mathematical skills the high risk students have, and have individualized instructions so the students can build on those skills they have and proceed toward a successful mastery of the skills expected of them in the college courses. The nursing division has for a number of years made effective use of stated behavioral objectives and has made extensive use of audio-visual material for learning specific skills and information.

Science instructors have increased the use of behavioral objectives and recycling techniques to enable as many students as possible to master material successfully. English department faculty members have worked very closely with the Title III staff to make it possible for the Title III staff to determine whether their students have successfully met the requirements for freshman English; this includes regular faculty members grading papers written by students in the Title III project, and assigning grades to these papers on the same basis as regular students are graded. One Political Science instructor cooperated with the Title III staff by having a number of the Title III students register in the Political Science course, allowing the director of the Title III project to sit in on the course and work with the students in doing the outside work necessary for success in the course.

The English Department has made plans to conduct an experimental program in freshman English, utilizing a large lecture group (125 students) with a number of faculty members serving as lecturers, and utilizing small group discussions and a laboratory on library skills. The biology department has interesting plans for a more inductive approach to general biology.

These particular activities are reflective of a strong commitment on the part of a great many of our faculty members to provide the kind of instruction that will enable weak students to become strong students and to meet more fully the challenge that the junior college has to bring meaningful higher education to the masses.

3. Public Services Programs Conducted Under the Auspices of the Institution

a. Continuing Education and Community Services

The Brunswick Junior College Continuing Education and Community Services Program consists of a short course program, conferences and meetings of less than three days duration, special courses and meetings of more than three days duration, credit programs at post baccalaureate level sponsored jointly with senior institutions, sports programs sponsored jointly with other agencies, and consultative services. Approximately 12,586 persons were involved in these programs during 1970-71. This number includes individuals enrolled in more than one course throughout the year.

Enrollment in 1970-71 was considerably ahead of previous years. For instance, the enrollment in the short course program alone was 1,678, an increase of 60% over the 1969-70 period. Community interest and participation in the various continuing education programs is a manifestation of the College's philosophy toward the community service, the quality and variety of the offerings, as well as the excellent support by the local news media in promoting the program. The following table shows

the annual enrollment figures from 1965 through the current year.

Table XIV

ENROLLMENT BY YEARS IN THE PUBLIC SERVICE AND CONTINUING EDUCATION PROGRAMS

Year	Enrollment
1965-66	1,352
1966-67	1,186
1967-68	1,849
1968-69	2,849
1969-70	4,998
1970-71	12,586

b. Appraisal of the Public Service and Continuing Education Program

Only 88 students enrolled for the Summer Quarter, 1969. This poor enrollment was believed due to the length of the quarter, eight weeks, which made it impossible for those going away for vacation to attend courses for the full quarter, so they simply did not enroll. Consequently, the 1970 Summer Quarter was divided into two "mini-quarters" of five weeks each. This, together with a comprehensive program for the teenage set, resulted in an amazing increase in students. Total enrollment in the two "mini-quarters" was 396, an increase of 450% over the summer of 1969.

On October 1, 1970, the Director of Continuing Education was joint-staffed with the University of Georgia. This made funds available to employ a person part-time as Assistant Director of Continuing Education. Mr. John K. McEvoy was selected for this new position. Mr. McEvoy, who has a master's degree in education and considerable experience in training, education and business with General Motors Corporation, made it possible to expand continuing education services in the field of management and business.

Mr. McEvoy started a labor survey in industries in the six near-by counties. When completed, this survey will show the skills used by these industries and their training needs.

In cooperation with Waycross-Ware Vocational and Technical School some programs will be developed in an effort to meet these needs.

Post-baccalaureate programs, offered for teachers through the Coastal Area Teachers Educational Service and for business students through Georgia Southern College, continued to meet on campus. Georgia Southern established a center at Brunswick Junior College so that students could complete the requirements for the Master of Business Administration Degree. Georgia Southern also executed a contract with the Glynco Naval Air Station to provide education services at a special matriculation fee for military personnel who enroll in graduate courses offered at the Brunswick Junior College Center.

In February an explosion occurred at the Thikol plant near Woodbine in Camden County. Because of the large number of casualties, a need developed for a day care program for children. A program was started under Title I of the Higher Education Act to train 11 mothers to operate cottage nurseries in their homes. The mothers were selected by the local Family and Children Service. This effort to meet a critical need resulted in a request from State Department of Family and Children Services for Brunswick Junior College to provide consultative services necessary to establish a day care center. A non-profit corporation was set up by citizens of Camden County to manage the center. Brunswick Junior College provided the following services: advice in the selection of personnel; arrangements with the Child Development Center of the University of Georgia to train personnel; assistance in planning for improving an abandoned school building and in ordering supplies and equipment; assistance in preparing the budget; and conducting an in-service training program for personnel during the first year of operation. The day care center is expected to open in July.

The College hosted numerous public hearings, civic meetings and sports events during the year. Mr. Ben Fortson, Secretary of State, was guest speaker at a meeting for election officials which was conducted on our campus by the University of Georgia Center for Continuing Education. The Coastal Area Planning and Development Commission sponsored a meeting on housing. The Glynn County Water and Sewage Commission held a hearing on services in the county. Local legislators hosted the Senate Committee Hearing on the Commercial Fishing Bill. Nearly 500 people were involved in these meetings.

In the field of public health and gerontology, a mental health clinic and an arthritic clinic were conducted on campus. Also the local chapter of the American Association of Retired People was organized and held monthly meetings on our campus. About 300 people were involved in these programs.

Cooperating with city and county recreation directors, public school athletic directors, and Glynco Naval Air Station, the college facilities were used for conducting baseball, basketball, swimming, and soccer meets and the resulting playoffs. In addition to the players involved, these activities drew large audiences. Over 6,500 people were on campus for these events.

For the first time a program entitled, "Armchair World Tour," was offered on Sunday afternoons. The lecturer was Mrs. Ruth McEvoy, an accomplished world traveller who now lives in the Golden Isles. Her two lectures covered her travels in Nepal and Northern Europe and were illustrated with slides. A total of 115 people attended her very interesting talks.

Through the cooperation of the College Lyceum Committee, the nationally known educator, John Holt, gave three talks in Brunswick for audiences of wide interest in education. In the morning of April 16, Mr. Holt talked to public school personnel at the Glynn County Materials Center. Later in the morning he met with students and faculty members at the college. During the evening lecture on campus, he spoke to members of the community. About 300 people heard Mr. Holt.

The University of Georgia invited Dr. Jan Czerowski, an international ecologist, to visit three southeastern states during Earth Week in April. Brunswick Junior College was one of his stops. Here he spoke to students and faculty about ecological problems in Europe.

Several new non-credit courses were added to the Continuing Education curriculum during the year. The most popular ones were Gourmet Cooking, Cake Decorating, Landscape Design, Yoga, Creative Sewing, How to Make and Mend Fish Nets, the Junior Assembly Dance Class, and a Workshop for Choir Directors. After a lapse of two years, the Community Chorus was reactivated in time to present an Easter program. Courses in the Management Development Program were offered on campus and at several plant sites.

c. Enrollment in Public Service and Continuing Education Programs

Table XV

ENROLLMENT IN SHORT COURSES

Quarter	On-Campus	Off-Campus
Summer	354	42
Fall	411	49
Winter	404	115
Spring	185	118
Sub-total On-Campus and Off-Campus		1,678

Table XVI

ENROLLMENT IN CONFERENCES AND MEETINGS
(1 to 3 days)

Date	Conference or Meeting	Sponsor	Number in Attendance
7/2/70	Highway Dept. Planning	Don Winters	10
7/7/70	Election Board Meeting	Harold Holtz (U. of Ga.)	75
7/16/70	City-County Supervisors	Title I	12
7/24/70 7/25/70	Criteria Meeting (Mr. George Brooks)	J. H. Carmichael	15
7/25/70	Management by Objectives (B & W Group-Dan Franks)	J. H. Carmichael	10
7/30/70	Public Hearing on Housing CAPES	Vernon Martin	50
8/6/70	Reading Lab Demonstration for Methodist Women	United Methodist Church	12
8/27/70 8/28/70	Georgia Adult Education Conference	Continuing Education	100
9/12/70	District Executive P.T.A. Meeting	Mrs. Martha Gann	12
9/24/70 9/25/70	Coastal Area Planning	Coastal Area Board	20
9/29/70	Reading Lab Demonstration Jr. Woman's Club	J. H. Carmichael	5
10/1/70	Glynn County Water and Sewerage Advisory Committee	Joffre Lightsey	70
10/6/70	Myriam & the Sons of Paraguay	Brunswick Junior College and Continuing Education	32
10/29/70	Mental Health Group	Dr. Virginia Boyle	130
11/3/70	Election Party	Don Hight	75
11/17/70	Air Pollution	Georgia Tech	40
11/18/70	Arthritis Clinic	Dr. John A. Hightower	100
12/8/70	Girl Scouts Christmas Sing-In	Charles Reidlinger	150

ENROLLMENT IN CONFERENCES AND MEETINGS (Con't)

Date	Conference or Meeting	Sponsor	Number in Attendance
12/9/70	Community Concert Meeting	J. H. Carmichael	12
12/14/70	Glynn County Advisory Health Council	Jon Ely	20
12/17/70	"A Pageant of Lights"	Frederica Academy	100
12/29/70	YWCA Swimming Party	YWCA & BJC Library	20
1/5/71	Brunswick High-Glynn Academy Senate Hearing	Jerry Payne	20
1/23/71	Ernie Bivens Show	Brunswick Junior College Continuing Education	40
1/24/71	Travelogue	John K. McEvoy	40
1/30/71	Swimming Party	First Methodist Church	15
2/22/71	Glynn County Girl Scouts of America	Mrs. Paul Mullen	400
3/11/71	Bi-Centennial Committee	Brunswick-Golden Isles Chamber of Commerce	175
4/16/71	John Holt Lecture	Brunswick Junior College	75
4/19/71	Cub Scouts' Swimming	Charles Reidlinger	14
4/25/71	Travelogue	John K. McEvoy	75
4/29/71	Piano Concert	Mrs. Clyde Smith	150
4/30/71	Methodist MYF Swimming Party	First Methodist MYF	30
5/28/71	Organizational Meeting of the American Association of Retired People	George Sullivan	8
5/29/71	Special Piano and Harpsichord Program	Mrs. Helen M. Lindsey	150
6/8/71	Paint-In	Ammie Ree Penn	12
6/18/71	American Association of Retired People	George Sullivan	100
		Sub-total	2,374

Table XVII

ENROLLMENT IN SPECIAL COURSES

Title of Course	Sponsor	Enrollment
CATES (Graduate Courses)	Board of Education	35
EIT (Math)	State Highway Department	11
Highway Dept. (Technical)	Highway Department	12
Junior Engineering Technical Society	Georgia Tech	30
Law Enforcement	Armstrong State College	20
Master of Business Accounting (Graduate Courses)	Georgia Southern and Brunswick Junior College	64
Memory Training	Eugene Rex	12
Rescue Squad	Howard Jones	8
Swimming and Diving	Lewis Fain	70
	Sub-total	262

Table XVIII

ENROLLMENT IN COURSES AND CONFERENCES
(4 or more meetings)

Course or Conference	Sponsor	Enrollment
Audubon Society	Coastal Georgia Audubon Society	70
Brunswick High Band	Denzil Sellers	125
Island Players Workshop	George Green	15
Swimming and Diving Class	Lewis Fain	70
Swim Club	Mrs. Evelyn Shupe	30
Toastmasters' Club	Robert W. Page, Jr.	12
	Sub-total	322

Table XIX

ATTENDANCE AT SPORTS EVENTS

Date	Event	Sponsor	Number in Attendance
7/11/70 7/18/70 7/25/70	County Baseball Playoffs	Jim Otte	760
8/9/70	Coastal Area Sports Car Event	Coastal Area Sports Car Club	40
11/1/70	Coastal Area Sports Car Event	Coastal Area Sports Car Club	60
12/6/70	Coastal Area Sports Car Event	Coastal Area Sports Car Club	50
12/20/70	Boys' Club Bicycle Race	BJC Students	75
2/10/71	Brunswick High vs. Glynn Academy game	Glynn County Board of Education	2,000
2/17/71 2/20/71	Brunswick High-Glynn Academy Basketball Tournament	Glynn County Board of Education	2,300
3/6/71 3/20/71	City Recreation Basketball Tournament	City Recreation Department	550
4/3/71	Kite Flying-Boys'Club	J. H. Carmichael	15
4/13/71	Brunswick High School vs. Disc Jockeys-Basketball Game	Brunswick High Senior Class	500
5/15/71	AAU State Diving	Lewis Fain	400
	Glynco Soccer Games and Tournament	NAATC Educational Office	1,200
		Sub-Total	7,950
		TOTAL	12,586

4. Faculty and Administrators participation in non-budgeted, non-curricular public service with civic, charitable, and professional organizations and other organizations not directly related to college.

   a. Non-Curricular Activities by Faculty

PTA-3
YWCA-2
Altrusa Club-1
American Association of University Women-3
American Red Cross-3
American Cancer Society-1
Island Players-7
Community Concert Association-8
Cub Packs-1
Audubon Society-1
Lions Club-1
Navy League-1
Fort Frederica Association-1
Magnolia Garden Club-1
Boys' Club of Glynn-2
Exchange Club-6
United Community Fund Committee Chairmen-8
Muscular Dystrophy-1
Little League Coach-1
Committee on Environment of Coastal Area Planning Commission-1
Delta Kappa Gamma-5
Phi Delta Kappa-1
Girl Scout Leader-1
Kiwanis-4 (2 on Board of Directors)
Georgia College Personnel Association-3
Masonic Lodge-1
Director of University of Georgia Football Clinic-1
Brunswick Toastmaster's Club-2
St. Simons Jaycees-1 (Board of Directors)
Retired Officer's Association-4
Fort Frederica Chapter of D.A.R.-1
Community Improvement Association-1
Coastal Georgia Historical Society-5
Mental Health Association-2
Advisory Board for College Student's Community School-2
Director, Vesper Choir-1
Director, Island Art Center-1
Press Club-3

   b. Speeches at Clubs and Organizations

Civic Clubs

Jesup Kiwanis Club
Northside Kiwanis Club
Brunswick Jaycees

Brunswick Civitan Club
Woman's Club of St. Simons
Brunswick Exchange Club
Brunswick Kiwanis Club
Brunswick Junior Woman's Club
Brunswick Rotary Club
Jekyll Lions Club

Churches

First United Methodist Church
St. Simons Methodist Church Men's Club
St. Simons First Baptist Church
7th Day Adventist Church
First Church of the Nazarene
Calvary Baptist Church
Abysinia Baptist Church

Schools

Risley Science Fair
Ware County High Science Group
Brunswick High School Science Seminar
Camden County High School Science Seminar
Glynn Academy High School Science Club
Risley PTA
Glynn Academy Social Science Fair
Jane Macon PTA
Perry PTA
Glynn County Teachers on Learning 100 Laboratory

Miscellaneous

Youth Group, Southern Authors
AAUW
WFGA-TV
Newcomer's Club of St. Simons
Delta Kappa Gamma
Girl Scouts
Boys' Club
Phi Theta Kappa
Glynn County Medical Auxiliary
Georgia Power Company
Knights of Columbus State Convention
YWCA
United Daughters of the Confederacy
National Secretaries Association
Booster's Club
American Cancer Society
Conference on Development of Altamaha River
Retired Officers Association
Daughters of American Revolution

Golden Isles Chapter of American Business Women's Association
United Community Fund Campaign
American Cancer Crusade
Mozart Society
Continuing Education Course
Island Players
Muscular Dystrophy Campaign
College Student Community Program
NAACP

5. Appraisal of Work of the Institution

a. Outstanding Developments and Accomplishments

(1) Faculty Development

Two efforts were made during the year to increase the professional awareness of the faculty and to keep them better informed about what is happening in higher education. One of these, a weekly newsletter, provides accounts of what is being done in other institutions, and some of the more stimulating ideas being expressed by educational leaders.

A second effort to improve communication and thinking about education was a series of informal faculty meetings, sometimes with visitors from other campuses, to discuss matters of educational interest in a context other than that provided by the usual faculty meeting devoted to specific problems and local issues.

(2) Nursing Program

The nursing program continued to grow and to develop in both student enrollment and quality instruction. More than 100 students were enrolled in the program during the year and 27 received the Associate Degree in Nursing in June, 1971.

The faculty was strengthened by the return of Mrs. Mary Hipp who had been on a leave of absence. Mrs. Hipp earned the Master's Degree in Psychiatric Nursing at the University of Maryland. Further faculty strength was gained through the employment of Mrs. Jacqueline Tiller who holds the Master's Degree in Medical-Surgical Nursing. The nursing faculty currently consists of four persons who hold the Master's Degree in Nursing, one who holds the Bachelor's Degree and one unfilled position.

The nursing faculty continued to work closely with representatives of the National League for Nursing concerning suggestions and recommendations made by the Visiting Committee for Associate Degree Programs. After initial accreditation by the National League for Nursing last year, the nursing faculty has been engaged in follow-up work and study as outlined by the Visiting Committee's Report. Miss Helen Bloodworth, Chairman of the Division of Nursing, and the entire nursing faculty are to be commended for the splendid progress which is being made in the nursing program.

(3) Secretarial Science Program

The one-year and two-year programs in secretarial science continue to serve the immediate need of the industrial and business firms of our community. Student enrollment in these programs has increased steadily over the past six years and there appears to be good indications that the programs will continue to grow. This year a student committee developed a questionnaire to survey former secretarial science students who are currently employed. Information provided by the 37 randomly selected former students revealed the following findings:

1. More students (30%) worked in industrial jobs than in any other category.

2. About one-third (35%) received the associate degree before becoming gainfully employed.

3. The business training program was rated excellent or above average by nearly all students (92%).

4. The students indicated that Typing and English were the business and non-business courses respectively that helped them most on their jobs.

5. About half of the students were earning monthly salaries from $300 to $400.

6. Of the 33 students who were gainfully employed, 29 were working in Georgia and 4 were employed out-of-state. The majority (19) were employed in Brunswick, and only two students employed in Georgia were working outside of the immediate geographic area served by the College.

(4) Student Recruitment

Extended study of the College Entrance Examination Board test entitled Comparative Guidance and Placement test (CGP) resulted in its adoption by Brunswick Junior College. All entering freshmen are now required to take the CGP test.

Glynn County high schools allowed college personnel to administer the test at the high schools to seniors who were planning to attend BJC. Other students from surrounding high schools took the test at the college. The test is administered at no cost to students who have applied for admission to the college. Results will be used for compiling statistical information as well as for guidance and placement. It is believed that several advantages will accrue from the CGP. More effective placement of the student in developmental, beginning credit, or in advance placement in credit programs appears feasible. Administration of the test during the spring quarter to students interested in attending the college results in a mailing list for follow-up purposes. Also the prospective junior college student will apply earlier for admission to the college. Applications from new students are running about 40 percent higher than a year ago. This is due largely to the use of the CGP. The CGP also provides valuable information to locate students who have financial need and provides summary information required for federal reports.

Efforts were conducted to maintain contact with high school guidance counselors and principals. High schools were visited frequently by members of the Student Affairs staff. Most high schools in Glynn and surrounding counties permitted the college to make a presentation to the senior class about programs available at BJC. In each instance several college students accompanied a staff member to the high school. Each student spoke about one of the programs at the college. The high school seniors enjoyed this form of recruiting very much.

A highlight of the year for the high school counselors was the Third Annual Counselors Day 1970. Many of the counselors and principals from high schools in Glynn and surrounding counties attended this program. Presentations from Mr. Dan Beshara of the College Board, Mr. Jerry Lee of the Georgia State Scholarship Commission, and Dr. Thomas McDonald of the Board of Regents made the program especially interesting to the counselors who were present. As before, the Brunswick Kiwanis Club sponsored a luncheon for the group in attendance.

to the development of self-concept and motivation, using special efforts to help the students find success and reward in academic efforts. We gave them careful counseling, advice, and supervision, and tried to enable them to work from where they were.

In the evaluative study of the program, in which there were 46 students initially enrolled, the most disappointing element was the large number of drop-outs between the first and second quarter (from 46 to 33). We have no explanation for this, but believe it was related to the fact that the program was a pilot project and its status in the College was not clear. The overall evaluation was more encouraging. It was based on a comparison with a selected group of students who were nearest the experimental group in academic ability. This comparison group had SAT scores averaging 86 points higher than the experimental group, and therefore would have been expected to perform somewhat better than the experimental group. After two quarters, attrition in the experimental group was higher (39%) than in the comparison group (30%), compared to a previous college-wide attrition rate of 27%. The most important point of superiority of the experimental group over the comparison group was in the grade point averages (2.09 for the experimental group against 1.60 for the comparison group). The experimental group had slightly fewer hours passed (an average of 18.43 against an average of 20.75). A larger number of the experimental group (15) had a grade point average of 2.0 or above than in the comparison group (9).

In another approach to the evaluation, 10 students from the experimental group were compared with 10 students from the comparison group, with the two groups selected on the basis of their having identical average SAT scores. In this comparison the 10 in the experimental group passed an average of 24.10 hours with a grade point average of 2.23, whereas the comparison group of 10 passed an average of 21.6 with a grade point average of 1.46.

We believe that when we consider that the 46 students in this experimental group were chosen as the ones least likely to succeed in college, the record they achieved in their freshman year is a fairly respectable one. Although we are not satisfied with what we were able to do with them, we believe that we learned a great deal about how to deal with such students, and are hopeful of having a successful year in the HEAP program being set up for 1971-72. HEAP, a more ambitious program federally funded to provide educational experience for 100 high risk students, with 8 staff members, should enable us to build on what we have learned this year.

One of the most important results of the experimental program was the increased involvement of the faculty at large in the problem of teaching such students and their acceptance from the point of view that such students can become very successful college students.

(8) Upgrading of Equipment and Supplies

A grant of approximately $8,200 under Title VI of the Higher Education Act of 1965, matched by a similar amount provided from the institutional budget, enabled us to upgrade the capability of the language laboratory.

These funds along with the regular equipment budget of the various academic divisions also enabled us to equip Room 120 as a small learning center including individual study stations complete with Craig Readers.

These funds also permitted the academic divisions to continue the acquisition of audio-visual teaching aids and equipment as needed to support the instructional program. The successful cataloging during the year of all of the audio-visual equipment and materials owned by the college resulted in the increased usage of audio-visual devices in the teaching program.

(9) Continuing Education and Community Services Program

(See Section I-F-3-b Appraisal of Program)

b. Special Difficulties

(1) Equipment (Library)

The new library building (Project T-12) will apparently become available sometime during the Summer Quarter, 1972. The list of loose equipment needed for the new facility was submitted to the Georgia Education Authority (University) on January 12, 1970. We are now waiting for this equipment to be advertised for bids. The $50,000 authorized for purchase of the equipment was not sufficient at that time to provide furniture for a conference room in the building. Since then, well over a year and a half have passed and prices have risen. The original $50,000 will not buy as much now as it would then. The conference room should seat twelve to sixteen persons and should be available for committee meetings, Regents committee meetings, and discussion groups. Finally, there needs to be a locked room with shelving adjacent to the periodicals room to be used as a workroom and storage room for unbound periodicals.

There is a large number of periodicals which have missing issues. The staff is making every effort to locate replacement issues so that the volumes can be permanently bound for student use. At present all periodicals are located on open shelving. As a result, more issues disappear, thus increasing the number of unbindable volumes. In the new building a space is adjacent to the periodicals room, but it needs to have a fourth wall with a lockable entrance. The room then could be used to prepare materials for binding and to store periodicals until they are completed and bound.

(2) Non-Academic Personnel

We continue to have too much turn over of maintenance and custodial employees although the situation has improved during the past year. The limited wage increase we were able to give this year will not help this problem. Our vacation policy for these employees has improved. This should aid us in keeping desired personnel.

Our salaries for secretarial and clerical staff remain too low to attract and retain the best qualified individuals. The very limited salary increase this year will add to this problem. Loyalty to the institution continues to be the main reason for retaining our staff. The liberalized vacation policy may aid us in this area.

The cost of the physical examination required by the State Personnel Board for positions in the above categories does present a problem in getting persons to apply. The required X-ray examination now costs about $25 in this area.

(3) Academic

The main academic difficulties have to do with problems involved in implementing new and non-traditional teaching methods. During the past year a number of faculty members have become very much interested in some of the newer approaches to teaching that have been found to be successful, or at least promising, in junior colleges throughout the country.

The implementation of any new approach to teaching carries with it a number of problems relating to space, equipment and supplies, and general support of instructional activities. For instance, when a class of 125 students meets occasionally for lectures and divides up into small groups of 12 to 15 for discussion, the spcae requirements are different from what they would be if the class met in

groups of 30 in the traditional manner. This kind of change is coming at a time when we are extremely short of instructional space, and are having to use every room every period throughout most of the day. We are at the same time conducting an experimental Title III program for 100 students that involves students breaking up into small groups for a variety of activities throughout the entire day, creating a further increase in the need for space.

Some of the experimentation also includes greater utilization of audio-visual equipment, especially on an individual student basis, and our equipment designed for individual use is rather limited. We have a number of projectors, recorders, and other devices intended for use by an entire class, but are short of the kind of equipment and supplies needed by the instructional methods being introduced by the faculty. Besides the need for more equipment and materials, the new approaches to instruction also call for some supporting personnel, particularly in the audio-visual area where we need people to prepare tapes, mats, video tapes, slides and other materials for the faculty.

These difficulties can be overcome satisfactorily only by the addition of another building, hopefully the science-nursing building which we have requested. The need for that building would be great even if we did not have a number of faculty members introducing new teaching methods that increase the demand for space. We would be in special need of additional faculty offices, which are now totally inadequate, even if these newer methods had not come into the picture. Although we are aware that colleges have sometimes requested space beyond that actually needed to carry on the instructional program, we are convinced that limitations in space and equipment are a real problem for us at this time.

c. Special Facility and Campus Development Needs

(1) Needed Facilities

(a) Science/Nursing Building

(b) Fine Arts Center

(c) General Classroom Building

(2) Special Needs for Campus Development

(a) Complete the landscaping area around Physical Education Building and newly completed Student Center Building.

(b) Need to continue development of outdoor physical education area to include the construction of a handball court; completion of track area; and construction of putting greens for golf. Also need to complete and fence the areas provided for softball and soccer.

(c) Sidewalks in the area of the Physical Education Building and the adjacent physical education playing fields should be built in accordance with the campus master plan.

(d) Campus lighting is needed on all sides of the Physical Education Building. Tennis courts would be more serviceable with lights. East side of student parking lot is quite dark and needs additional lighting.

(e) Underground sprinkler system needs to be expanded to inner campus and south campus to provide adequate water at a nominal cost for all landscaped areas.

(f) As soon as Altama Avenue is converted to a four-lane drive, it will be necessary to change the main entrance to the campus and to construct the visitor-staff parking lot as shown on the campus master landscape plan.

(g) Conversion of present faculty-staff parking area to pedestrain mall as indicated on the campus master landscape plan.

(3) Repairs and Alterations

(a) Six classrooms in the Physical Education Building need to be soundproofed to provide more effective teaching conditions.

(b) Air condition the gymnasium by installing a conversion system to divert air conditioning from other portions of Physical Education Building when large public gatherings are held in the gymnasium. With addition of piping and air handling units the present air conditioning equipment should be adequate.

(c) Installation of Cable Television.

d. Other Needs

(1) Additional Personnel Needed

(a) Academic

: Audio-Visual Aid Coordinator

: Instructor in Sociology

: Instructor in Business Administration

: Coordinator of the Evening Credit Program

: Half-time position in Continuing Education and Community Services (Position to be shared with the University of Georgia, Division of Continuing Education and Community Services).

: Reference Librarian-Half-time position

(b) Non-Academic

: Secretarial 2

: Custodial 3

: Maintenance 1

: Grounds 1

: Circulation Clerk (half-time)

(2) Additional Supplies and Equipment Needed

(a)	Library (Microfilm and Equipment)	$ 20,000
(b)	Instructional Equipment	30,000

G. NEW CONSTRUCTION UNDERWAY OR COMPLETED DURING THE YEAR

G. NEW CONSTRUCTION UNDERWAY OR COMPLETED DURING THE YEAR

1. Student Center Addition Project R-37

The Student Center Addition was started on August 11, 1969, with a 300-day construction period. There were many delays in the construction and on July 1, 1970, it was estimated to be 71% complete. We were finally able to occupy the building in April, 1971. The delay in construction was most discouraging and resulted in much loss of auxiliary enterprises income. We operated our snackbar and bookstore from very cramped quarters in the physical education building throughout the construction period. Moving into the expanded and renovated facility was a long-awaited pleasure which had a significant impact on student and faculty morale.

2. Library Building Project T-12

In August of 1969 an architectural contract was signed with Zeb Lackey and Associates to prepare plans for a new Library Building. The construction plans were submitted to the Regent's Office in April, 1970, and construction was begun in December, 1970. The building is scheduled for completion in the early fall of 1972. This construction will add a very fine facility to our campus and will meet our library facility needs for many years.

3. Warehouse/Shop Building Project T-21

In October, 1969, the Board of Regents authorized us to start planning for a new Warehouse/Shop Building. This became necessary because the present Maintenance Building will be used entirely as a mechanical building, housing heating and air conditioning equipment. This project will improve the appearance of the campus since it will enable us to move maintenance equipment to the edge of the campus away from the main campus activity. It will provide adequate office space for plant maintenance operations. It will give us protected vehicular storage area, greatly enlarged shop facilities, and a much larger warehouse storage area. The building should be completed in the fall of 1971.

4. The State Highway Department prepared design plans and cost estimates for a student parking lot near the physical education building. The lot is under construction and will be completed during the summer of 1971.

H. FINANCIAL REPORT

BRUNSWICK JUNIOR COLLEGE

Brunswick, Georgia
31520

ANNUAL FINANCIAL REPORT
For Year Ended June 30, 1971

BRUNSWICK JUNIOR COLLEGE

ANNUAL FINANCIAL REPORT
For Year Ending June 30, 1971

TABLE OF CONTENTS

BRUNSWICK JUNIOR COLLEGE

BALANCE SHEET
June 30, 1971

ASSETS

I.	CURRENT FUNDS			
	A. GENERAL			
	Cash in Bank			
	Demand Deposits	$ 58,524.94		
	Certificates of Deposits	-0-		
	Petty Cash	600.00		
	Accounts Receivable	500.00		
	Due from Regents	-0-		
	Central Stores Inventory	9,788.05		
	TOTAL GENERAL FUNDS		$ 69,412.99	
	B. RESTRICTED			
	Cash in Bank - Demand Deposits	$ 444.23		
	Certificate of Deposits	865.00		
	Accounts Receivable	8,153.50		
	TOTAL RESTRICTED		$ 9,462.73	
	C. AUXILIARY			
	Cash in Bank -Demand Deposits	(11,426.58)		
	Accounts Receivable	732.40		
	Merchandise Inventory	23,559.49		
	TOTAL AUXILIARY FUNDS		$ 12,865.31	
	TOTAL CURRENT FUNDS			$ 91,741.03
II.	AGENCY FUNDS			
	Cash in Bank - Demand Deposits			$ 16,218.93
III.	ENDOWMENT FUNDS			
	Cash in Bank			
	Demand Deposits		$ 1,166.83	
	Certificate of Deposits		500.00	
	Investments			
	Stocks		10,000.00	
	Bonds		11,000.00	
	Accounts Receivable		(.45)	
	TOTAL ENDOWMENT FUNDS			$ 22,666.38
IV.	STUDENT LOAN			
	Cash in Bank			
	Demand Deposits		$ 4,004.02	
	Notes Receivable		35,456.80	
	TOTAL STUDENT LOAN FUNDS			$ 39,460.82
V.	PLANT FUNDS			
	A. UNEXPENDED			
	Cash in Bank			
	Demand Deposits		$ 8,236.50	

BALANCE SHEET - ASSETS (CONTINUED)

V. PLANT FUNDS			
B. EXPENDED			
Land	$ 139,738.59		
Buildings	2,356,065.90		
Improvements	161,601.53		
Equipment	639,849.33		
TOTAL EXPENDED FUNDS		$ 3,297,255.35	
TOTAL PLANT FUNDS			$3,305,491.85
TOTAL ASSETS			$3,475,579.01

BRUNSWICK JUNIOR COLLEGE

BALANCE SHEET
June 30, 1971

LIABILITIES

I. CURRENT FUNDS			
A. GENERAL			
Unearned Income	$ 30,396.40		
Accounts Payable	25,603.21		
Reserved for Stores	11,887.28		
Unallocated Fund Balance	1,526.10		
TOTAL GENERAL FUNDS		$ 69,412.99	
B. RESTRICTED			
Fund Balance		9,462.73	
C. AUXILIARY			
Reserve for Stores	23,559.49		
Reserve for Auxiliary Replacement	10,775.36		
Deficit	(21,469.54)		
TOTAL AUXILIARY FUNDS		12,865.31	
TOTAL CURRENT FUNDS			$ 91,741.03
II. AGENCY FUNDS			
Fund Balance			16,218.93
III. ENDOWMENT FUNDS			
Fund Balance - For Scholarships		928.36	
Fund Balance - For Investment		21,738.02	
TOTAL ENDOWMENT FUNDS			22,666.38
IV. STUDENT LOAN FUNDS			
Fund Balance			39,460.82
V. PLANT FUNDS			
A. UNEXPENDED			
Accounts Payable	1,985.90		
Fund Balance	6,250.60		
TOTAL UNEXPENDED FUNDS		8,236.50	
B. EXPENDED			
Investment in Plant-College	1,930,520.35		
Investment in Plant-GEA Univ.	1,366.735.00		
TOTAL EXPENDED FUNDS		3,297,255.35	
TOTAL PLANT FUNDS			3,305,491.85
TOTAL LIABILITIES			$3,475,579.01

BRUNSWICK JUNIOR COLLEGE

STATEMENT OF CURRENT REVENUE
For Year Ended June 30, 1971

	General Revenue	Restricted Revenue	Total
A. EDUCATIONAL AND GENERAL			
GENERAL OPERATIONS			
Student Fees			
Application Fee	$ 4,365.00		$ 4,365.00
Matriculation Fee	200,284.15		200,284.15
Non-Resident Fee	11,914.90		11,914.90
Other Student Fees	502.00		502.00
TOTAL STUDENT FEES	$ 217,066.05		$ 217,066.05
Gifts and Grants			
Governmental Title IIA		$ 2,771.00	$ 2,771.00
Title VI		8,118.00	8,118.00
CWSP 80%		39,920.62	39,920.62
TOTAL GOVERNMENTAL	$	$50,809.62	$ 50,809.62
Non -Governmental			
Gifts for Library Books		$ 94.13	$ 94.13
Off Campus Matching Fund-CWSP		2,321.14	2,321.14
CWSP Matching Funds - Foundation		2,659.01	2,659.01
TOTAL NON -GOVERNMENTAL	$	$ 5,074.28	$ 5,074.28
Sales and Services			
Transcripts	$ 408.00		$ 408.00
Library Fines	396.07		396.07
Contract Overhead	6,403.31		6,403.31
Use of Xerox Machine	1,057.53		1,057.53
Rental of Gymnasium	150.00		150.00
TOTAL SALES AND SERVICES	$ 8,414.91		$ 8,414.91
Other Sources			
Veterans Adm. Recording Fee	$ 360.00		$ 360.00
Public Appropriation			
State of Georgia	$ 694,520.00		$ 694,520.00
Funds from Prior Year			
Reserve for Matching Funds	$ 3,180.00		$ 3,180.00
TOTAL GENERAL OPERATIONS	$ 923,540.96	$55,883.90	$ 979,424.86
DEPARTMENTAL SERVICES			
Continuing Education			
Student Fees	$ 28,540.28		$ 28,540.28
SPONSORED OPERATIONS			
Title I Program		$ 2,900.99	$ 2,900.99
Title III		44,329.61	44,329.61
TOTAL SPONSORED OPERATIONS		$47,230.60	$ 47,230.60
TOTAL EDUCATIONAL AND GENERAL REVENUE	$952,081.24	$103,114.50	1,055,195.74

STATEMENT OF CURRENT REVENUE (Continued)

	General Revenue	Restricted Revenue	Total Revenue
B. AUXILIARY ENTERPRISES			
Bookstore	$ 61,597.35		$ 61,597.35
Snackbar	24,725.40		24,725.40
Vending	297.08		297.08
Transportation Department	830.96		830.96
Campus Parking	2,015.00		2,015.00
TOTAL AUXILIARY ENTERPRISES	$ 89,465.79		$ 89,465.79
C. STUDENT AID			
Gifts and Grants			
Governmental-Federal			
Nursing Scholarships		$ 12,981.00	$ 12,981.00
E.O.G.		33,762.00	33,762.00
L.E.E.P.		1,487.00	1,487.00
Private		5,798.00	5,798.00
TOTAL STUDENT AID REVENUE		$ 54,028.00	$ 54,028.00
TOTAL CURRENT INCOME	$1,041,547.03	$157,142.50	$1,198,689.53

BRUNSWICK JUNIOR COLLEGE

STATEMENT OF CURRENT EXPENSES
For Year Ended June 30, 1971

	FUND CLASSIFICATION		OBJECT CLASSIFICATION		
	GENERAL	SPONSORED	PERSONAL SERVICE	OPERATING SUPP. & EXP.	EQUIPMENT
A. RESIDENT INSTRUCTION					
ADMINISTRATION					
Office of the President	$ 36,843.58		$ 34,520.39	$ 2,323.19	
Office of the Comptroller	37,281.38		34,351.13	2,930.25	
Office of the Registrar	22,739.18		20,340.91	2,398.27	
TOTAL ADMINISTRATION	$ 96,864.14		$ 89,212.43	$ 7,651.71	
GENERAL EXPENSE					
General Institutional	$ 30,823.31	$ 44,900.77	$ 4,833.63	$ 70,890.45	
Faculty and Staff Benefits	41,431.72		41,431.72		
Central Duplicating	4,532.87		2,162.50	2,370.37	
TOTAL GENERAL EXPENSE	$ 76,787.90	$ 44,900.77	$ 48,427.85	$ 73,260.82	
STUDENT WELFARE	$ 46,598.13		$ 43,200.40	$ 3,397.73	
PLANT OPERATIONS	$128,935.06		$ 89,459.01	$ 38,265.67	$ 1,210.38
LIBRARY	$ 76,198.44	$ 2,865.13	$ 35,044.42	$ 3,985.82	$ 40,033.33
INSTRUCTION					
Dean of Academic Affairs	48,646.95	8,118.00	35,453.24	5,011.51	16,300.20
Division of Business Administration	38,409.44		32,827.60	2,019.84	3,562.00
Division of Humanities	108,871.96		92,311.40	6,562.28	9,998.28
Division of Natural Science	114,277.52		100,923.04	11,173.28	2,181.20
Division of Nursing	60,124.29		55,229.60	4,660.29	234.40
Division of Physical Education	45,523.10		43,827.37	1,533.73	162.00
Division of Social Science	65,716.31		64,126.55	1,189.76	400.00
TOTAL INSTRUCTION	$481,569.57	$ 8,118.00	$424,698.80	$ 32,150.69	$ 32,838.08

STATEMENT OF CURRENT EXPENSES (Continued)

	FUND CLASSIFICATION		OBJECT CLASSIFICATION		
	GENERAL	SPONSORED	PERSONAL SERVICE	OPERATING SUPP. & EXP.	EQUIPMENT
EXTENSION AND PUBLIC SERVICE					
Continuing Education	$ 44,116.86		$ 16,735.75	$ 27,381.11	
SPONSORED OPERATIONS					
Title I		$ 2,900.99		$ 2,900.99	
Title III		44,329.61	$ 32,732.03	11,597.58	
TOTAL SPONSORED OPERATIONS		$ 47,230.60	$ 32,732.03	$ 14,498.57	
TOTAL EDUCATIONAL & GENERAL EXPENDITURES	$ 951,070.10	$103,114.50	$779,510.69	$200,592.12	$ 74,081.79
B. AUXILIARY ENTERPRISES					
Bookstore	$ 59,159.18		$ 7,974.06	$ 51,185.12	
Snackbar	27,221.20		8,735.32	18,485.88	
Vending	580.47		225.50	354.97	
Transportation	1,208.11			1,208.11	
Campus Parking	1,040.47			1,040.47	
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	$ 89,209.43		$ 16,934.88	$ 72,274.55	
C. STUDENT AID					
Funded Grants - L.E.E.P.		$ 1,487.00		$ 1,487.00	
Funded Grants - EOG		33,762.00		33,762.00	
Funded Grants-Nursing Scholarships		12,981.00		12,981.00	
Private Scholarships		5,798.00		5,798.00	
TOTAL STUDENT AID EXPENSES		$ 54,028.00		$ 54,028.00	
TOTAL CURRENT EXPENDITURES	$1,040,279.53	$157,142.50	$796,445.57	$326,894.67	$ 74,081.79

BRUNSWICK JUNIOR COLLEGE

STATEMENT OF OPERATION OF RESTRICTED FUNDS
For Year Ended June 30, 1971

	Balance July 1, 1970	Receipts For Year	Disbursements/Transfers For Direct	For Overhead	To Other Colleges	Balance June 30, 1971
A. SPONSORED OPERATIONS						
Gifts and Grants-Governmental						
Title I Grants		$ 3,383.13	$ 2,900.99	$ 482.14		
Title IIA-Library Books		2,771.00	2,771.00			
Title III		223,924.76	44,329.61	3,263.49	$175,000.00	$ 1,331.66
Title VI-Equipment		8,118.00	8,118.00			
College Work-Study Program	$ 284.38	40,981.45	39,920.62	1,345.21		
National Science Foundation	20.12					20.12
Gifts and Grants-Private						
Gifts for Library Books	108.44	54.06	94.13			68.37
Brunswick College Foundation Matching Funds-CWSP	641.00	3,300.00	2,659.01			1,281.99
Off-Campus Matching Funds-CWSP		2,337.46	2,321.14			16.32
TOTAL SPONSORED OPERATIONS	$ 1,053.94	$284,869.86	$103,114.50	$5,090.84	$175,000.00	$ 2,718.46
B. STUDENT AID						
Gifts and Grants-Governmental						
Federal Nursing Scholarship	$ 1,802.00	$ 12,701.00	$ 12,981.00			$ 1,522.00
Economic Opportunity Grant		34,718.79	33,762.00	$ 956.79		
Law Enforcement Education Program		1,500.00	1,487.00			13.00
Gifts and Grants-Private						
Glynn County Medical Auxiliary	50.00					50.00
Exchange Club	50.00	1,080.00	540.00			590.00
Athletic Grant-in-Aid	395.48	1,252.67				1,648.15
Ronald Adams Scholarship	400.00		400.00			
Music Scholarship Fund	21.45					21.45
Episcopal Church Scholarship	25.00		25.00			
Berry Moody Memorial Athletic Sch.	215.40					215.40
Brunswick Kiwanis Club Scholarship	68.00	517.00	564.00			21.00
American Legion Post #9 Scholarship	270.00		270.00			
Charles Wells Scholarship Fund	2,000.00	364.27	1,500.00			864.27

STATEMENT OF OPERATION OF RESTRICTED FUNDS (Continued)

	Balance July 1, 1970	Receipts For Year	Disbursements/Transfer For Direct	For Overhead	To Other Colleges	Balance June 30, 1971
STUDENT AID (Cont'd)						
Georgia Education Association	$ 240.00	$ 240.00	$ 184.00			$ 296.00
Hacienda Home Econ. Club Sch.	50.00	100.00	150.00			
Dorothy Ramer Scholarship	23.00		23.00			
Brunswick College Foundation Leadership Scholarship	57.00	843.00	900.00			
American Legion Auxiliary		150.00	15.00			135.00
Elliot Robinson Scholarship		270.00	270.00			
Frank May Scholarship Fund		620.00				620.00
Parkwood Home Econ. Club Scholarship		150.00	150.00			
Helen Russell Bell Scholarship		280.00	280.00			
L. E. Williams Scholarship		100.00	100.00			
May Jo Lott Bunkley Scholarship Fund		360.00				360.00
St. Simons Rotary Club Overseas Sch.		315.00	315.00			
Thiokol Chemical Corporation		500.00	112.00			388.00
TOTAL STUDENT AID	$ 5,667.33	$ 56,061.73	$ 54,028.00	$ 956.79		$ 6,744.27
TOTAL RESTRICTED FUNDS	$ 6,721.27	$340,931.59	$157,142.50	$6,047.63	$175,000.00	$ 9,462.73

BRUNSWICK JUNIOR COLLEGE

STATEMENT OF TRUST FUND BALANCES
For Year Ended June 30, 1971

	Endowment Fund	Loan Fund	Total
FUND BALANCE, July 1, 1970	$10,000.00	$26,006.50	$36,006.50
ADDITIONS:			
Gifts and Grants-Federal		11,964.00	11,964.00
Gifts and Grants-Private	10,000.00	1,818.00	11,818.00
Service Charges on Loans		28.00	28.00
Gain on Sale of Stock	2,775.00		2,775.00
Dividends on Stock	697.33		697.33
Interest on Bonds	481.43		481.43
Adjustment by Auditor		192.00	192.00
TOTAL ADDITIONS	$13,953.76	$14,002.00	$27,955.76
DEDUCTIONS:			
Deduction by Auditor		$ 192.00	$ 192.00
Expenses connected with Sale and Purchase of Stocks and Bonds	$ 411.98		411.98
Premium Puchase of Stock	625.00		625.00
Administrative Costs-NDEA		355.68	355.68
Transfer to Restricted for Student Aid	250.40		250.40
TOTAL DEDUCTIONS	$ 1,287.38	$ 547.68	$ 1,835.06
FUND BALANCE, JUNE 30, 1971	$22,666.38	$39,460.82	$62,127.20

BRUNSWICK JUNIOR COLLEGE

STATEMENT OF TRUST FUND BALANCES BY FUND
For Year Ended June 30, 1971

	Fund Balance July 1, 1970	Additions	Deductions	Fund Balance June 30, 1971
ENDOWMENT FUNDS				
Wells Scholarship Endowment	$10,000.00	$13,953.76	$1,287.37	$22,666.38
LOAN FUNDS				
Earl F. Hargett Loan Fund	$ 658.00	$ 24.00	$ 192.00	$ 490.00
St. Simons Jaycees Loan Fund	107.00			107.00
Davis Thorpe Student Loan Fund	37.00			37.00
Glynn Academy Senior Loan Fund	343.00	196.00		539.00
Glynn County Assoc. of Life Underwriters Loan Fund	644.50			644.50
National Defense Student Loan	11,750.00	10,015.00	355.68	21,409.32
Federal Nursing Loan Program	12,467.00	3,767.00		16,234.00
TOTAL LOAN FUNDS	$26,006.50	$14,002.00	$ 547.68	$39,460.82
TOTAL TRUST FUNDS	$36,006.50	$27,955.76	$1,835.05	$62,127.20

STATEMENT OF TRUST FUND INVESTMENTS
For Year Ended June 30, 1971

	Rate of Interest	Date of Maturity	Book Value
ENDOWMENT FUNDS			
Charles Wells Scholarship Endowment			
Common and Preferred Stock			
Florida Power Company Stock 100 Shares			$10,000.00
Bonds			
General Telephone of Indiana, Inc. 1st Mortgage Bonds 100	9%	12/1/2000	$10,000.00
1 Fidelity Mortgage Bond			1,000.00
TOTAL INVESTMENTS			$21,000.00

BRUNSWICK JUNIOR COLLEGE

STATEMENT OF CHANGES IN CASH BALANCES
For Year Ended June 30, 1971

	Cash Balances July 1, 1970	Receipts For Year	Disbursements For Year	Cash Balances June 30, 1971
CURRENT FUNDS				
General	$ 70,607.88	$1,070,149.19	$1,081,632.13	$ 59,124.94
Restricted	6,568.92	332,930.44	338,190.13	1,309.23
Auxiliary	(8,544.46)	88,733.39	91,615.51	(11,426.58)
TOTAL CURRENT FUNDS	$ 68,632.34	$1,491,813.02	$1,511,437.77	$ 49,007.59
AGENCY FUNDS	$ 12,543.65	$ 51,211.18	$ 47,535.90	$ 16,218.93
LOAN FUNDS	$ 7,869.50	$ 20,946.20	$ 24,811.68	$ 4,004.02
ENDOWMENT FUNDS		$ 13,954.21	$ 12,287.38	$ 1,666.83
PLANT FUNDS	$ 23,585.13	$ 10,981.64	$ 26,330.27	$ 8,236.50
TOTALS	$112,630.62	$1,588.906.25	$1,622,403.00	$ 79,133.87

STATEMENT OF RECONCILED BANK BALANCES
June 30, 1971

AMERICAN NATIONAL BANK		
Demand Deposits	$ 51,527.94	
Certificates of Deposit	1,365.00	
TOTAL AMERICAN NATIONAL BANK		$ 52,892.94
FIRST NATIONAL BANK		
Demand Deposits	$ 25,640.93	
TOTAL FIRST NATIONAL BANK		25,640.93
PETTY CASH		600.00
TOTAL BANK BALANCES, JUNE 30, 1971		$ 79,133.87

BRUNSWICK JUNIOR COLLEGE

STATEMENT OF AGENCY FUNDS
For Year Ended June 30, 1971

	Cash Balance July 1, 1970	Receipts For Year	Disbursements For Year	Cash Balances June 30, 1971
STUDENT ACTIVITIES				
Unearned Income	$ 3,084.00	$ 1,848.00		$ 4,932.00
Student Activity Account	4,256.15	36,297.46	$30,588.72	9,964.89
CLUBS				
Alumni Account	51.00	78.00	91.00	38.00
Archeology Club		25.00		25.00
Baptist Student Union		518.00	518.00	
Booster Club	12.25	893.07	905.32	
Performing Arts Club	112.00	125.00		237.00
Phi Theta Kappa Fraternity	46.95	576.50	555.73	67.72
Student Education Association	.50		.50	
Student Nurses Organization	14.35	62.37	76.72	
DESIGNATED SCHOLARSHIPS				
Regents Scholarship	677.00	2,000.00	2,668.00	9.00
State Teachers Scholarship		2,333.00	2,333.00	
Miscellaneous	1,350.13	3,036.50	4,204.53	182.10
ATHLETIC EQUIPMENT	(90.28)	90.28		
BRUNSWICK JAYCEES PROGRAM FUND		530.00	530.00	
COASTAL GEORGIA COMMUNITY ACTION ASSOC.	813.60		813.60	
CONTINUING EDUCATION ART SHOW		60.00	60.00	
DRUG ABUSE PROGRAM		83.00	83.00	
E.T.S. EXAM AND S.A.T.		946.00	508.50	437.50
INTER-FAITH CHAPEL FUND	140.00			140.00
LOCK DEPOSITS		269.00	83.28	185.72
VETERANS ADMINISTRATION-INSTRUCTION		1,440.00	1,440.00	
CHARLES WELLS TRUST FUND (ENDOWMENT)	500.00		500.00	
ADMINISTRATIVE COSTS FOR FEDERAL PROGRAMS	1,576.00		1,576.00	
TOTAL AGENCY FUNDS	$12,543.65	$51,211.18	$47,535.90	$16,218.93

BRUNSWICK JUNIOR COLLEGE

STATEMENT OF UNEXPENDED PLANT FUNDS
For Year Ended June 30, 1971

BALANCE JULY 1, 1970			$(18,900.26)
ADDITIONS			
Transfer from Auxiliary Enterprises		$ 2,943.00	
Interest Earned		604.69	
Transfer from Agency Fund		2,013.44	
State Appropriations		29,500.00	
TOTAL ADDITIONS			35,061.13
BALANCE JULY 1, 1970 PLUS ADDITIONS			$ 16.160.87
DEDUCTIONS			
Land			
Buildings:			
Renovations:			
Howard E. Coffin Building	$3,455.30		
Classroom Building	1,401.17		
TOTAL BUILDINGS		$ 4.856.47	
Improvements Other Than Buildings:			
Extension of Water Mains	1,581.80		
Landscape-Student Center	529.00		
TOTAL IMPROVEMENTS		$ 2,110.80	
EQUIPMENT			
Snackbar Equipment	$1,334.05		
Bookstore Equipment	1,608.95		
TOTAL EQUIPMENT		$ 2,943.00	
TRANSFERS TO OTHER FUNDS			
Transfers to Agency Funds			
Transfers to Auxiliary Enterprises			
TOTAL TRANSFERS			
TOTAL DISBURSEMENTS			9,910.27
BALANCE JUNE 30, 1971			$ 6,250.60

BRUNSWICK JUNIOR COLLEGE

STATEMENT OF OPERATIONS OF UNEXPENDED PLANT FUNDS
For Year Ended June 30, 1971

	Balance July 1, 1970	Income	Expenditures	Transfers	Balance June 30, 1971
BUILDINGS					
Renovations					
Due to Regents	$(25,000.00)	$25,000.00			
Classroom Building	5,711.28			$(5,711.28)	
Gym-Patio		2,013.44	$2,013.44		
Academic Building		1,500.00	1,401.17	(98.83)	
P.E. Building-Sound Proofing		1,500.00	1,441.86	(58.14)	
TOTAL BUILDINGS	$(19,288.72)	$30,013.44	$4,856.47	$(5,868.25)	
IMPROVEMENTS OTHER THAN BUILDINGS					
Master Plan-Mechanical System	$ 100.00			$ (100.00)	
Extension of Water Mains		$ 1,500.00	$1,581.80	81.80	
Fencing and Landscaping-P.E. Area		529.00	529.00		
TOTAL IMPROVEMENTS	$ 100.00	$ 2,029.00	$2,110.80	$ (18.20)	
EQUIPMENT					
Office Equipment	$ 166.93			$ (166.93)	
Snackbar Equipment		$ 1,334.05	$1,334.05		
Bookstore Equipment		1,608.95	1,608.95		
TOTAL EQUIPMENT	$ 166.93	$ 2,943.00	$2,943.00	$ (166.93)	
FUND BALANCE	$ 121.53	$ 75.69		$ 6,053.38	$6,250.60
TOTALS	$(18,900.26)	$35,061.13	$9,910.27		$6,250.60

BRUNSWICK JUNIOR COLLEGE
SUMMARY OF INVESTMENT IN PLANT
AS OF JUNE 30, 1971

INVESTMENT IN PLANT JULY 1, 1970			$ 2,728,120.87
ADDITIONS			
Expended From Educational and General Funds and Included in Current Expenditures		$ 74,081.79	
Expended from Auxiliary Enterprises Funds and Included in Current Expenditures		-0-	
Expended From Plant Funds		9,910.27	
Expended by Georgia Education Authority (University):			
Warehouse/Shop, T-21	$ 76,220.62		
Student Center, R-37	150,886.13		
Library, T-12	260,743.67	487,850.42	
TOTAL ADDITIONS			571,842.48
TOTAL INVESTMENT PLUS ADDITIONS			3,299,963,35
DEDUCTIONS			
Equipment Traded in on New Equipment			2,708.00
TOTAL INVESTMENT IN PLANT JUNE 30, 1971			$ 3,297,255.35

BRUNSWICK JUNIOR COLLEGE
STATEMENT OF INVESTMENT IN PLANT
For Year Ended June 30, 1971

	Investment July 1, 1971	Additions	Deductions	Investment June 30, 1971
A. LAND				
Campus	$ 139,738.59			$ 139,738.59
B. BUILDINGS				
Clara-Wood Gould Memorial Library-Administration	217,920.48			217,920.48
Classroom Building	394,782.38	1,401.17		396,183.55
Student Center Building	113,674.04			113,674.04
Maintenance Building	103,762.37			103,762.37
Howard E. Coffin Building				
Brunswick Jr. College	3,297.67	3,455.30		6,752.97
Building Authority	770,328.30			770,328.30
Student Center Addition R-37	274,798.87	135,681.03		410,479.90
Library, T-12		260,743.67		260,743.67
Warehouse/Shop, T-21		76,220.62		76,220.62
TOTAL BUILDINGS	$1,878,564.11	$477,501.79		$2,356,065.90
C. IMPROVEMENTS OTHER THAN BUILDINGS				
Campus Lighting System	$ 11,750.07			$ 11,750.07
Paving, Curbs and Sidewalks	82,487.05			82,487.05
Landscaping	21,573.73	529.00		22,102.73
Entrance Ways & Markers	3,293.81			3,293.81
Irrigation System	4,230.63			4,230.63
Phys. Ed. Area Develop.	32,005.44			32,005.44
Campus Master Plans	4,150.00			4,150.00
Extension of Water Mains		1,581.80		1,581.80
TOTAL IMPROVEMENTS	$ 159,490.73	$ 2,110.80		$ 161,601.53
D. EQUIPMENT				
Clara Wood Gould Memorial Building	281,693.69	40,033.33		321,727.02
Classroom Building	200,230.16	33,614.88	$ 1,908.00	231,938.04
Student Center Building	18,240.64	2,943.00	800.00	20,383.64
Student Center-Educ. Auth.		15,205.10		15,205.10
Maintenance Building	10,018.85	159.08		10,177.93
Automotive Equipment	14,903.52	200.00		15,103.52
Garbage Disposal Equip.	622.00			622.00
Phys. Ed. Building:				
College	5,560.30	73.50		5,633.80
Building Authority	15,788.28			15,788.28
Campus Maintenance Equipment	3,270.00			3,270.00
TOTAL EQUIPMENT	$ 550,327.44	$ 92,229.89	$ 2,708.00	$ 639,849.33
TOTAL INVESTMENT IN PLANT	$2,728,120.87	$571,842.48	$ 2,708.00	$3,297,255.35

BRUNSWICK JUNIOR COLLEGE

STATEMENT OF SURPLUS
June 30, 1971

EDUCATIONAL AND GENERAL		
Additions:		
Excess Income over Expenditures		
Total Income Earned	$ 1,055,195.74	
Expenditures	1,054,184.60	
Total Excess Revenue over Expenditures		$ 1,011.14
Surplus Adjustment - July 1,1970 Accts. Payable		514.96
Educational and General Unappropriated Surplus, June 30, 1971		$ 1,526.10
AUXILIARY ENTERPRISES		
Unappropriated Surplus July 1, 1970		$(17,334.45)
Excess Income over Expenditures		
Total Income earned	$ 89,465.79	
Expenditures	89,209.43	
Total Excess Revenue over Expenditures		256.36
Unappropriated Surplus, July 1, 1970		$(17,078.09)
Other Additions and (Deductions)		
Decrease in Surplus Reserves - Inventories	$ 536.92	
Increase (Decrease) in Replacement Reserves		
Increase to 5% Reserve	(4,330.99)	
Decrease to Reserve for Bus	377.15	
Increase to Reserve for Parking	(974.53)	
Total Other Additions and (Deductions)		$(4,391.45)
Auxiliary Enterprises Deficit - June 30, 1971		$(21,469.54)
PLANT FUND		
Surplus July 1, 1970		$ 6,099.74
Excess Income over Expenditures		
Total Income	$ 10,061.13	
Total Expenditures	9,910.27	150.86
Plant Fund Unallocated Surplus, June 30, 1971		$ 6,250.60

BRUNSWICK JUNIOR COLLEGE

ANALYSIS OF ACCOUNTS PAYABLE
June 30, 1971

	Accounts Payable July 1, 1970 As Adjusted	Accounts Payable June 30, 1971
ADMINISTRATION		
Comptroller's Office		
Operating Supplies	$ 140.55	$ 160.00
Equipment	440.00	
Registrar's Office		
Operating Supplies	663.40	
GENERAL EXPENSE		
General Institutional		
Equipment	7,589.50	
STUDENT AFFAIRS		
Equipment	440.00	
PLANT OPERATIONS		
Operating Supplies	75.65	81.82
Equipment	1,173.04	
LIBRARY		
Operating Supplies and Expense		105.70
Equipment	1,100.00	908.20
Books	4,676.51	5,024.17
Rent (50/61900) Xerox Corporation		261.64
INSTRUCTION		
Academic Dean		
Operating Supplies and Expense	33.84	2.50
Title VI		8,118.00
Equipment	482.10	8,182.20
Division of Business Administration		
Operating Supplies and Expense	180.31	
Equipment	2,656.20	485.00
Division of Humanities		
Operating Supplies and Expense	573.12	99.00
Equipment	2,565.00	283.28
Division of Natural Science		
Operating Supplies	839.55	
Equipment	3,976.18	1,159.30
NSF Grant Supplies	92.60	
Title VI	154.00	

ANALYSIS OF ACCOUNTS PAYABLE (Continued)

	Accounts Payable July 1, 1970 As Adjusted	Accounts Payable June 30, 1971
Division of Nursing		
Operating Supplies and Expense	$ 619.17	
Equipment	454.50	
Division of Physical Education		
Operating Supplies and Expense	524.16	
Division of Social Science		
Operating Supplies and Expense	167.09	
Equipment	1,352.50	
Title VI	1,352.50	
CONTINUING EDUCATION		
Operating Supplies and Expense		$ 732.40
Equipment	440.00	
CENTRAL STORES		
Supplies	867.20	
DUE BOARD OF REGENTS-1970 SURPLUS	$17,070.10	
TOTAL EDUCATIONAL AND GENERAL	$50,698.77	$25,603.21