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**Coastal Georgia Community College Foundation, Inc.**

**Annual Meeting**

**June 3, 1998**

**COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.**  
**ANNUAL MEETING**  
June 3, 1998

Presiding - Mr. Ray Acosta, Chairman

1. Welcome ..... Mr. Ray Acosta
2. Approval of Minutes ..... Dr. Mollie DeHart  
Registrar/Director of Admissions
3. Annual Fund Report ..... Mrs. Anita Timmons  
Ms. Melinda Laager
4. Financial Report/Investment Report ..... Mr. Tom Saunders  
Assistant Treasurer
5. 1999 Foundation Budget Priorities ..... Mr. Ray Acosta
6. Presentation of 1998-99 Budget ..... Mr. Lynn Gaskins  
Treasurer
7. Foundation Business ..... Mr. Ray Acosta
8. Report from the Scholarship Committee ..... Mrs. Betty Coen  
Financial Aid Officer
9. Report from the Director of Institutional Advancement . . . . Ms. Melinda Laager
10. Report to the Foundation ..... Dr. Dorothy L. Lord  
President
11. Other Business
12. Adjourn

-LUNCH-



COASTAL GEORGIA COMMUNITY COLLEGE

Brunswick, Georgia

May, 1998

FACT SHEET

HISTORY

Founded in 1961

Began operation in September, 1964

Unit of the University System of Georgia

Accredited by: Southern Association of Colleges and Schools

National League for Nursing

Chancellor of the University System of Georgia: Dr. Stephen R. Portch

President of Coastal Georgia Community College: Dr. Dorothy L. Lord

STUDENTS

President of Student Government Association . . . . . Anita Gandy  
Total enrollment Fall Quarter, 1997 . . . . . 1,935  
Number of men . . . . . 670  
Number of women . . . . . 1,265  
Total number of graduates to date . . . . . 5,776  
Number of students to be graduated June, 1998 . . . . . 200

FACULTY AND STAFF

Number of teaching faculty . . . . . 62  
General Administration . . . . . 19  
Staff and supporting personnel . . . . . 88  
TOTAL PERSONNEL. . . . . 169

BUDGET AND FINANCES 1997-98

Educational and General Budget . . . . . \$ 11,968,158  
Auxiliary Enterprises and Athletic Budget . . . . . 885,827  
Student Activities Budget . . . . . 98,395  
Unexpended Plant . . . . . 450,600  
TOTAL BUDGET . . . . . \$13,402,980

PHYSICAL PLANT

Size of Campus . . . . . 190 acres  
Total number of buildings on campus . . . . . 11  
Total square footage of existing buildings . . . . . 237,245  
Value of physical plant . . . . . \$12,268,912

LIBRARY

Number of volumes . . . . . 65,991  
Units in microform . . . . . 114,884

DEGREE & CERTIFICATE PROGRAMS AVAILABLE AT COASTAL GEORGIA  
COMMUNITY COLLEGE 1997-98

## CAREER DEGREES

## Associate of Applied Science Degree Programs

- Accounting (AASA)
- Business and Office Technology (AAS BOT)
- Computer Information Technology (AASCIT)
- Computer Aided Design and Drafting Technology (AASDD)
- Manufacturing Maintenance Technology
- Marketing and Management (AASMM)
- Marketing and Management with Specialization in Hospitality (AASMM)
- Technology (Specializations: Machinist, Welding, MMT, PPT)

## Associate of Science Degree Programs

- Clinical Laboratory Technology (ASCLT)
- Nursing (RN Program) (ASN)
- Radiological Science (ASRS)

## Certificates

- Business and Office Technology
- Computer Information Technology
- CADD Technology
- Machinist
- Manufacturing Maintenance Technology
- Marketing and Management
- Marketing and Management with Specialization in Hospitality
- Nursing Technology
- Practical Nursing
- Pulp and Paper Technology
- Surgical Technology
- Welding

## Certificates of Credit

- Basic Banking
- Certified Customer Service Specialist
- Certified Manufacturing Specialist
- Culinary Arts
- Electrical Maintenance Level I & Level II
- Hotel/Motel Management
- Manufacturing Maintenance Level II & III
- Nursing Assistant
- Pulp & Paper Technology
- Retail Sales
- Telemarketing
- Youth Apprenticeship: Carpentry, Electrical, Welding

## PRE-BACCALAUREATE OR TRANSFER DEGREES

- Associate of Arts - Area IV Courses (AA)
- Associate of Science - Area IV Courses (AS)



Coastal Georgia Community College  
Foundation Meeting Minutes  
March 4, 1998

Present: Dr. Dorothy Lord, Dr. Douglas Tuech, Tom Saunders, Charlie Nutt, Dr. Mollie DeHart, Dr. Faith Willis, Melinda Laager, Holly Christensen, Ray Snow, Anne Fuller, Ken Farrell, Fred Pilgrim, Anita Timmons, Emily Davenport, Jack Hartman, Rees Sumerford, Ben Slade, John McDill, Louise Ringel, Ray Acosta, Brad Brown, and Don Carter.

The Foundation of Coastal Georgia Community College met in the conference room of the Georgia Power Building on March 4, 1998, at 11:00 a.m. Mr. Ray Acosta, Chairman, welcomed the members. The minutes of the December 3, 1997, meeting were approved as submitted.

Ms. Emily Davenport gave an update on the Barbara Bush Event in the absence of event chairperson Rebecca Lott. The event exceeded all expectations. Although all bills have not yet been received, the outstanding bills are not expected to be a large amount. Ms. Davenport gave several considerations for future use: increase preferred seating tickets, limit general admission tickets, have previous ticket holder limitations, and sell ads for extra revenue. She then thanked Ms. Timmons for allowing the use of her home and everyone who helped with the event. Mr. Acosta asked for feedback, positive and negative.

Ms. Laager reported on the financial progress of the Bush Event. To date, a total of \$92,255 has been received from tickets sales, underwriting, and the Compton grant. In tickets sales alone, \$67,255 was received. There are \$50,354.65 in expenses, not including Mrs. Bush's expenses. Profit to date totals \$41,900.35. It is estimated that \$40,000 will be the final profit when all expenses are paid. The anticipated projected profit was \$20,255.

Mr. Acosta thanked the event chairman Rebecca Lott and all those who participated and believes that the college will benefit from the awareness the Bush Event generated from prospective donations in the future. This event was a positive influence for CGCC in the community. Ms. Laager reported that 540 seats were available at the Plantation Center and were sold out and it was estimated that approximately 700 people would have liked to attend and approximately \$5000 was returned to prospective attendees (due to sellout). The reception was held at the Timmons' house and 225 attended. The photographs taken with participants and Mrs. Bush are scheduled to arrive shortly and will be mailed with reorder forms. The photography services were donated. Ben Slade announced that Colin Powell is being considered for the next Compton Lecture.

Mr. Snow reported on the plans for "A Day for CGCC" to be held May 5. This activity would be patterned after the Georgia Southern University Event and Brian Ginn has offered to assist with the planning. About 50 volunteers will be needed to make the event a success. Jack Hartman and Georgia Pacific will provide several volunteers. Letters will be sent to businesses in the community who have donated to CGCC two weeks prior to May 5 and phone calls will also be

made. On May 5, a breakfast will be provided for the volunteers on campus before they visit the businesses to collect donations. The businesses who make a donation will be given balloons or decals to signify they are a CGCC supporter. At the end of the day the donations will be calculated and the event critiqued.

Mr. Snow explained that 2 or 3 non traditional students will give a testimonial regarding how CGCC has benefited them. An orientation for the volunteers will be held April 29 in the Student Center. It is to be a "fun" fundraising event. The goal is \$35,000 and is to promote a sense of ownership in the college. All businesses will be addressed, not just the larger ones. Any level donation will be accepted. In the future, it is expected this event will grow (Georgia Southern received \$660,000 during its event). Harry Proudfoot and Terry Harris will be assisting.

Ms. Laager gave an update on the Annual Fund. On July 1, 1997, a solicitation letter was sent for donations. A total of \$30,748.28, with \$4000 in current pledges (for a grand total of \$34,748.28) has been netted in undesignated gifts.

Based upon the Annual Fund report, the Foundation members discussed the amount of seed money to be used for next year's Compton Lecture. After much discussion, it was decided that \$20,000 would be used for seed money.

Mr. Acosta asked the Foundation if the number of Foundation members could be increased. This would give a broader base in membership and strength in the community. Members are needed from Camden, Wayne, and McIntosh counties but should not detract from Glynn County. Representation is needed to promote awareness of CGCC. Mr. Acosta with Rees Sumerford's help, will prepare a draft of the by-law changes for the next meeting. He will also accept nominations for next year and recommendations for board members. Dr. Lord suggested recommendations be made for members who could broaden awareness, such as major employers who have the ability and willingness to give, and also are willing to promote the college.

Dr. Lord introduced the newest member of CGCC, Holly Christensen, Director of Continuing Education. Ms. Christensen has a broad background in business, industry and education and will be an asset to the college. She asked the Foundation to welcome and acquaint her to the community. John McDill offered to introduce Ms. Christensen to key persons in the Camden business community.

Dr. Lord provided an update on the Camden Project. The project has been approved as #18 on the list of 28 capital priorities for the Board of Regents. The Camden Project is estimated to cost approximately \$17 million. The Governor's proposed budget will fund projects 1-8 and in the next legislative session, CGCC could receive planning money with construction funds to follow in 2000. It would be a 93,000 sq. ft. building that would house continuing education, distance learning, meeting rooms, a library, counseling, ten technical programs, transfer programs, and a

“One Stop Center” to serve persons seeking economic self sufficiency who are now receiving public assistance. At the meeting with the BOR and CGCC representatives, Sheriff Smith of Camden County relayed a sense of community and dedication to the college and the project. Coastal Georgia Community College is required to meet three conditions for this project to move forward: land must be donated, infrastructure (roads, utilities, landscaping) must be donated or funded with non-state funds, and there must be an endowment for special expenses for the Center. All three were met and CGCC was invited to present to the BOR. Dr. Lord has since been advised that more private funds must be raised for the endowment. The target goal is \$350,000 and \$250,000 has been donated from Camden county law enforcement. A fundraising campaign in Camden County is anticipated to raise the remainder of funds. Dr. Lord prefers to raise as much money as possible and not have a maximum goal. This activity will be Foundation sanctioned and the funds will be invested.

The Education Committee of the Brunswick and Golden Isles Chamber of Commerce has taken a very strong interest in quality workforce issues. Their concern is not only about the quality of entry level workers, but also about the quantity of persons who are work-ready in this community. In January 1997, Indian River Community College visited CGCC and presented information about the tech prep program to several business persons who are waiting for Glynn County schools to adopt tech prep and to make it a priority. On February 11, 1998, Dr. Lord, along with 10 Glynn County business persons visited Indian River Community College where Dr. Ed Massey, President, explained several tech prep issues including parents' views of tech prep, how parents were “sold” on tech prep, the dramatic improvements in performance and in enrollments.

Dr. Lord believes that CGCC needs to move forward with the tech prep concept which allows the student to take college courses during the last two years of high school so that a seamless transition is made to a post-secondary institution. The goal is for the student to exit with a certificate or an associate of applied science degree which will represent a higher level of workplace competence. Camden has been involved in tech prep for three years and McIntosh is in its first year. Fred Pilgrim stated that he was very impressed with IRCC and Dr. Massey. Mr. Slade also was impressed with the program and came away with the idea that it could have a profound effect on Glynn county. He stated that it would require leadership from the Foundation members and could be somewhat controversial. He commended Dr. Lord for her pursuit of this endeavour. Dr. Lord stated that high levels of English and math are needed in this program.

Dr. Lord received a donation from a donor who wishes to remain anonymous in December in the amount of \$30,000 for the Minority Outreach program, Saturday Academy. This program was conceived as a drop-out intervention for seventh grade African American males. Approximately 70 boys from McIntosh, Camden, and Glynn counties participated last year. The follow-up to this activity is the greatest concern and has been on-going but not as successful as it could have been. A Career Component will be added to the follow-up activities of Saturday Academy.

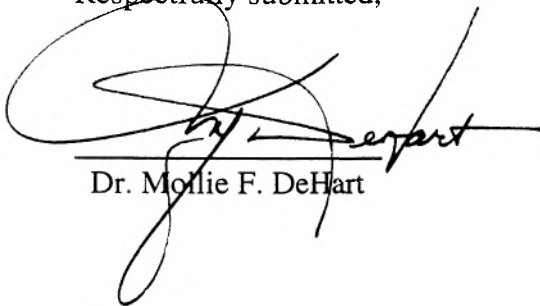
Several members of the community, including Dr. Lord, make up a subcommittee of the Brunswick Rotary Club who proposed a manufacturing, a banking, and a medical cluster. The program includes an initiating activity in each career cluster area which is then followed up by the guidance counselors to guide the boys exploration of the career area on the Internet and in materials in the guidance center. The second component is an on-site visit to the business and the third component is the preparation of a report which is submitted as an English theme. The manufacturing cluster has already been implemented and twenty-one boys from three middle schools visited Hercules and reviewed the job possibilities. They then followed through with the three components. Ken Farrell and Marsha Certain will implement the banking and the medical clusters, respectively. The activities are going very well.

In Fall 1998, the entire University System of Georgia will convert to the semester system. This will remove transfer barriers for students going out-of-state. CGCC is undergoing major changes to the curriculum, to the calendar, to publications, to the business operations, etc. The semester calendar will begin with fall classes on August 19. A campaign will be implemented to inform the community of the changes so that students will not miss the fall semester.

Ms. Laager announced that the next meeting of the Foundation will be June 3, 1998, at 11:00 a.m.

There being no further business, the meeting was adjourned at 12:15 p.m.

Respectfully submitted,



Dr. Mollie F. DeHart

Coastal Georgia Community College  
Foundation Meeting Minutes  
December 3, 1997

PRESENT: Ray Snow, Jack Hartman, E.C. Tillman, Anne Fuller, Deborah Clark, Charles Rinkevich, Rees Sumerford, Dell Keith, Charlie Nutt, Elizabeth Aylward, Ken Farrell, Bill Laws, Lynn Gaskins, Gil McLemore, Dough Tuech, James Gould, John McDill, Mollie DeHart, Melinda Laager, Brian Ginn, Dave Smith

The Foundation of Coastal Georgia Community College met in the Southeast Georgia Conference Center on December 3, 1997 at 11:00 a.m. Mr. Charlie L. Nutt presided in the absence of Dr. Dorothy L. Lord. New members Ken Farrell and Bert Whitaker were introduced.

Mr. Nutt delivered an update on the campus. Dr. Lord was absent from the meeting due to attendance at a Board of Regents meeting at which she was working on development of a presentation on the Camden Center. Coastal Georgia Community College was one of three colleges chosen to present their projects to the Board. The proposed Camden Center is a 16.5 million dollar (\$16.5 million) facility. The Board of Regents set forth guiding principles for the institutions to follow which included a demographic study of the area, economic development factors, academic programs which are to be offered and the ability of the community to participate financially in the development of the project.

On November 18, 1997, the College hosted a legislative breakfast. College administrators presented how the funds we received were utilized. Items specifically stressed at this meeting were the PREP program and the RN Distance Learning Program for Chatham County.

The Academic Building renovation was discussed. Renovation is still in progress and Mr. Tom Saunders has held bi-weekly meetings with the contractors and the project is scheduled for completion during either Summer or Fall Quarter, 1998.

The College had State and Regents audit reviews in September and November, 1997 respectively. No major findings were reported.

The Townsend Street building has been sold. The College netted \$55,000 which was placed in endowment, unrestricted funds. The College Golf Marathon was held November 9, 1997 and \$41,000 was raised.

The College is currently undergoing a search for a new Director of Continuing Education to fill the position left vacant upon the retirement of Dr. Sybil Francis. Over 100 applications were received and candidates are currently being interviewed. Mr. Nutt thanked Deborah Clark for her efforts in keeping the office running while the position was being filled.

Melinda Laager announced that the first Compton Chair Series will be held on February 26, 1998, at the Plantation Center. Barbara Bush will be the featured speaker. Volunteers are needed to help with plans for the event. News articles will be going out later this month to publicize it and Ben Slade is currently working with the local high school to choose a Compton Scholar from each school. These Scholars will be formally recognized at the event which will consist of a reception for the underwriting sponsors from 5:45 p.m. - 6:45 p.m., followed by the forum at 7:00 p.m. The event will have no meal and dress will be informal.

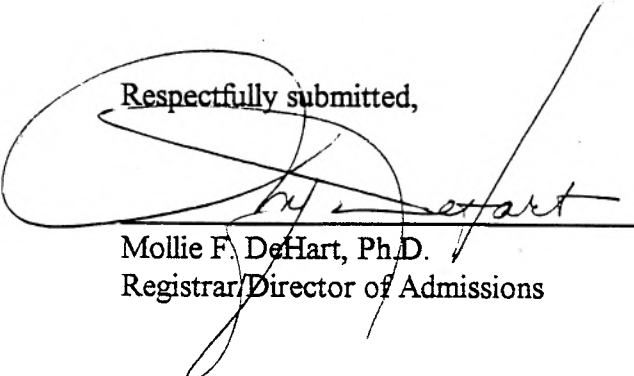
A "Day for Coastal Georgia Community College" is being planned. Brian Ginn, Director of Annual Giving from Georgia Southern University, and Ray Snow are heading up the planning. The purpose of the event will be to generate funds by putting Coastal Georgia Community College's name out into the community. Smaller businesses will be specifically targeted and the program will start with a kick-off breakfast at which teams will be formed and information packets distributed.

Melinda Laager gave an update on the campus fund drive. The goal was \$16,000 with \$16,669 actually being raised. 58% of the funds were unrestricted (\$9,668.22).

Mr. Nutt announced that the next meeting of the Foundation will be March 4, 1998, at 11:00 a.m.

There being no further business, the meeting was adjourned at 11:50 a.m.

Respectfully submitted,



Mollie F. DeHart, Ph.D.  
Registrar/Director of Admissions

**COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION  
QUARTERLY MEETING MINUTES  
MAY 20, 1997**

The Coastal Georgia Community College Foundation met in the Southeast Georgia Conference Center on May 20, 1997, at 11:00 a.m. Chairman Jack E. Hartman presided.

Trustees present were: Mr. Charles R. Acosta, Judge Orion L. Douglass, Mrs. Anne B. Fuller, Mr. H. Lynn Gaskins, Jr., Dr. William J. Laws, Mrs. Rebecca A. Lott, Mr. John W. McDill, Mr. Gilbert C. McLemore, Jr., Mr. Ray Snow, Mr. William F. Torrey, Mrs. Louise P. Ringel, Mr. Ben T. Slade, Mr. Rees M. Sumerford, and Miss Terrill Thomas.

Coastal Georgia Community College faculty and staff in attendance were: Dr. Dorothy L. Lord, Dr. Morgan Stapleton, Dr. Mollie F. DeHart, Mr. Charlie Nutt, Mr. C. Tom Saunders, Mrs. Betty Coen, Dr. Sybil Francis, Ms. Melinda Laager, Mrs. Beverly Sibley, Mrs. Kim Leggett, and Mrs. Connie Hiott.

Invited guest: Shannon Scarlet.

Mr. Hartman called the meeting to order and welcomed all those present. Dr. DeHart presented the minutes presented the minutes from this years' meetings. The minutes were approved as distributed.

Mrs. Fuller presented the annual fund report to the members. The college faculty and staff had a 93% participation rate with \$15,841 raised in unrestricted funds. The to-date total is \$40,219.27, with \$1900 of unhonoured donations as of May 19. Ms. Laager added that the golf tournament hosted in Camden County raised \$7100, with \$10,270 raised prior to the tournament. A total of \$17,270 has been raised to-date in the Camden Annual Fund. The goal was \$15,000. Funds are tentatively expected to be used for technology in the Camden Center.

Mr. Saunders presented the financial report. The Foundation's balance as of June 30, 1996, was \$1,241,793.61. This represents a decrease in unrestricted funds and an increase in restricted funds. The unrestricted fund balance is \$54,423 which earned a \$7592 dividend. Noteworthy contributions include \$35,000 for Pulp and Paper Technology; \$22,000 for the Camden Center; and \$21,279 for the Coastal Georgia Minority Outreach Program. Mr. Saunders also reported that \$10,000 has been transferred to the CGCC Endowment Fund. The Proposed 1997-98 budget included the following figures:

\$ 60,000	Total Unrestricted Funds
<u>44,025</u>	Total Restricted Endowment Funds
\$104,025	Total Expenditures

Mr. Hartman expressed the need for unrestricted gifts. There is a growing need for scholarship funds, Continuing Education, and discretionary funds. There is also a growing need for more

equipment used for recruitment since funds are not given by the state. Mr. Ben Slade requested a specific list of monetary needs be sent to the Foundation members so that they may talk with prospective donors. The motion to approve the budget as presented was seconded and passed.

Mr. William Torrey presented the investment report. Endowment funds are managed by Barnett Bank Trust Department. He stressed the need for traditional and non-traditional student scholarships. Non-traditional students are not covered under the HOPE Scholarship. Faculty/staff development funds are also needed. The Foundation's \$1 million in assets consists of \$50,000 received as income, 25% equities, 70% fixed income, and 5% cash. From March 95 - March 97, the portfolio has had a return of 6% cash, 23% equities, and 8% fixed income.

Mr. Hartman recommended the following officers for 1997-98:

Mr. Charles Ray Acosta	Chair
Mrs. Anita Timmons	1st Vice Chair
Mr. James Hunt	2nd Vice Chair
Dr. Dorothy L. Lord	Secretary
Mr. H. Lynn Gaskins, Jr.	Treasurer
Mr. C. Tom Saunders	Assistant Treasurer

The motion was seconded and approved.

Mr. Hartman then recommended Frank Holas, Bert Whitaker, and Dave Smith as Board members. The motion was seconded and passed. Royce Daniels, Dell Keith, and Orion Douglas were recommended for a second term and approved. Mrs. Margie Mills will move to emerita status.

Mr. Hartman expressed the need for Foundation members to contribute financially all year as well as approaching other members of the community. The members should be more proactive in raising money. Much can be done to raise more funds.

Mr. Hartman stated that the Minority Outreach Program will consist of approximately 80 black males for six weeks of intensive instruction who will be pre-tested and post-tested. These students are from Glynn, McIntosh, and Camden Counties. This program is provided by restricted funds. Regarding economic development, Mr. Hartman stated that the community is growing and need an opportunity to grow. A qualified workforce for industry is needed. Economic development is important to the CGCC and Glynn County.

Mrs. Betty Coen, representing the Scholarship Committee, reported the need of funds for scholarships. Many students are not eligible for HOPE Scholarships. HOPE Scholarships have been received by 560 students for a total of \$437,000 and 146 non-traditional scholarships. Ms. Coen expressed appreciation for the Foundation's work.

Ms. Melinda Laager, Director of Institutional Advancement, reported that the unrestricted funds need to be improved. Mrs. Rebecca Lott reported that the Winter Event has been tentatively scheduled for January or February 1998. Fees for speakers have increased. A Compton grant of \$20,000 has been received for seed money via Ben Slade. The event has the potential to clear approximately to clear \$35-\$40,000. The committee is awaiting a response from a major underwriter before approaching a speaker.

Ms. Laager stated that a portion of monies gained from this event will be used in unrestricted funds and toward next year's event. Mr. Snow is currently working on the Day for Coastal Georgia Community College. A Donor Recognition Reception will be held on June 3, 6:30 pm at Rainbow Island. To date, there are 200 donors who usually contribute that have not as of this date.

Dr. Lord introduced Shannon Scarlet, who spoke on the impact that the Foundation and Coastal Georgia Community College has had on his life. Mr. Scarlet faced several hardships and is now working full time and taking a full load of classes with a 4.0 gpa. He wishes to go to medical school in the future. He expressed his appreciation for the hard work of the Foundation and the opportunities he received through the Rotary Scholarship he was awarded.

Dr. Lord gave the status of the college report. She began with reiterating the need for unrestricted giving. The following were donated as restricted gifts: Mr. and Mrs. William Whitaker donated the Merita Bread Store on Townsend Road worth \$150,000. This building may be sold or converted to classroom space, but it is not air conditioned. It is being rented through Kaufman and Associates. The Weinstein Trust (\$4000) has been moved to CGCC. Dr. Lord also reported on the donation of \$10,000 by J.W. McSweeney to the Inmate Welfare Trust Fund which will pay for a multi-media room in the Academic Building. Mr. McSweeney and Mr. Robert Elkins of Integrated Health Services will provide one half the salary of the nursing position and Southeast Georgia Regional Medical Center will provide the other half.

Dr. Lord announced that CGCC has received a Region 11 Grant to electronically connect all eleven counties to a network. The grant will allow the analysis of telecommunications infrastructure to connect schools which will include 11 public schools, two BOR units (Waycross & CGCC), and one technical institution (Jesup). Coastal Georgia Community College will work at county level in the 11 counties to become a consortium and to go to State University System. This is a 10-step process. This is one segment of the P-16 initiative and will improve school communications.

Dr. Lord then provided the Foundation members with a brochure on the new Certified Manufacturing Specialist program which begins this summer. This program is a direct outcome of BREP. A video will be shown to each individual who takes the GED at the Adult Education Center. A Certified Customer Service program will begin Fall 1997. A prospective company,

Coca Cola Magazine - order center for marketing, has the need for this service. Coastal Georgia Community College is extending the nursing program to Savannah via GSAMS at Armstrong Atlantic University. Clinicals will be in Savannah.

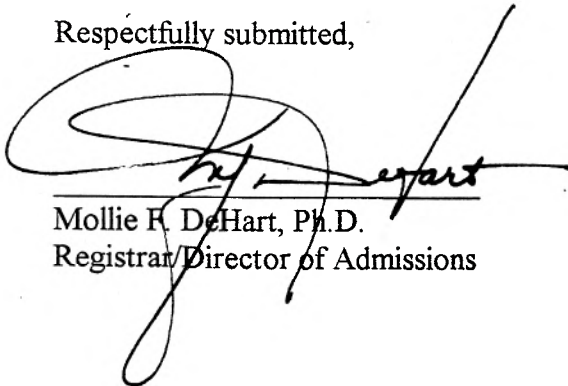
Dr. Lord announced that the Certified Nursing Assistant program will be offered as a credit program so that students will be HOPE eligible. It was formerly offered as a non-credit program through Continuing Education at CGCC. Funding has been made available through Southeast Georgia Regional Medical Center. The program will be administered by CGCC Allied Health Department at the Adult Education Center.

Dr. Lord stressed the importance of CGCC's name change and acknowledged that it was well received with wide spread support. Dr. Lord reported that Camden County has had a great amount of growth and projected enrollment figures are high. Monies have been requested to enlarge the Camden Center for projected growth. There will only be a 2% growth rate if new facility is not obtained. Projects will also be re-evaluated if funds are not received.

Mr. Acosta announced and congratulated Dr. Lord for receiving the Economic Development Award from the Coastal Area District Development Authority. He also thanked Mr. Hartman for his service this year.

Those in attendance were invited to lunch following adjournment. The meeting adjourned at 12:00 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'M. DeHart', is written over a horizontal line. The signature is stylized and includes a large loop on the left side.

Mollie R. DeHart, Ph.D.  
Registrar/Director of Admissions

SCHOLARSHIP  
LOAN

1997-98 Coastal Georgia Community College  
Foundation Scholarship Listing  
Minutes of August 15, 1997

**Members Present**

Ms. Betty Coen, Ms. Nisi Zell, Dr. Mary Freeman, Mr. James Gould, Mr. Peter Vivenzio

**Time and Place**

The Scholarship Committee meeting on August 15, 1997, was called to order at 1:00pm in the Presidents Conference Room by the Financial Aid Director, Betty Coen.

**New Business**

Betty Coen distributed a folder to committee members that contained the following:

- ▶ List of the 1996-97 scholarship Recipients
- ▶ List of the 1997-98 Scholarships Available and determining criteria
- ▶ List of the 1997-98 Scholarship Applicants which included:
  - GPA scores
  - SAT scores
  - programs of study
  - hours earned and attempted hours
  - projected awards to include federal and state funding
  - community service involvement
  - HOPE eligibility

The committee decided to continue to allocate scholarships/funds toward the Academic Opportunity Grant. It was decided that Lynn Chapman will remain the point of contact for this scholarship. All scholarships whose checks had been received were awarded. A list of alternate applications were chosen to be used when additional scholarship funds were received.

**Adjournment**

The committee adjourned at 5:00p.m..

Respectfully submitted,

Kaye Percell, Financial Aid Assistant

**Coastal Georgia Community College  
Foundation Scholarship Listing 1997-98**

**Academic Opportunity Grant**

Charlene Anderson  
Christina Eveland  
Amy Howard  
Faith St Michael

Beulah Axson  
Rachel Genes  
Veronica Kirksey  
Annaliesa Sterno

Catrina Battle  
Melissa Gowan  
Charlotte McGee

**Bertha S. Galin**

Ginger Felts

James Selvey

**Brunswick/Glynn County MLS**

(formerly) Brunswick/Glynn County Board of Realtors Scholarship

Mari Williams

**Brunswick Rotary Club Endowment Scholarship**

("Chuck" Walls)

Eric Bluestein

Tony Hardy

**Brunswick Woman's Club Scholarship**

Amy Cox

**Charles Wesley Wells Scholarship**

Rebecca Griffis  
LaShawnda White

Erik Karlsson

Warren Percell

**Coastal Georgia Community College Foundation Honors Scholarship**

Kimberly Beaufait  
Sheila Melching  
Lathena Yawn

Michael Glorioso  
Charles Raiford Jr  
Dawn Yeargin

Kristin Lovett  
Jessica Stevens

**Community Scholarship**

Karen Alford  
Julian Clements  
Sandra DeLaughder  
Michael Glorioso  
Felix Hutt  
Tynisha Myers  
Yolanda Stafford

Heidi Aurand  
Mary Clements  
Bjorn Farrugia  
Brian Goode  
Cambi Johns  
Blaine Patrick  
Lisa Thrash

Candice Brown  
Heather Cox  
Ambrea Follin  
Mattias Hoglund  
Cedric Kirby  
Jacob Sills  
Chad Turner

**Delta Sigma Theta**

Beulah Axson

**Dunn Scholarship**

Ian Hardy

Clint Herrington

**Earl C. & Julia West Horton**

Lisa Dickerson

Bobby Knight

Yoshi Tresvant

**Elma D. Rozier Scholarship**

Timothy Badyna

**Friedman Scholarship**

Malissa Buckmaster

Larry Helms

Erica Johnson

Rebecca Popwell

Christina Fisher

Peter Iannuzzi

Tina Landon

Laurie Rozier

Christie Hamilton

Lawanda Jackson

Jonathan Malone

Nicole Serrano

**Golden Isle Chaine des Rotisseurs**

Dan McFarland

**Glynn County Medical Alliance**

Beulah Axson

**Hugh Garner/Kiwanis of Brunswick**

Marsh Higginbotham

**Irene J. Wells Scholarship**

Rhonda Abrams

**James Ogden Scholarship**

Barry Bray

**Jekyll Island Gardening Club Scholarship**

Melinda Carnes

Pamela Harris

Rebecca Morris

**Joseph and Minnie G. Borchardt Scholarship**

Yvette JeanLouis-Hollis

**J. Roy Duggan Endowment Scholarship**

Charlene Anderson

**J. R. Duggan Scholarship aka King & Prince**

Margaret Atkinson

Iris Hipchen

Jacob Sills

Rita Brookshire

Shannon Martin

Donna Crews

Nancy Moody

**Mary Kelly Moffitt Scholarship**

Beulah Axson



Niklas Larsson  
Lorna Vautour

Deanna Pipe  
Lory Brogdon

Shannon Scarlet

**St Simons Island Rotary Auxiliary Club**

Nancy Bryant

Angela Kersey

**Terrill Thomas Scholarship**

Margaret Atkinson  
Elaine Gandy  
Corinna Miller  
Carolyn Ramos  
Amber Whitlow

Kelli Campbell  
Keli Lanier  
Sherry NeSmith  
Christine Tarmey

Jana Eppley  
Robin McAlpin  
Alfred Nuzzolo  
Sara Tresler

**Vo-Tech Scholarship**

Alan Engler  
Gregory Hutcheson

Lavinda Gilliard

Robyn Glisson

**Warren Bailey (Camden)**

Ronda Alexander

**Weinstein Endowment**

Loretta Rozier  
Andrew Wetherington

Sieylinda Flowers

DeAndrea Cooksey

**Whorton-Dowley-Boswell Scholarship**

Nicole Serrano

**Wine & Spirits Scholarship**

Marsha Thompson

Patricia Todman

FINANCIAL  
REPORT

**COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.**  
**BALANCE SHEET**  
*June 30, 1997*

	UNRESTRICTED FUNDS	RESTRICTED FUNDS	ENDOWMENT FUNDS	TOTAL
Cash In Bank				
Money Market	8,896.75	51,286.97		60,183.72
Camden Mitchell		2,389.63		2,389.63
Camden		39,479.96		39,479.96
Certificates of Deposit	57,411.63	271,695.07		329,106.70
Investments:				
Barnett Bank Trust Account			936,268.79 *	936,268.79
Merrill Lynch	295.10	20,440.29		20,735.39
FCFT Stock	1,014.50 !			1,014.50
A.T. & T.		3,262.50 @		3,262.50
Pepsico Inc.		3,612.50 #		3,612.50
Community TR Bancorp		5,075.00 %		5,075.00
Property:				
Merita Building	150,000.00			150,000.00
<b>TOTAL ASSETS</b>	<b>217,617.98</b>	<b>397,241.92</b>	<b>936,268.79</b>	<b>1,551,128.69</b>
Reserved for Endowments			936,268.79	936,268.79
Allocated Fund Balance				
Undistributed Earnings or Gifts		397,241.92		397,241.92
Budgeted FY98	60,000.00			60,000.00
Unallocated Fund Balance	157,617.98			157,617.98
<b>TOTAL FUND BALANCE</b>				
June 30, 1997	<b>217,617.98</b>	<b>397,241.92</b>	<b>936,268.79</b>	<b>1,551,128.69</b>

\* Market value at 6/30/97 is \$1,019,688.54

! Market value at 6/30/97 is \$1,216.00.

@ Market value at 6/30/97 is \$3,581.25.

# Market value at 6/30/97 is \$3,787.50.

% Market value at 6/30/97 is \$5,200.00

**COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.**  
**CHANGES IN FUND BALANCE**  
*For Year Ended June 30, 1997*

	<u>UNRESTRICTED FUNDS</u>	<u>RESTRICTED FUNDS</u>	<u>ENDOWMENT FUNDS</u>	<u>TOTAL</u>
Balance July 1, 1996	72,493.07	346,469.34	822,831.20	1,241,793.61
Additions:				
Contributions				
Cash	46,657.82	273,128.04	90,303.07	410,088.93
Non-Cash	150,000.00			150,000.00
CD Interest	17,988.49	5,000.00		22,988.49
Dividends	290.30	184.00		474.30
Money Market Interest	2,777.32	46.42		2,823.74
Moffitt Trust Earnings		141.78		141.78
Endowment Interest	7,901.02	36,577.86		44,478.88
Capital Gains		4,243.11	23,134.52	27,377.63
Total Additions	<u>225,614.95</u>	<u>319,321.21</u>	<u>113,437.59</u>	<u>658,373.75</u>
Deductions:				
Program Support	80,490.04			80,490.04
Disbursement of Restricted Funds				
Academic Support		166,938.04		166,938.04
Student Scholarship Support		53,038.59		53,038.59
Other Student Support		10,938.82		10,938.82
College Private Trust		1,910.00		1,910.00
Foundation Endowments		35,723.18		35,723.18
Disbursement of Endowment Funds				
TOTAL DEDUCTIONS	<u>80,490.04</u>	<u>268,548.63</u>		<u>349,038.67</u>
TOTAL FUND BALANCE	<u><u>217,617.98</u></u>	<u><u>397,241.92</u></u>	<u><u>936,268.79</u></u>	<u><u>1,551,128.69</u></u>

**COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.**  
**UNRESTRICTED FUNDS**  
**STATEMENT OF CHANGES IN FUND BALANCE**  
*July 1, 1996 - June 30, 1997*

Balance, July 1, 1996		\$	72,493.07
Additions			
Cash Donations	\$	46,657.82	
Non-Cash Donations		150,000.00	
Earnings On Endowment		7,901.02	
Dividends		290.30	
Interest			
Money Market		2,777.32	
Certificate of Deposit		<u>17,988.49</u>	
Total Additions			<u>225,614.95</u>
Total Assets Available		\$	298,108.02
Deductions-7/96 to 6/97 Expenditures			
Foundation Honors Scholarships	\$	9,827.00	
Non-Traditional Scholarship		11,635.12	
I.M. Aiken Leadership Scholarship		1,880.00	
Publications Scholarship		4,500.00	
Faculty Development/Library Support		7,500.00	
Staff Development/Scholarships/Awards		5,500.00	
President's Discretionary Fund		12,000.00	
Fund Drive Expense		1,736.94	
Faculty Mini-Grants		721.91	
Advancement/Advertising		8,949.19	
Transfer to CGCC Endowment		15,000.00	
Building Maintenance		<u>1,239.88</u>	
			<u>80,490.04</u>
Fund Balance		\$	<u><u>217,617.98</u></u>

**COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.**  
**RESTRICTED FUNDS**  
*For the Year Ended June 30, 1997*

	<u>BALANCE</u> 07/31/96	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>BALANCE</u> 06/30/97
Restricted for Academic Support				
Allied Health Program(SEGRMC)	1,211.32	80,167.00	80,167.00	1,211.32
Faculty Development Fund	1,719.40	94.00	269.33	1,544.07
Library	6,536.88	980.43		7,517.31
Nursing Assistants(Thomas Beach Trust)	9,132.74	18,000.00	33,989.18	(6,856.44)
Nursing Department	2,094.84	2,025.00		4,119.84
Nursing Lab Assistants/RN Faculty(SEGRMC)		43,580.00	43,580.00	0.00
Plant Operations Activities	230.44	291.87	479.04	43.27
Public Occasions	716.56		342.99	373.57
Rad-Tech Pinning	120.00	110.04	100.00	130.04
Staff Development Fund	1,032.28	405.29	320.50	1,117.07
Vocational Technical Division	5,587.86			5,587.86
Welding Activity	138.45	25.00		163.45
Grand Piano	972.82			972.82
Remembrance Committee	115.00	60.00		175.00
Hospitality Program Support	2,000.00			2,000.00
Pulp and Paper Technology	37,000.00	10,000.00		47,000.00
Albert Crews Award	4,220.00		3,227.00	993.00
Certified Nursing Assistant	1,377.23	2,000.00	2,268.00	1,109.23
Advisor of the Year		150.00		150.00
Academic Support-Inmate Welfare		10,000.00		10,000.00
Glynn Commissioners			2,195.00	(2,195.00)
<b>Total Academic Support</b>	<u>74,205.82</u>	<u>167,888.63</u>	<u>166,938.04</u>	<u>75,156.41</u>
Restricted for Student Scholarship Support				
ABC Home Health Scholarship	664.00		664.00	0.00
Adult Scholarship/Brunswick Rotary	500.00			500.00
Athletic Scholarship	1,131.50	185.00		1,316.50
Atwood Scholarship(Robert & Annabelle)	410.00	1,250.00	1,010.00	650.00
Beta Sigma Phi	1,166.00		1,166.00	0.00
Boswell Hardship Grant Award	2,004.00			2,004.00
Brunswick Womens Club Scholarship	790.00		593.00	197.00
Camden-Donald Mitchell	1,843.21	46.42		1,889.63
Coastal Georgia Minority Outreach	118,932.19	23,006.22	14,707.37	127,231.04
CGMOP-McIntosh	13,000.00			13,000.00
Community/Glynn Academy	2,003.22		2,003.22	0.00
Continuing Education Scholarship	421.00	122.00		543.00
Delta Sigma Theta Scholarship	500.00			500.00
Garner, Hugh, Scholarship	500.00	500.00	500.00	500.00
General Scholarship	5,748.09	8,471.01	780.00	13,439.10
Glynn County Medical Alliance	1,000.00		625.00	375.00

**COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.**  
**RESTRICTED FUNDS(Page 2 of 3)**  
**For the Year Ended June 30, 1997**

	<u>BALANCE</u> <u>07/31/96</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>BALANCE</u> <u>06/30/97</u>
Hospital Auxiliary Scholarship		1,215.00	1,215.00	0.00
Jekyll Garden Club Scholarship	4,000.00	3,000.00	4,000.00	3,000.00
Jones, Alfred W. Scholarship	10.00			10.00
King & Prince/J.R., Duggan	3,234.00	2,000.00	1,948.00	3,286.00
Medical Lab Technology Scholarship	750.00			750.00
Minority High School Students	3,461.00			3,461.00
Natural Science Scholarship	3,389.72	800.00	1,000.00	3,189.72
Non-Traditional Student Scholarship	3,030.23	64.77		3,095.00
Nursing-Emergency Scholarship	1,422.77	296.72		1,719.49
Pilot Club Scholarship	1,530.00	1,500.00		3,030.00
Ringel, Philip S., Scholarship	2,000.00		1,000.00	1,000.00
Roberson, Bryan Kelly, Scholarship	267.00	200.00	267.00	200.00
Rozier, Elma, Scholarship	595.00	2,430.00	1,565.00	1,460.00
Sea Island Garden Group Scholarship	1,500.00		1,200.00	300.00
St. Simons Rotary Club	3,600.00	2,481.00	1,200.00	4,881.00
St. Simons Rotary Foundation		12,486.00	4,200.00	8,286.00
Stouffer, Glenn, Scholarship	1,000.00	1,500.00	907.00	1,593.00
Thomas, Terrill, Scholarship	3,789.43		1,000.00	2,789.43
Vo-Tech Scholarships	3,766.00	40.00	500.00	3,306.00
Vo-Tech Student Recognition				0.00
Friedman Scholarship	13,274.67		3,723.00	9,551.67
Secretarial Science	150.00	1,281.00		1,431.00
Hercules Scholarship	40.00			40.00
Warren Bailey Scholarship	199.65	250.00		449.65
Vista Outdoor Advertising Scholarship	1,000.00			1,000.00
Russell Smith Scholarship	250.00			250.00
James Ogden Scholarship	1,155.00	500.00		1,655.00
Bwk-Glynn Co MLS Inc	900.00	2,400.00	1,700.00	1,600.00
William Harden Rad Tech	500.00	500.00	500.00	500.00
FOP Scholarship	1,000.00		600.00	400.00
Sarah Johnson Nursing Scholarship		2,500.00	2,500.00	0.00
Downing Musgrove Scholarship		1,152.00	1,152.00	0.00
Glynn County Fire Dept		1,539.54		1,539.54
Earl C. & Julia West Horton		16,762.32		16,762.32
Robert Edenfield Scholarship		988.24	480.00	508.24
Edward Pinckney Scholarship		100.00		100.00
Glynn County Farm Bureau		333.00	333.00	0.00
<b>Total Student Scholarship Support</b>	<u>206,427.68</u>	<u>89,900.24</u>	<u>53,038.59</u>	<u>243,289.33</u>
<b>Restricted for Other Student Support</b>				
Camden Center Support	25,729.82	22,268.00	8,879.12	39,118.70
Child Care	10,159.00		500.00	9,659.00
Doris Harden Nursing Award	1,000.00	500.00	500.00	1,000.00
English Theme Award	356.00	240.00	275.00	321.00
Phi Theta Kappa Support	440.00	240.00	440.00	240.00

**COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.**  
**RESTRICTED FUNDS(Page 3 of 3)**  
**For the Year Ended June 30, 1997**

	<u>BALANCE</u> <u>07/31/96</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>BALANCE</u> <u>06/30/97</u>
Life Insurance		344.70	344.70	0.00
Total Restricted for Other Student Support	<u>37,684.82</u>	<u>23,592.70</u>	<u>10,938.82</u>	<u>50,338.70</u>
Restricted for Capital Improvements				
Capital Improvement Fund	<u>620.00</u>			<u>620.00</u>
Restricted for College Private Trust Funds				
Maryjane Austin Endowment	1,785.00	1,020.00	1,785.00	1,020.00
Rosalie Sutton Gormly Endowment	<u>125.00</u>	<u>200.00</u>	<u>125.00</u>	<u>200.00</u>
Total College Private Trust Funds	<u>1,910.00</u>	<u>1,220.00</u>	<u>1,910.00</u>	<u>1,220.00</u>
Received for Endowment Funds				
Austin/Garner Prose Award	268.13	82.22	150.00	200.35
Barr Poetry	89.41	55.54	75.00	69.95
Bertha Galin	1,134.89	1,612.62	2,000.00	747.51
Bloodworth Nursing	46.58	270.95	300.00	17.53
Borchardt Trust	447.88	928.50	1,000.00	376.38
Brunswick Rotary Club	804.92	775.23	1,000.00	580.15
Bryant Athletic	987.40	2,983.12	3,500.00	470.52
Community Education	7,955.84	8,136.38	11,535.78	4,556.44
Community Grant(Conf.Ctr.)	9,013.36	4,153.72		13,167.08
Friends of Music Alliance		184.40	184.40	0.00
J.R. Duggan	98.55	864.07	637.00	325.62
Mary K. Moffitt	1,149.41	155.13		1,304.54
Patsy Bledsoe	444.17	1,037.28	1,200.00	281.45
Robert Dunn	2,172.72	1,748.09	2,000.00	1,920.81
Terrill Thomas	941.03	11,219.52	11,541.00	619.55
Whorton/Dawley/Boswell	66.73	595.27	600.00	62.00
Weinstein Scholarship		<u>1,917.60</u>		<u>1,917.60</u>
	<u>25,621.02</u>	<u>36,719.64</u>	<u>35,723.18</u>	<u>26,617.48</u>
<b>TOTAL RESTRICTED FUNDS</b>	<u><u>346,469.34</u></u>	<u><u>319,321.21</u></u>	<u><u>268,548.63</u></u>	<u><u>397,241.92</u></u>

**COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.**  
**STATEMENT OF CHANGES IN FUND BALANCE**  
**ENDOWMENT FUNDS**  
*For Year Ended June 30, 1997*

	FUND BALANCE 07/01/96	ADDITIONS: GAINS ON CORPUS	ADDITIONS: DONATIONS	FUND BALANCE 06/30/97
CGCC Endowment	151,708.73	4,369.31	15,200.00	171,278.04
Austin/Garner Prose Award	1,563.27	45.01		1,608.28
Barr Poetry	1,042.19	30.64		1,072.83
Bertha Galin	30,997.53	892.06		31,889.59
Bloodworth Nursing	5,210.90	150.36		5,361.26
Borchardt Trust	17,808.80	513.30		18,322.10
Brunswick Rotary Club	14,920.88	428.55		15,349.43
Bryant Athletic	57,320.03	1,650.05		58,970.08
Community Education	156,327.33	4,500.52		160,827.85
Community Grant(Conf.Ctr.)	79,834.97	2,297.43		82,132.40
Friends of Music Alliance	3,533.19	101.51	184.40	3,819.10
J.R. Duggan	16,591.56	477.87		17,069.43
Mary K. Moffitt	5,386.51	(795.46)		4,591.05
Patsy Brown Bledsoe	19,946.58	574.12		20,520.70
Robert Dunn	33,596.74	967.24		34,563.98
Terrill Thomas	215,578.02	6,205.15		221,783.17
Whorton/Dawley/Boswell	11,463.97	329.41		11,793.38
Weinstein Scholarship	0.00	397.45	74,918.67	75,316.12
	<u>822,831.20</u>	<u>23,134.52</u>	<u>90,303.07</u>	<u>936,268.79</u>

**COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.**  
**BUDGET STATUS REPORT**  
*For The Year Ended June 30, 1997*

	AMENDED BUDGET 1996-97	TOTAL EXPENDED 1996-97	VARIANCE	APPROVED BUDGET 1997-98
<b>UNRESTRICTED FUNDS BUDGET</b>				
Foundation Honors Scholarship	\$ 10,000.00	\$ 9,827.00	\$ 173.00	\$ 10,000.00
Non-Traditional Scholarship	12,000.00	11,635.12	364.88	12,000.00
I.M. Aiken Leadership Scholarship	2,000.00	1,880.00	120.00	2,500.00
Publication Scholarship	4,500.00	4,500.00	0.00	5,000.00
Faculty Development/Library Support	7,500.00	7,500.00	0.00	7,500.00
Staff Development/Scholarships	5,500.00	5,500.00	0.00	5,000.00
President's Discretionary Fund	12,000.00	12,000.00	0.00	10,000.00
Fund Drive Expense	2,500.00	1,736.94	763.06	2,500.00
Other(Faculty Mini-Grants, Etc.)	1,000.00	721.91	278.09	1,500.00
Advertising Campaign	9,000.00	8,949.19	50.81	
Recruitment Activities				1,000.00
Equipment				3,000.00
Building Maintenance		1,239.88	(1,239.88)	
<b>Total Unrestricted Funds Budget</b>	<b>\$ 66,000.00</b>	<b>\$ 65,490.04</b>	<b>\$ 509.96</b>	<b>\$ 60,000.00 A</b>
<b>RESTRICTED ENDOWMENT BUDGET</b>				
Austin/Garner Prose Award	\$ 150.00	\$ 150.00	\$ 0.00	\$ 150.00
Barr Poetry	75.00	75.00	0.00	75.00
Bertha Galin	2,000.00	2,000.00	0.00	2,000.00
Bloodworth Nursing	300.00	300.00	0.00	300.00
Borchardt Trust	1,000.00	1,000.00	0.00	1,000.00
Brunswick Rotary Club	1,000.00	1,000.00	0.00	1,000.00
Bryant Athletic	3,500.00	3,500.00	0.00	3,500.00
Community Education	12,000.00	11,535.78	464.22	10,000.00
Community Grant(Conf.Ctr.)	4,000.00	0.00	4,000.00	4,000.00
J.R. Duggan	800.00	637.00	163.00	800.00
Mary K. Moffitt	400.00	0.00	400.00	400.00
Patsy Brown Bledsoe	1,200.00	1,200.00	0.00	1,200.00
Robert Dunn	2,000.00	2,000.00	0.00	2,000.00
Terrill Thomas	13,000.00	11,541.00	1,459.00	13,000.00
Weinstein			0.00	4,000.00
Whorton/Dawley/Boswell	700.00	600.00	100.00	600.00
<b>Total Restricted Endowment Funds</b>	<b>\$ 42,125.00</b>	<b>\$ 35,538.78</b>	<b>\$ 6,586.22</b>	<b>\$ 44,025.00</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 108,125.00</b>	<b>\$ 101,028.82</b>	<b>\$ 7,096.18</b>	<b>\$ 104,025.00</b>

A Revenue to be composed of \$43,000 from the Annual Fund Drive and \$17,000 from interest and dividends.

COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.  
Schedule of Contributions  
July 1, 1996 - June 30, 1997

UNRESTRICTED CASH DONATIONS

Acosta, Charles	\$300.00
Adamson, Winnie	50.00
Aiello, Janice	60.00
Allen, Barbara	35.00
Amos, Nora	62.04
Anita & James Timmons Foundation	2,000.00
Ansley, Beth	60.00
Aylward, Elizabeth	200.00
Baker, Sybil	200.00
Balman, Robert	88.00
Barnett Bank	2,250.00
Barrow, Joseph	25.00
Bartkovich, Sharon	12.00
Belk-Hudson	700.00
Bell, Thomas	60.21
Bell, Vanessa	62.41
BellSouth Communications	2,000.00
Benefield, Dewey	500.00
Berhow, Katherine	144.00
Blanchard, Dudley	25.00
Bluestein, Gay	27.50
Boswell, Fred	1,000.00
Bray, Barry	20.00
Breland, Charles	29.77
Brockwell, Elizabeth	4.50
Brookins, Mary	10.00
Brown, Donna	20.00
Brown, George	100.00
Brown, John	15.00
Brown, Linda	144.00
Brown, Lloyd	261.00
Brown, Riley	130.00
Carter, Don	100.00
Cartwright, Keith	60.00
Carver, Carolyn	20.00
Carver, Sharon	20.81
Castor, Dianne	240.00
Cerasi, Ralph	2.00
Certified Electric	1,000.00
Chapman, Geri	240.00
Chapman, Lynn	50.00
City Drug Store	400.00
Clark, Deborah	12.54
Clark, Rick	30.00
Clendenin, John	100.00
Cluett, Scott	250.00
Coastal GA Community Action Authority	200.00
Coastal Bank of Georgia	100.00

## COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.

Schedule of Contributions - Page 2

July 1, 1996 - June 30, 1997

UNRESTRICTED CASH DONATIONS (continued)

Cohen, Gary	60.00
Cooper, LaVerne	44.00
Cowden, John	100.00
Cox, Joseph	49.87
Crichton, Ruth	45.11
Cumberland Construction	100.00
Davis, Barbara	25.00
Davis, Corbin	100.00
Dadin, Linda	50.00
Davis, Eugene	60.00
Davis, Sara	53.56
Day, Harold	65.00
Dehart, Mollie	50.00
Dent, Judy	240.00
Denty, Ralph	98.00
Devillars, S.C	50.00
Dodge, Clarence Jr.	100.00
Donovan, Paula	10.00
Doster, Janet	32.50
Dowdy, Debbie	120.00
Dyson, Lee	50.00
Ellis, Frampton	75.00
First Federal Savings Bank	1,000.00
Fischer, Debbie	60.00
Fletcher, Mattie	25.00
Ford Motor Company	500.00
Francis, Sybil	5.00
Friedman, Harold	1,000.00
Fuller, Anne	50.00
Gann, Randy	120.00
Garrett, Olin	2,500.00
Gaskins, Lynn	500.00
Glynn Drywall	25.00
Godshall, Henry	100.00
Gonzalez, Robert	25.00
Gould, James	250.00
Gray, Edward	1,000.00
Griffith, Frederick	100.00
Grimm, Elizabeth	200.00
Guttman, Katherine	48.00
Haines, Mark	40.00
Hamilton, Rogal	100.00
Hampton, Kay	222.00
Harper, Jerry	100.00
Hercules Incorporated	500.00
Hiott, Connie	42.25
Holland, Doreata	10.00
Hood, Helen	50.00
Horton, M.E.	50.00
Huggins, Nancy	25.00

COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.  
Schedule of Contributions - Page 3  
July 1, 1996 - June 30, 1997

UNRESTRICTED CASH DONATIONS (continued)

Hunt, James	280.00
IBM Corporation	50.00
Interior Products	50.00
Jackson, Joyce	168.00
Jackson, Michael	16.50
Jenkins, Bucky	25.00
Jones, Alfred	1,200.00
Jones, James	60.00
Jones, Mary	120.00
Keferl, Eugene	240.00
Kicklighter, Larry	100.00
Kissinger, John	22.52
Knight, Anne	150.00
Knox, Deneene	144.00
Krause, Joy	5.00
Krider, Carolyn	25.00
Laager, Melinda	300.00
Laws, Ruth	500.00
Laws, William	500.00
Lee, C.A.	1.00
Lenz, Michael	60.00
Levene, Peter	25.00
Linton, D.H.	100.00
Lipscomb, William	60.00
Little, Michael	350.00
Lokken, Stanley	25.00
Lord, Dorothy	750.00
Loughlin, John	150.00
Lyman, Elizabeth	25.00
Maasha, Ntungwa	10.00
Management & Training Corp	500.00
Marshall, Thomas	200.00
Martin, Karen	30.00
Massey, Michele	27.50
Mathews, Don	128.00
Mathis, Pam	20.00
Matthias, Melissa	2.00
McCaffrey, Emily	100.00
McCannon, Robert	45.00
McCarthy-Wagner, Maureen	23.65
McDonald, Edward	93.00
McElwaney, Jan	60.00
McMillan, Charles	100.00
Medical Service of Glynn	100.00
Merrill Lynch	100.00
Miller, Leslie	72.00
Miller, Maurice	27.50
Montgomery, Jane	100.00
Moore, Glenn	65.00
Moore, Ronald	84.00
Murphey, Terry	108.96

COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.

Schedule of Contributions - Page 4

July 1, 1996 - June 30, 1997

UNRESTRICTED CASH DONATIONS (continued)

Murphy, Lynette	48.68
Nutt, Charlie	120.00
Partin, Cathy	31.98
Paulk, Deborah	19.50
Peeples, Joe	60.00
Pepsi Company Foundation	2,500.00
Percell, Kaye	101.79
Perry, Everett	17.50
Pittman, Arthur	100.00
Pope, Lois	50.00
Preston, Jeff	300.00
R & B Express	50.00
Reddings, Keith	2.50
Redwood, Zolya	10.00
Riddle, William	65.00
Ridgley, Ronald	40.00
Rieger, Klaus	300.00
Ringel, Fred	15.00
Ringle, William	5.00
Rinkevich, Charles	50.00
Rominger, Gudrun	8.00
Rowe, Beverly	10.00
S & S Realty Company	1,000.00
Sampson, Laura	44.00
Saunders, Tom	258.00
Schaefer, Helmut	5.00
Schell & Hogan	100.00
Scott, Charles	1,002.50
Sharpe, David	8.00
Sibley, Beverly	32.50
Sikes, Lewis	20.00
Simmons, Lilliam	25.00
Slade, Ben	150.00
Small, Terri	5.00
Smart, Yvonne	10.00
Smith, William	200.00
Southard, Lee	40.00
Spencer, Ruby	1.65
Sprouse, Tim	30.00
Stapleton, Morgan	168.00
Sterrett, Jack	350.02
Stewart, Ruth	500.00
Strickland, A.W.	250.00
Strickland, Betty Jo	25.00
Sumerford, Rees	100.00
Sumler, Donna	25.00
SunTrust Bank	1,000.00
Tate, Joyce	96.00
Taylor, Jackie	85.00
Thatcher, John	250.00
Thrower, C.E.	300.00

COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.

Schedule of Contributions - Page 5

July 1, 1996 - June 30, 1997

UNRESTRICTED CASH DONATIONS (continued)

Toler, Darryl	144.00
Torrey, William	1,000.00
Urban, James	.50
Wallace, Andrea	144.00
Ward, Stacy	12.00
Watson, William	56.00
Wege, Anthony	100.00
Welch, Melissa	30.00
Wick, Sybil	25.00
Williams, Henry	35.00
Williams, Ruth	20.00
Willis, Faith	150.00
Woods, Carol	10.00
Wright, James	500.00
Yancey, Debbie	120.00
York, Harvey	500.00
Zak, Jennie	32.50
Zell, Carley	2,500.00
Zell, Nisi	144.00

TOTAL UNRESTRICTED

\$46,657.82

RESTRICTED FOR ACADEMIC SUPPORT

Allied Health Faculty		
SE Georgia Regional Medical Center		\$80,167.00
Faculty Development		
Stapleton, Morgan	\$90.00	
Rominger, Gudrun	4.00	
		94.00
Library		
Bluestein, Meyer	200.00	
Boyd, Virginia	120.00	
DeWeese, Calvin	120.00	
Dykes, Bobby	101.79	
Hannaford, Michael	136.00	
Leggett, Kim	13.65	
Merwin, Jamie	25.00	
Ridgley, Ron	66.72	
Stapleton, Morgan	90.00	
Strickland, Betty Jo	20.00	
Wicker, Carolyn	25.00	
Williams, Charlene	62.27	
		980.43
Clinical Assistances(Thomas Beach Trust)		
SE Georgia Regional Medical Center		18,000.00
Nursing Department		
Glynn Immediate Care	2,000.00	

COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.

Schedule of Contributions - Page 6

July 1, 1996 - June 30, 1997

RESTRICTED FOR ACADEMIC SUPPORT (continued)

Smith, Diane	25.00	2,025.00
RN Faculty(SEGRMC)		
SE Geogia Regional Medical Center		43,580.00
Plant Operations Activities		
Clark, Richard	21.87	
Sprouse, Tim	30.00	
Youngner, Larry	240.00	291.87
Rad-Tech Pinning		
Highsmith, Tonda		110.04
Staff Development		
Bluestein, Gay	32.50	
Clark, Richard	21.87	
Davis, Sara	56.42	
Harris, Terral	60.00	
Howe, Stacy	100.00	
Martin, Karen	30.00	
Moore, Ronald	12.00	
Nevill, Mary	60.00	
Simko, Wendie	32.50	405.29
Welding Activities		
Bray, Barry		25.00
Remembrance Committee		
Coen, Betty		60.00
Pulp and Paper Technology		
The Rayonier Foundation		10,000.00
Certified Nursing Assistant		
GraceMore Nursing Center		2,000.00
Advisor of the Year		
Nutt, Charlie		150.00
Academic Support		
Inmate Welfare Fund		<u>10,000.00</u>
TOTAL ACADEMIC SUPPORT		\$167,888.63

RESTRICTED FOR STUDENT SCHOLARSHIP SUPPORT

Athletic Scholarship		
Cox, Gerald	\$60.00	

COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.

Schedule of Contributions - Page 7

July 1, 1996 - June 30, 1997

RESTRICTED FOR SCHOLARSHIP SUPPORT (continued)

Jenkins, Bucky	100.00	
Johnson, Beverly	25.00	
		185.00
Atwood Scholarship		
Hunter, Wanda		1,250.00
Coastal Georgia Minority Outreach Program		
Azalea Foundation	5,000.00	
Brown, John	55.00	
Butler, Patricia	20.00	
Cash, William	25.00	
Chauncey, John	40.00	
Cooper, LaVerne	100.00	
Cooper, Regina	5.00	
Crosby, William	100.00	
Delta Sigma Theta	250.00	
Ector, Bettye	135.00	
First A.B. Church	50.00	
First Bryant Baptist Church	100.00	
Georgia Business Machines	2,000.00	
Georgia Power Foundation	500.00	
Goodwill Home, Inc.	2,500.00	
Griffin, R.E.	100.00	
Hartman, Jack	250.00	
Hillery-Jackson, Cynthia	10.00	
Interfaith Ministers' Wives	500.00	
Massey, Eloise	20.00	
Massey, Michele	5.00	
McDuffie, Flossie	20.00	
McIntosh County Democratic Executive	750.00	
Mitchell Construction Company	1,500.00	
Moore, Valeska	60.00	
Parrish, John	40.00	
Pasco, Nathaniel	13.00	
Reed, Florrie	20.00	
Roberts, Donnie	20.00	
Rome, Juanita	20.00	
St. Cyprians Episcopal Church	75.00	
Strickland, Betty Jo	200.00	
SunTrust Bank	750.00	
Trupp-Hodnett Enterprises	1,000.00	
Wilcox, Maggie	25.00	
Williams, Clentis	205.80	
Williams, Ruth	25.00	
Wilson, Charles	20.00	
		16,508.80
CE Summer Children		
Clark, Deborah	30.00	

COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.  
 Schedule of Contributions - Page 8  
 July 1, 1996 - June 30, 1997

<u>RESTRICTED FOR SCHOLARSHIP SUPPORT (continued)</u>		
Rickett, Don	20.00	
Whitmore, Bruce	72.00	
		122.00
Garner, Hugh Scholarship Brunswick Kiwanis Club		500.00
General Scholarship		
Anonymous	7,937.50	
Wenzka, Thomas	20.00	
		7,957.50
Hospital Auxiliary Scholarship SE Georgia Regional Medical Center		1,215.00
Jekyll Garden Club Scholarship Jekyll Island Garden Club		3,000.00
King & Prince-J.R. Duggan Scholarship King & Prince Seafood		2,000.00
Natural Science Scholarship		
Hamilton, John	150.00	
Keferl, Eugene	500.00	
Rugaber, Patricia	150.00	
		800.00
Non-Traditional Student Scholarship		
Duncan, Denise	59.77	
Phoenix, Floyd	5.00	
		64.77
Nursing-Emergency Scholarship		
Gibbs, Dawana	86.72	
Roane, Claire	120.00	
Rowe, Beverly	10.00	
Smith, Linda	40.00	
Wenzka, Thomas	40.00	
		296.72
Pilot Club Scholarship Pilot Club of Brunswick		1,500.00
Roberson, Bryan Kelly, Scholarship Roberson, Jesse		200.00
Rozier, Elma, Scholarship Rozier, Elma		2,430.00
St. Simons Rotary Club St. Simons Rotary Club		2,481.00

COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.  
 Schedule of Contributions - Page 9  
 July 1, 1996 - June 30, 1997

RESTRICTED FOR SCHOLARSHIP SUPPORT (continued)

St. Simons Foundation		
St. Simons Rotary Foundation	12,486.00	
Stouffer, Glenn, Scholarship		
Brunswick-Golden Isles A.A.C.A	1,500.00	
Vo-Tech Scholarship		
Bray, Barry	15.00	
Sharpe, David	25.00	
		40.00
Secretarial Science		
St. Simons Woman's Club	1,281.00	
Warren Bailey Scholarship		
Camden Telephone Company	250.00	
James Odgen Scholarship		
Odgen, Faye	500.00	
Brunswick-Glynn Co MLS Inc.		
Brunswick-Glynn Co MLS	2,400.00	
William Harden Rad-Tech		
Westmoreland, Marie	500.00	
Sarah Johnson Nursing Scholarship		
Sarah Johnson Estate	2,500.00	
Downing Musgrove Scholarship		
Friends of Dowing Musgrove	1,152.00	
Glynn Co Fire Department/Ladies Auxiliary		
Glynn Co Fire Department/Ladies Auxiliary	1,539.54	
Earl C. & Julia West Horton		
Horton, Earl	10,762.50	
Horton, Julia	3,612.50	
		14,375.00
Robert Edenfield Scholarship		
Stock	959.38	
Edward Pinckney Scholarship		
Runyan Plumbing Inc.	100.00	
Glynn County Farm Bureau		
Glynn County Farm Bureau	333.00	
		<u>333.00</u>
TOTAL STUDENT SCHOLARSHIP SUPPORT		\$80,426.71

COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.

Schedule of Contributions - Page 10

July 1, 1996 - June 30, 1997

RESTRICTED FOR OTHER SUPPORT

Camden Center Support

American Legion Post 170	\$5,000.00
Baird, Rob	50.00
Baldwin, Rachel	50.00
Camden Medical Center	150.00
Chauncey, John	45.00
Citizen State Bank	100.00
Cleghorn, Benny	100.00
Coastal Bank of GA-Kingsland	100.00
Coastal Bank of GA-St. Marys	100.00
Coldwell Banker Town & Country	200.00
Collins, Joann	100.00
Davis, William	50.00
Day, Grayson	100.00
Edenfield, Robert	250.00
Evergreen Missionary Baptist Church	100.00
Fundraisers	12,325.00
Gay, William	100.00
Georgia Power Co. Camden Office	100.00
Gilman Paper Company	600.00
Gilman United Federal Credit Union	100.00
Hannaford, George	100.00
Hannaford, J.O.	100.00
Heider, James	50.00
Keating, Charles	100.00
Livdahl, Dorothy	50.00
Love, John	50.00
Martin, Ruth	50.00
McCollum, Jimmy	200.00
McGhin, James	50.00
McMillan, Patricia	50.00
McNeil, Sheila	100.00
Minor, John	100.00
Moore, Carl	50.00
Moore, Ron	48.00
Mullis, Roscoe	100.00
Norris, Tilden	100.00
Okefenokee Rural Electric	200.00
Proctor, J	50.00
Rainer, David	100.00
Respass, Gordon	50.00
Smith, Charles	100.00
Southeastern Bank	150.00
Sparks, Solomon	100.00
Stafford, Thomas	50.00
Steele, Wendy	100.00
Strickland, Joe	50.00
Weisensee, Bill	100.00
Williams, Dan	50.00
Williams, Henry	150.00

22,268.00

COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.  
 Schedule of Contributions - Page 11  
 July 1, 1996 - June 30, 1997

RESTRICTED FOR OTHER SUPPORT - (continued)

Doris Harden Nursing Award		
Westmoreland, Marie	500.00	
English Theme Award		
Freeman, Mary	240.00	
Phi Theta Kappa		
Barber, Gwen	120.00	
Barber, Henry	120.00	
	240.00	
Life Insurance		
Snow, Ray	344.70	
	344.70	
TOTAL OTHER STUDENT SUPPORT		\$23,592.70

RESTRICTED FOR COLLEGE PRIVATE TRUST FUNDS

Maryjane Austin Endowment		
Spivey, Al	\$1,020.00	
Rosalie Sutton Gormly Endowment		
Strother, W.F.	200.00	
TOTAL COLLEGE PRIVATE TRUST FUNDS		\$1,220.00
TOTAL RESTRICTED FUNDS		\$273,128.04

ENDOWMENT FUNDS GIFTS FOR CORPUS

Coastal Georgia Community College Endowment		
Acosta, Ray	\$200.00	
CGCC Unrestricted	15,000.00	
Friends of Music Alliance		
Restricted-Friends of Music Alliance	184.40	
Weinstein Scholarship		
Weinstein	74,918.67	
	74,918.67	
TOTAL GIFTS FOR CORPUS		\$90,303.07
TOTAL CASH CONTRIBUTIONS		410,088.93

GIFTS OTHER THAN CASH

UNRESTRICTED DONATION		
BUILDING		\$150,000.00

COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION

Finance Committee Minutes

May 19, 1998

The Finance Committee of the Coastal Georgia Community College Foundation, Inc. met on May 19, 1998 at 3:00 p.m. in the President's Conference Room at Coastal Georgia Community College. Finance committee members present were Mr. Ray Acosta and Mr. Tom Saunders. Dr. Dorothy L. Lord and Melinda Laager were also in attendance. Mr. William Torrey and Mr. Lynn Gaskins were unable to attend.

Mr. Saunders presented a projected statement of changes in fund balances for Unrestricted Funds. The revenues and expenditures associated with the Barbara Bush event were also discussed. A profit of \$36, 516 was realized with \$ 20,000 restricted as seed money for the next Compton series event and with the remainder going to Unrestricted Funds. After considering total Unrestricted donations received to date as well as projected interest and dividend income, an Unrestricted Budget of \$80,000 was agreed to for fiscal year 1999.

Each unrestricted line item was discussed with the committee members. The faculty development/library budget was increased from \$7,500 to \$12,500 to provide additional funding for faculty members seeking training to integrate technology into the classroom. The President's discretionary fund was increased from \$10,000 to \$14,000 largely to accommodate the anticipated costs of sending a group of 20 to 30 faculty, staff, administrators, and students to an event honoring Governor Miller for his service and generosity to the University System. The equipment budget was increased from \$3,000 to \$4,000 in order to replace outdated technology. Finally, \$10,000 was budgeted for advertising, publications, and brochures necessary due to the conversion to the semester system.

Mr. Saunders also presented his recommendations for the various restricted endowment funds. Committee members agreed that the \$42,275 budget for restricted endowment scholarships was appropriate.

The total approved budget for FY 99 totals \$122,275 compared to \$104,025 for FY 98.

There was no further business and the meeting adjourned at approximately 4:00 p.m.

Minutes prepared by:

*C. Tom Saunders*

C. Tom Saunders

**COASTAL GEORGIA COMMUNITY COLLEGE FOUNDATION, INC.**  
**BUDGET STATUS REPORT**  
*April 30, 1998*

	ACTUAL 1996-97	LATEST AMENDED BUDGET 1997-98	PROPOSED BUDGET 1998-99
<b>UNRESTRICTED FUNDS BUDGET</b>			
Foundation Honors Scholarship	\$ 9,827.00	\$ 10,000.00	\$ 10,000.00
Non-Traditional Scholarship	11,635.12	12,000.00	12,000.00
I.M. Aiken Leadership Scholarship	1,880.00	2,500.00	2,500.00
Publication Scholarship	4,500.00	5,000.00	5,000.00
Faculty Development/Library Support	7,500.00	7,500.00	12,500.00
Staff Development/Scholarships	5,500.00	5,000.00	5,000.00
President's Discretionary Fund	12,000.00	10,000.00	14,000.00
Fund Drive Expense	1,736.94	2,500.00	2,500.00
Other(Faculty Mini-Grants, Etc.)	721.91	1,500.00	1,500.00
Building Maintenance	1,239.88	0.00	0.00
Equipment	0.00	3,000.00	4,000.00
Recruitment Activities	0.00	1,000.00	1,000.00
Advertising Campaign/Publications/Brochures	8,949.19	0.00	10,000.00
<b>Total Unrestricted Funds Budget</b>	<b>\$ 65,490.04</b>	<b>\$ 60,000.00</b>	<b>\$ 80,000.00 *</b>
<b>RESTRICTED ENDOWMENT BUDGET</b>			
Austin/Garner Prose Award	\$ 150.00	\$ 150.00	\$ 150.00
Barr Poetry	75.00	75.00	75.00
Bertha Galin	2,000.00	2,000.00	1,800.00
Bloodworth Nursing	300.00	300.00	250.00
Borchardt Trust	1,000.00	1,000.00	1,000.00
Brunswick Rotary Club	1,000.00	1,000.00	1,000.00
Bryant Athletic	3,500.00	3,500.00	3,000.00
Community Education	11,535.78	10,000.00	10,000.00
Community Grant(Conf.Ctr.)	0.00	4,000.00	4,000.00
J.R. Duggan	637.00	800.00	800.00
Mary K. Moffitt	0.00	400.00	400.00
Patsy Brown Bledsoe	1,200.00	1,200.00	1,200.00
Robert Dunn	2,000.00	2,000.00	2,000.00
Terrill Thomas	11,541.00	13,000.00	12,000.00
Weinstein	0.00	4,000.00	4,000.00
Whorton/Dawley/Boswell	600.00	600.00	600.00
<b>Total Restricted Endowment Funds</b>	<b>\$ 35,538.78</b>	<b>\$ 44,025.00</b>	<b>\$ 42,275.00</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 101,028.82</b>	<b>\$ 104,025.00</b>	<b>\$ 122,275.00</b>

\*Revenue to be composed of \$ 55,000 from the Annual Fund Drive and \$ 25,000 from interest and dividends.



**COASTAL GEORGIA COMMUNITY COLLEGE**  
**1996 - 1997 Highlights**

**Equipment, Technology, and Construction Trust Fund** -- The college was the beneficiary of ETACT funds provided via the Georgia Lottery. A total of \$ 64,000 in ETACT Lottery funds were received that were matched with \$32,000 in non-state funds. Three divisions were the recipients of new hardware, software, and instructional equipment.

**Major Repair and Renovation Projects** -- Institutional personnel initiated and completed a total of nine MRR projects at a cost of \$379,159 during FY 1997. Some of the more complex projects involved a new heating and dehumidification system for the Natatorium, a new roof for the Administration building, asbestos abatement, and an upgrade to the campus energy management system.

**Academic Building Renovation** -- The contract was awarded for renovating the Academic building and work was begun during 1997. The facility is scheduled to reopen for fall semester classes in August 1998. The renovated facility will house state-of-the-art chemistry and microbiology labs, computer labs, a learning center, multimedia and general purpose classrooms and faculty offices.

**Model Classrooms Initiative** -- The institution was the recipient of \$100,000 from the Model Classroom Initiative. State- of-the-art language laboratory equipment and furniture has been ordered which will be installed upon the completion of the Academic Building Renovation project.

**Improvement of Banking Services** -- A request for proposal for banking services was developed, bids accepted, and a contract negotiated with Barnett Banks during fiscal year 1997 which become effective July 1, 1997. The new contract is substantially more favorable to the institution in that interest income maximization is assured. The new arrangement also provides banking software which allows select business office employees on-line access to monitor bank account balances, perform electronic funds transfer, and initiate stop payment functions.

**Implementation of BANNER Enhancements** -- CGCC successfully converted to Financial Aid BANNER which has increased significantly the services we can provide students. CGCC moved to on-line registration in advisors' offices to provide students with an easier and more user-friendly registration process. The accounts receivable module worked very effectively for the second year.

**Student Organization Excels** -- CGCC's Omicron Omega Chapter of Phi Theta Kappa received numerous international awards at its international conference. They included: Distinguished Chapter Award, Service Hallmark Award, Eichling Yearbook Award, Distinguished President Award to Dr. Dorothy Lord, Distinguished Chapter Advisor Award to Dr. Henry Barber, and Distinguished Chapter Member Award to Ms. Melba Knight.

**Awards for Excellence in Student Development Services** -- CGCC's student life program was highlighted in the national magazine CAMPUS ACTIVITIES TODAY. The ten page article was in the February 1997 issue. CGCC initiated for the first time an Academic

Advisor Award on campus to honor the academic advisor who has been selected for excellence in academic advising. CGCC counselor Lynn B. Chapman was selected by the Georgia College Personnel Association for its 1997 New Professional Award.

**Academic Bowl** -- Six area high schools participated in the first High School Academic Bowl Competition hosted by CGCC. The winning team received a traveling trophy cup (to be returned for next year's competition) and a banner to display permanently at their high school. First, second and third place team plaques were given, and first, second and third place medals for the highest individual scorers.

**Continuing Education** -- The Department of Continuing Education continued its growth in service. New programs were offered including a mediation program designed to prepare court-appointed professional mediators. Alternative dispute resolution through mediation will greatly assist in state and local courts which have just begun its implementation and will rely on the College for training for mediators. A landscaping course was also offered in response to the training needs of a large local company. Growth continued in the Fast Track Office Skills Program and Child Care with two successful Child Care Conferences offered in fall and spring.

**GALILEO** -- The library increased the number of workstations in the library capable of accessing the GALILEO Statewide Library System from nine to twenty-one for student use. The library staff conducted ninety-six library orientation classes and eighteen workshops in training students and the public how to do library research, to use the GALILEO system, and to use the Internet. The library served as a downlink site in the southeastern section of the state for three teleconferences, from the College of DuPage, designed for library support personnel.

**Brunswick Center** -- A total of 86 undergraduates earned baccalaureate degrees from Armstrong Atlantic State University during the academic year; this reflects a 38.7% increase over last year. In addition, nine students received master of education degrees in early elementary education from AASU. Seven students received BBA degrees from Georgia Southern University; a 40% increase over the previous year through the Brunswick Center. Both universities increased the number of classes they offered at the Brunswick Center this year. In fall quarter 1995, the two universities offered a total of 44 undergraduate and graduate classes through the Center, and in fall quarter 1996 the number had risen to 62.

**Camden Capital Outlay Request** -- Institutional personnel submitted a completely revised recommendation for capital outlay funding to the Board of Regents during 1997. The President was invited to make a formal presentation to the Board of Regents regarding the Camden Residence Center which ultimately resulted in the project being placed on the approved Capital Outlay Priority List. The project currently stands at #18 on the list and preliminary architectural planning will occur during calendar year 1998. The facility will provide space for transfer programs, vocational programs, continuing education, and all necessary support functions.

**Allied Health & Nursing** -- The Associate of Science Degree in Nursing Class of 1997 had a 96% pass rate on the National Licensure Examination. The Radiologic Technology Associate of Science Degree completers earned a passing rate of 100% on the American Registry of

Radiologic Technologist's exam. The Certified Nursing Assistant Program was moved from continuing education to the Allied Health and Nursing Division.

**Learning Support** -- In this division, the English exit rate increased from 88% to 94%; Math exit rate increased from 90% to 93%.

**PREP Program** -- The college has assumed a leadership role with PREP. A college representative is the site coordinator for Armstrong Atlantic State University and Savannah State University. The college is a fiscal agent for these institutions. Coastal Georgia Community College served five middle schools with year-round home work centers in Glynn and Camden Counties.

**Business & Industry** -- In an effort to establish work force preparedness, the Machinist Program is being delivered on a local industry site for the first time. The Certified Manufacturing Specialist Program has been established, as well as a Youth Apprenticeship in Welding and Electrical. Vocational/technical programs in Welding and in Pulp and Paper Technology are now being offered in Camden County.

**General Studies** -- Several members of the Coastal Georgia Community College faculty have profited from faculty development opportunities. A faculty member participated in the Faculty Development Workshop for Connecting Teachers and Technology. A math instructor participated in Georgia Tech's Faculty Development Program (FDP); another math instructor participated in the Governor's Teaching Fellows Program in Athens. A faculty member participated in a University System of Georgia Faculty Development Seminar in Southern Africa. Another faculty member traveled to China for study of the culture. The international travel experiences will be used to further internationalize the curricula at Coastal Georgia Community College.

**Private Fundraising** -- A significant increase in fundraising activities occurred with the total assets of the Coastal Georgia Community College Foundation reaching \$1.7 million. Private fundraising remains a strong requirement with the Brunswick campus and the Camden Center. Several additional fundraising activities were developed to increase the annual giving campaign. Campus giving to the Annual Fund remains strong with 93% campus participation.

**P-16** -- The P-16 Council members continue to have a very high level of enthusiasm and commitment to improvement of student achievement. Over forty business, education, human services (DFCS, DOL), school board members, superintendents, and lay persons are members. The Academic Alliances have been the convening point for cross sector involvement of mathematics and English faculty who have recommended standards for these disciplines to benchmark student performance. The P-16 activities continue to provide a means to communicate information regarding the University System of Georgia's increased admission requirements which will become fully effective in 2001. This has been a most constructive and unifying process for the education and business communities.