

Brunswick Junior College

Annual Report

1986-87

ANNUAL REPORT

1986 - 1987



BRUNSWICK COLLEGE
ALTAMA AT FOURTH
BRUNSWICK, GEORGIA 31523

A UNIT OF THE UNIVERSITY SYSTEM OF GEORGIA

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Section I

NARRATIVE

NARRATIVE

The year 1986-87, marking the twenty-third year of the college's operation, was a successful year with outstanding accomplishments in nearly every field of institutional endeavor. Unlike the preceding year, it was a stable period of operation with reference to financial resources.

Comparative enrollment data reveal that the declining institutional credit load seems to have been stabilized. During the past four years the institutional credit load has declined from 48,076 credit hours in 1983-84 to 43,710 credit hours in 1984-85, for a decrease of approximately 9%, while the decline from 43,710 credit hours in 1984-85 to 42,857 for the year 1985-86, represents a decline of only 2%. This year (1986-87) the total institutional credit load was 42,762, representing a decline of only 95 credit hours or approximately a .2% decline over the comparable period last year. As projected in last year's report, the decline in institutional credit load appears to have stabilized.

The overall health of the institution is excellent, as reflected in a stabilized student enrollment and the adequate funding level for the 1986-87 fiscal year. Although there are operational areas that will require additional funding in the future, we were able to operate this year at a very high level of performance. Many improvements were made in securing instructional equipment and library resources, as well as improving campus facilities.

Several long-range goals were brought to fruition during this year. For more than a decade, the Brunswick College Foundation, the College, and the leadership of the community had worked toward securing local funding for a fine arts/continuing education center. Several unsuccessful approaches had been made toward accomplishing this goal. This goal was accomplished when the Glynn County Board of Education invited the College to participate in a local school bond referendum which would earmark \$1,000,000 for the College to use to construct the first phase of a Fine Arts/Continuing Education Center. The referendum was successful, and the Glynn County Board of Education transferred the funds to Brunswick College to apply to the construction project. In return, Brunswick College and the Board of Regents made available approximately 11 acres of land adjacent to the east boundary of the campus for the site of a modern, all concrete construction football stadium with a seating capacity for 12,000 spectators. The stadium has been in use for one year and it has proved to be most satisfactory as seating for spectator sports as well as providing adequate support facilities for various activities that require a large seating capacity.

An architect has developed the preliminary plans for the Fine Arts/Continuing Education Building and is in the process of completing the final drawings. We anticipate the letting of the construction contract for this facility during the early fall, 1987.

Another long-range goal of the institution established several years ago was that of developing a campus center for residents of Glynn and surrounding counties to pursue baccalaureate degrees.

Several recent state-wide educational needs assessments had identified the Brunswick area as an underserved region with respect to opportunities for citizens to gain reasonable access to baccalaureate degree programs. The recognition of this educational need prompted Brunswick College personnel to begin exploring the possibility of working with the senior colleges in this area of the state in establishing four-year degree programs as needed. Discussions were begun with officials of the Chancellor's Office during the winter quarter, 1986. After an initial meeting of the presidents and chief academic officers of the area colleges (Armstrong State College, Georgia Southern College, Savannah State College, and Brunswick College) in which the Vice Chancellor for Academic Affairs outlined the University System policies regarding the establishment and operation of a baccalaureate degree-granting center on a two-year college campus, a consortium of these four colleges was established. The details of the proposed plan were developed during the succeeding year and the Brunswick Center began accepting students for enrollment for the winter quarter, 1987. The student response has been most satisfactory. Approximately 156 students were enrolled in baccalaureate degree programs during this year. The Brunswick Center currently offers a degree in general studies with concentrations in business, criminal justice, history, political science, psychology, and sociology. Plans are currently underway by Armstrong State College to offer the baccalaureate degree in nursing, a field where local interest and professional need has long been documented. It is

anticipated that the nursing program will be one of the most popular degree options available.

In the area of institutional development, the College has continued to excel. In addition to securing external funding for the construction of the first phase of the Fine Arts/Continuing Education facility, the annual fund drive conducted by the Brunswick College Foundation and Brunswick College raised slightly more than \$200,000 to support several programs including student scholarships, lyceum programs, and professional development funds for both the faculty and the clerical staff of the College. The Foundation and community scholarship funds totaled \$114,000 for this year, placing Brunswick College second in the amount of scholarship funds awarded by two-year institutions within the University System of Georgia. Prospects for similar funding for next year, 1987-88, are equally as promising inasmuch as this year's fund drive has already raised approximately \$175,000.

HIGHLIGHTS OF THE YEAR'S WORK

ACADEMIC AFFAIRS

Division of General Studies

The General Studies Division has for its members several major goals. These include efforts to market their programs more effectively, to increase the retention of its students, and to expand programs in the area of the liberal arts.

In order to attract more students to the college, good relationships with local schools are vital; therefore, members of the

Division who participated in numerous activities which involved area elementary, middle, and high school students served well to help achieve this goal. Examples of these activities were talks made to the science classes of Brunswick High School and Glynn Academy, film series in physics open to the public and publicized in the schools, the Glynn Middle School Math Tournament held at Brunswick College, the Regional Science Fair held on our campus, the Model United Nations produced by the Social Sciences Department, Division faculty's judging in the Social Science Fairs of local schools, the Spring Fine Arts Festival and Literary Exhibit (featuring the work of students from the schools of Glynn, McIntosh, Appling, Brantley, and Camden Counties), the "It's Never Too Late To Go To College" night, the Golden Isles Swim Meet on our campus coordinated by one of our faculty, faculty members' judging the Jane Macon and Risley Middle Schools Science Fairs, and the many newspaper articles that have announced and summarized these activities.

A recruitment contact process was in place again this year in the Business and Humanities Departments. Letters were sent to seniors who visited our campus and filled out questionnaires developed by the Division. Of the 423 visitors who completed the forms, 228 were interested in attending Brunswick College. This process will be the touchstone for a greatly expanded contact and recruitment program planned for next year, a program that will require the involvement of all faculty members in the Division.

Faculty members in the Division do many things to promote student success in academics. Study skills are taught as a part of the

coursework in Business, Humanities, Social Science, and Mathematics. The most important ingredient in student retention and progress is the tutorial session. Students in mathematics and English courses, particularly, received hundreds of hours of extra coaching from teachers. These sessions average about thirty minutes and ran into the hundreds: one English instructor, for example, conducted over 500 in one year. Another important tutorial service is the review session (post-test conference) which is given in the sciences, mathematics, and the social sciences. Workshops are given by four instructors on a weekly basis and one faculty member conducts Saturday reviews for those who cannot come at other times.

Curricular changes occurred in computer science, art, education (study skills), and biology. The art course addition grew out of a proposal by an adjunct professor that he lead a group during the summer to Mexico and Central America to study Pre-Columbian art.

A final and important goal for the General Studies Division is to promote excellence in teaching. Most faculty members in the Division emphasize personalized instruction. The methods are varied; some of these are: graded homework, tutoring, study skills development, audiotaped and videotaped lectures for review and remediation, the accounting lab for special help with practice sets, giving home phone numbers for after-hours help to students, and many workshops and review sessions.

Nearly all faculty do pre- and post-testing on national achievement testing to gauge their students' learning. Group grading and peer evaluation, student portfolios of writing, Regents test

scores, student-teacher evaluations, numerous study guides, and exterior measures (e.g., the Undergraduate Student Transfer Report Summary) indicate that our students are performing well and that progress is being measured rather precisely.

Natural Sciences, Humanities, and Social Sciences have been able to upgrade their programs through purchases made from quality improvement money. The language lab, however, is nearing obsolescence and will have to be replaced in the next two or three years if it is to be relied upon in the teaching of language.

Division of Special Programs

The following report details the characteristics of the faculty and highlights their year's work, identifies strengths and weaknesses of the Special Programs Division, states the steps to be taken to address the weaknesses, and sets forth the objectives which will guide the departments.

The purpose of the Department of Developmental Studies is to provide basic academic preparation for students in reading, mathematics, and English to enable these students to have an opportunity for success in their career degree or certificate program, or transfer degree program.

To recruit students who need basic education preparation, the chairman obtained from the local school system the list of graduates who did not pursue the college preparatory curriculum. A letter was sent to each of the academically eligible graduates (as identified by

high school counselors) informing them of the opportunities offered through Developmental Studies at Brunswick College.

To retain the students recruited, the department has taken several steps. First, a booklet orienting students to Developmental Studies programs was designed and produced. This booklet features former and present students from diverse backgrounds who state the benefits of participating in developmental courses. Second, Study Skills 010 was reinstated fall quarter for students who were required to take two or more Developmental Studies courses. The content of this course was designed to teach skills for success in academic courses, to instruct students in utilizing time and in personal planning, and to assist students to develop a positive self image. Third, intensive conferences with instructors were held to provide one-on-one and group tutoring. Students were also assigned computer programs for review and drill and were directed to the Tutorial Center as appropriate.

Improvement of classroom instruction was also a focus of this year's work. Each instructor selected a course for review and developed a detailed course plan including materials and methods of presentation designed to recognize that students learn in different ways. The primary value of this activity was to induce re-examination of course goals, to accent the instruction of the student, and to revitalize the materials and methods used in instruction.

At present, the department does not have the sophisticated research necessary to analyze the results of these efforts. However, the level of instruction can be assessed to some extent through an

analysis of student performance. Tables I, II, and III on pages 16-18 of the Institutional Statistics Section show the comparison of the performance of the Developmental Studies students with that of Non-Developmental Studies students in their first credit course in English, mathematics, and social science.

Table I shows the comparison of the performance of Black and other students in the first credit course in English, mathematics, and social science. In English, Black Developmental Studies students had a passing rate of 73% as compared to 61.3% for all other Developmental Studies students. The performance of Black Non-Developmental Studies students was in sharp contrast with a 50% passing rate while other Non-Developmental Studies students passed at a rate of 75.9%. Black Developmental Studies students passed mathematics at a rate of 58.5% compared to 68.5% for other Developmental Studies students. Other Non-Developmental Studies students passed mathematics at only a 3.3% higher rate than did Black Non-Developmental Studies students. In the first social science course both Black Developmental and Non-Developmental students passed at a significantly lower rate than did other students (9.6% lower for Black Developmental students and 18.9% lower for Black Non-Developmental Studies students).

Table II compares the student passing rates for 1985-86 and 1986-87 in first credit courses in English, mathematics and social sciences. In all areas Black Developmental Studies students showed a significant gain in the passing rate in 1986-87 over that of 1985-86 (6.42% in English; 8.8% in mathematics; 46% in social science). Other Developmental Studies students showed a decline of 8.2% in English, a

gain of 10.1% in mathematics and 5.5% in social science. Black Non-Developmental Studies students showed no change in English, a 26.8% gain in mathematics, and a 9.3% decline in the passing rate in social science. Other Non-Developmental students showed gains in all areas (1.2% in English, 14.4% in mathematics, and a 7.5% gain in social science).

In English, as revealed by Table III, Developmental students had a decline of 1.7% in the passing rate from 1985-86 to 1986-87, while Non-Developmental students experienced a 2.7% increase in the passing rate. Developmental mathematics students experienced an 8.9% increase in their passing rate while Non-Developmental students in 1986-87 succeeded at a 16.2% higher rate than in 1985-86. In 1986-87, Developmental students raised their passing rate by 19.9% over the rate in 1985-86 although Non-Developmental students increased their passing rate by only 5.1% during the same period.

Considering the differences in initial background between the Developmental and the Non-Developmental Studies students, the instruction by the Developmental Studies faculty has been very successful. Of special significance is the improvement of 19.9% in the achievement of Developmental students in the social sciences from 1985-86 to 1986-87. Quality instruction will remain the focus for this department.

In addition to orientation and an emphasis on quality instruction, the faculty has worked very hard to develop a positive supportive atmosphere in which the students may work. The department evaluates each student in each class, and this evaluation is used by

the advisor in conferences with the students. Each student receives a personalized letter of encouragement and/or congratulations at the end of each quarter.

An event of significance and a type which the department would like to continue was the enrichment field trip to view the Ramses II exhibit held in Jacksonville. Two slide lectures prepared the students for the visit. Long after the event, students were noticing related events in the news and commenting on the trip.

In the Department of Physical Education and Recreation a major effort was exerted this year in the planning process. This effort produced a revised statement of purpose.

Another major activity of the department was the Health and Fitness Festival held in May which drew wide participation from health organizations in the community and from individuals throughout the area. The department's support of "Jump Rope for Heart" brought the college statewide recognition as the outstanding unit within the state.

The major accomplishment in the Department of Nursing for the 1986-87 academic year has been the completion of the Self-Study Report for the National League for Nursing Reaccreditation visit. The visit was most productive and the preliminary report by the site visitors has been received. The formal Committee on the Associate Degree Program review and recommendation was held on June 22 in New York. A letter to the president, dated June 23, 1987, stated that continuing accreditation has been granted. The next visit will be in 1995.

Curriculum revision was completed with the implementation of N206 spring quarter. New clinical evaluation tools were developed and implemented for all courses.

The preceptor program included all sophomore students during spring quarter. Four additional preceptors were trained. This program continues to enhance the relationship between the hospital staff and the faculty.

The college lab is now functioning adequately as a resource center.

The 1985-86 class achieved a 92% pass rate on the NCLEX exam, an increase of 5% from 1984-85 and an increase of 16% from 1983-84.

A review of library resources including audio-visual material, was completed with faculty recommendations for deletions and purchases.

Five-year goals have been developed with special emphasis on recruitment and retention activities. A major focus of recruitment efforts will be the younger high school student in schools within the entire service area.

A Licensed Practical Nursing (LPN) transition program has been developed which will allow LPNS to challenge two of the nursing courses and this should facilitate their entry into the program.

The department assisted with the planning of the four year BSN program articulation with the Brunswick College ADN program.

To help students adjust to the rigors of the nursing course of study, the department continues a thorough orientation of incoming students.

Regularly scheduled tutorial review services are held to assist students who experience academic problems.

A Nursing Clinical Assistant designed a record system which strengthens further the advisement program in the department.

Faculty members are active in the community and in professional development. They have built and maintain excellent relations with clinical agencies.

Division of Vocational/Technical Education

The Division of Vocational-Technical Education continued to move forward with its mission of strengthening and expanding vocational-technical programs. Efforts of the past three years to position the division for meaningful future growth have been largely realized. The division is now poised for relevant growth into the next decade.

During FY 87, the Division has had an unusually high level of accomplishment. The following broad areas are presented as a review of divisional effectiveness.

In the areas of recruitment and student services, each program in the division has developed an attractive informational bulletin which describes the program and includes a mail-in return postcard for potential students to obtain more detailed information from the college. The bulletins have been distributed to various locations and have generated responses from potential students in many program areas. More responses have been received than expected, attesting to the effectiveness of the mail-in feature of the bulletins.

In additional areas of recruitment activity, the instructors have been active in career fairs in Glynn and Camden Counties and have participated in mall displays, conducted seminars which attract potential students, made presentations to civic groups, and several instructors have initiated arrangements with local industry to offer part-time employment to prospective students as an incentive for enrollment in career programs.

The Career Development/Tutorial-Learning Center has made substantial strides toward meeting its goals of providing career and academic services for students and others needing and desiring them. Individual clientele for summer, fall, and winter quarters totaled 515, and it appears at this time that spring quarter numbers will approach or possibly exceed 200. Aggregate hours of assistance will probably exceed 5,300. Among these clientele are a large number of new students whom the center has been able to place in various programs through its career assessment and counseling services. Progress toward meeting career and academic service goals may be attributed to cooperative arrangements between the center and other departments of the college, intensive publicity, and a more nearly adequate budget.

It now appears that enrollment has been stabilized, but expansion has been noted in areas because of intensified recruitment and student service activities.

Considerable effort has been made to strengthen the relationship between the division and businesses and industries in our service area. Early in the 1987 school term, instructors set a priority of

building strong linkages with industry through communication and business involvement. As a result of the instructors' efforts, industry has responded with rather dramatic support of programs.

Programs have received donations of useful and necessary items such as steel sheeting and pipe for the welding program, several hundred pounds of welding rods for use by all metal fabricating programs, software support for electronics, tools for machine technology, and a new automobile for use in automotive instruction. The strengthened linkages have also helped to establish opportunities for placement of graduates. The activity has been judged highly productive.

In the computer improved instructional area, many programs have successfully transferred a majority of curriculum support materials to the computer. It is possible for students as individuals and in small groups to access assignment sheets, information sheets, and job sheets directly from the computer, thus permitting them to have immediate access to important information, speeding up their program of work, reviewing for examinations, and overcoming any fear they may have about using computers.

Utilizing the computer in this manner has also made the instructors more productive by permitting them more time to work directly with students. The process has measurably reduced hard-copy files, made curriculum upgrading and implementation faster, and promoted accuracy and promptness in recordkeeping. The process has been highly successful, and visitors to campus who have reviewed the

system have shown a great deal of interest in it and its potential for broader application.

There has been a substantial increase in the area of continuing education, i.e., short-term courses, Quick-Start, and Job Training Partnership Act (JTPA) programs. Through the increased number of short-term technical course offerings and Quick-Start training courses, the division has played a key role in attracting new industry to the community. Efforts in these important areas should expand in the future, thereby providing greater opportunities of employment for program graduates.

Under the JTPA, an individual referral program has been developed and is currently serving twenty students. It is expected that this project will realize some expansion during FY 88. The project is becoming increasingly important because it permits the college to serve a disadvantaged population that in the past has been difficult to reach.

Overall, this has been a very productive year for the Division of Vocational/Technical Education.

Library

A thorough review of library goals and objectives, a reassessment of serials and periodicals subscriptions to cope with fiscal matters, the beginning of on-line database search capabilities, and the chance to participate as one of two libraries in the Southeast in a test project for retrospective catalog conversion for future library

automation were the highlights of the year for the Gould Memorial Library.

Although the amounts were replaced during the year through budget amendment, a reduction in the fiscal year original budget for library materials and operating original costs necessitated an extensive reevaluation of priorities, particularly in terms of serials and periodicals. Several reference and periodical subscriptions had to be terminated, but this allowed the library to discontinue several titles that had received little use so the reduction was not viewed as entirely unwelcome. Quality Improvement Funds supplemented the original budget and were used to purchase the periodicals that were maintained.

To improve services to Library clientele, the Faculty Development Committee authorized the library staff to use Foundation Development Funds to send three staff members to Atlanta for a DIALOG training session in database searching. As a result of this training, the library will begin offering database searches through on-line dial access to SOLINET for the faculty as soon as the computer on order is received and installed. We will have access to more than three hundred databases.

Library circulation was down slightly compared to last fiscal year. Statistically, a comparison of the two fiscal years shows that FY 87 is down 11.3%, but analysis shows that it is only down 3.66% when one removes the statistics on the circulation of the lease collection of fiction and popular nonfiction books. The lease

collection was cancelled at the beginning of FY 87 for budgetary reasons.

Severe space problems and shelving problems continue to exist. Additional shelving will be needed very soon to provide space for library materials during the next several years. Shelving costs continue to rise. The price quoted in February 1986 for the shelving needed was \$25,500. Although the carpet was patched in several places this year, new carpeting is needed throughout the library.

CONTINUING EDUCATION AND COMMUNITY SERVICES

The Office of Continuing Education at Brunswick College serves as the coordinating office for college sponsored non-credit activities, graduate courses sponsored in Brunswick by Georgia Southern College, non-credit workshops and training sponsored by the University of Georgia in the Brunswick area, and counseling and training activities of the Coastal Georgia Small Business Development Center (SBDC). During this year, the Office of Continuing Education processed a total of 5,197 registrations in the 358 non-credit activities sponsored by the College, a 3% increase over the previous year's enrollment figures. Funds generated by non-credit programs exceeded annual projections.

1986-87 marked the third year of operation for the Coastal Georgia Small Business Development Center. Located in the Continuing Education Office, the SBDC provides counseling, SBA literature, and training for small business owners and operators in the region. The SBDC sponsored 37 training activities during the year serving an

estimated 300 persons. An additional 124 individuals received business counseling services.

The architectural drawings have been completed for the new Fine Arts/Continuing Education Center to be located on campus. Bids for construction are scheduled to be opened this fall and construction will begin in the late fall of 1987. The opening of this facility is expected to have great impact upon the scope and magnitude of continuing education services provided by Brunswick College and other cooperating University System institutions in this region of the state.

The first satellite-transmitted teleconference ever held in the Brunswick area was conducted at Brunswick College this year in cooperation with the University of Georgia Center for Continuing Education. The conference was entitled "Discipline in Georgia Schools," and served public school personnel from Glynn and surrounding counties. Evaluations were very positive, and there is every indication that satellite delivery will be a major means of delivery in the future for professional development programs in this area of the state.

A new professional development program initiated this year is the Legal Assistant Program. This program will provide training for legal secretaries to prepare for the national legal assistant certification examination. The program is being designed with assistance from local attorneys and legal assistants, and the first classes are scheduled to begin in the fall of 1987.

Enrollments continued to increase this year in microcomputer and other professional development courses. Requests for in-house training programs in business and industry also increased. As a result of this trend, a new position is being considered for the Office of Continuing Education for 1988.

The Office of Continuing Education will undergo a change of leadership during the summer of 1987. Dr. Tom Travis, after seven years at Brunswick College, has resigned as Director of Continuing Education to assume the position of Dean of Continuing Education at Santa Barbara City College in Santa Barbara, California. The new director will inherit a strong and growing continuing education program which is poised in anticipation of a period of renewed growth and development. Dr. Travis has provided excellent leadership in the Office of Continuing Education and Community Services during the past seven years, and his services will be missed. However, the administration and his many friends wish him well in his new assignment.

STUDENT SERVICES

Last year, several procedures were instituted to strengthen student activities and student participation in their campus affairs. The Student Government Association (SGA) was strengthened by changing SGA from a non-scholarship elected body to a scholarship one with members selected by a student/faculty committee. This method of attracting outstanding students to leadership positions seemed to have worked well this year.

Once again both student publications--Seaswells, the faculty/student anthology, and the Mariners' Log, the student newspaper--have won first place national awards by the American Scholastic Press Association. This is Seaswells' fifth consecutive first place award. This year it received first place with special merit, which is the highest award for junior colleges in the same enrollment class. Seaswells also received the award for the best junior college literary magazine in the United States regardless of enrollment. In addition, the Mariners' Log received the first place award for the third consecutive year.

Intercollegiate athletics continued to be a focal point of campus activities. The Men's Basketball Team had a very tough season, having only two returning players. The team is looking forward to a good season next year with several returning sophomores. The Men's Tennis Team finished second in Region XVII and returned to National competition where it placed fourteenth in the nation for junior colleges. The Women's Tennis Team placed third in the state for Region XVII. These programs continued to be well supported.

Dr. Scott Staples, after serving for two and one half years as Dean of Student Affairs, Athletic Director, and Institutional Development Officer, in addition to eight years as Chairman of the Department of Physical Education and Recreation, resigned to go into private business. He has provided effective and energetic leadership in these areas of responsibility. He will be missed by students and faculty alike, but his successor will inherit dynamic and viable on-going programs in each area of operation.

FISCAL AFFAIRS

Enrollment remained relatively stable during the 1986-87 fiscal year with a minor decline in on-campus enrollment being made up by increases in the off-campus programs at Kings Bay and Fort Stewart. It is anticipated that this may not continue to be true during 1987-88 due to Kings Bay's contracting with Georgia Military College to offer Associate Degree programs at the Kings Bay facility--much of which will be in direct competition with courses and programs that Brunswick College has offered in the past.

Due to the essentially stable enrollment, General and Sponsored revenue increased less than two percent, while fringe benefits costs increased 7.22% and operating supplies and expenses increased 12.75% (most notable: travel, down 6%; utilities, up 13.3%; telecommunications, down 8.6%). This fiscal year reaped the first full year of benefit from the purchase of the inbedded base telephone equipment; however, the telecommunications costs can be expected to increase significantly in subsequent years as this equipment is replaced.

As noted above, General and Sponsored Operations revenue remained essentially stable as compared to fiscal year 1986. However, this was not the case with Departmental Sales and Services, where record enrollments and increased response to requests for management and computer training helped to push Continuing Education fees to a record \$104,051--a 23% increase over last year. Even after paying the total cost of the programs from the fees, a generous amount of funding was

available for much needed plant improvements, equipment (increase of 28%), and particularly library materials (increase of 26%).

Even Auxiliary Enterprises completed the year with a profit of \$13,000 and the balance sheet reflected a positive fund balance in addition to the required reserves, for the first time since 1984.

Major Repair and Rehabilitation projects completed this year included the following: (1) Energy Management Starter System, (2) Replacement of underground heated and cooled water distribution system, (3) Extension of distribution lines from central chiller to gymnasium, (4) Reroofing of the Vocational-Technical Building. Major projects completed with institutional funds included, resurfacing the tennis courts, replacing the chlorination system in the indoor swimming pool, replacing the sound system in the gymnasium, extending the sprinkler system, replacing carpet and secretarial workstations in the administration building and faculty secretaries' offices, and updating classroom furniture in at least two classrooms.

INSTITUTIONAL RESEARCH AND DEVELOPMENT

The functions of institutional research and development had been performed by the Dean of Student Affairs prior to 1986-87. At the beginning of the 1986-87 fiscal year, a position of Institutional Planning and Research was established on a part-time basis. The incumbent in this office has been very active throughout the year in assisting the Planning for the Future Committee and implementing environmental scanning techniques for use in strategic planning.

The annual fund drive conducted through the Brunswick College Foundation was highly successful, raising slightly more than \$200,000. This enabled the Foundation to continue its support of the student scholarship program, lyceum program, faculty professional development program, and to add staff professional development as a new project for financial support. The student scholarship support was provided in the amount of \$114,000, placing Brunswick College second in the amount of academic and leadership scholarships provided through Foundation and community resources.

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY

Minority Employment - Ms. Geraldine Chapman, black female, was promoted from Programmer II to Director of Data Processing. This transfer is reflected in the table in the Institutional Statistics Section, page 11. With the addition of one Category EEO-7 minority, the total percentage increased from 15.3% to 16.9%--a ten percent increase in minority employment as a percentage of total employment.

Minority and Female Faculty and Staff Recruitment - Brunswick College is committed to internal promotion whenever possible and has implemented a staff development program funded by the Brunswick College Foundation, Inc. to encourage full-time staff (primarily female) to continue their education, attend specific work-related workshops, etc. Several in-house workshops were administered through the Continuing Education Department and the Advisory Council for Office Workers.

Faculty members were encouraged to participate in University System workshops and other professional development activities. A grant in the amount of \$5,000 was provided by the Brunswick College Foundation to enhance these activities.

The Utilization Analysis submitted with the College Minority Hiring Plan in August, 1986, reflected an underutilization of one EE0-2-Ph.D., one EE0-4 and one EE0-6; and a goal was established to employ a minority in each of these positions during FY 1987-88. During the reporting period covered by the Minority Hiring Plan Annual Report, the following minorities were employed: one EE0-4, one EE0-5, and two EE0-7. Regretably, the EE0-4 minority terminated and the college was unsuccessful in employing a replacement minority.

The 1987-88 Minority Hiring Plan submitted in August, 1987, records minority underutilization of one in Categories EE0-4 and EE0-6. Goals have been established for 1988-89 and efforts will be made to recruit minorities for these positions.

In the area of minority student enrollment, there was a decline from 21.5% in 1985 to 16.5% in the comparable fall quarter, 1986 (see table on page 2 of the Institutional Statistics Section). The decline in minority enrollment experienced at Brunswick College reflects the declining participation of Blacks in higher education statewide as well as nationally. National statistics reported in The Chronicle of Higher Education, September 2, 1987, page A88, indicated that "between 1976 and 1985, the high school graduation rate of Black students rose from 67 to 75 percent, while the college-going rate of these graduates fell from 34 to 26 percent. In 1976, Black students made up 9.4

percent of the enrollment in all institutions of higher education; by 1984, the like proportion had fallen to 8.8 percent."

It is interesting to note that "while two-year colleges enroll only 38 percent of all college students, they enroll 44 percent of Black college students, 56 percent of Hispanics, 45 percent Asian Americans, and 56 percent of American Indians." This enrollment trend speaks well for the recruitment efforts of the two-year colleges. The Chronicle article accounts for the disproportionately higher Black enrollment in two-year colleges by stating that, "It is believed that two-year colleges have attracted more minority students proportionally than other colleges and universities because they are inexpensive, offer better instruction, and have closer ties to their local communities." Those of us at Brunswick College agree with this assessment and feel that these factors have been important to our efforts to attract minority students to our campus.

It should be pointed out, however, that the recent decline in percentage of minority student enrollment at Brunswick College has been further exacerbated by the fact that our off-campus enrollment at military bases has been predominantly non-Black.

Despite the appearance presented by the decline in minority enrollment, efforts at Brunswick College to enroll and retain minority students are high. Every high school in the attendance zone of the college was visited by a minority recruiter. Prior to each visit, the minority recruitment officer familiarized himself with each school's list of minority students. Through discussion with the school guidance officers, he identified those who planned to go on to

colleges or vocational schools. Letters were sent to those students who were undecided, inviting them to enroll at Brunswick College.

On October 29 and 30, 1986, the senior classes of Brunswick High and Glynn Academy visited the college. There were 567 students in attendance; of these, 220 were minority students. The visitation included a tour of the campus in small groups led by a minority student. The Minority Recruitment Officer met each bus as it arrived on campus and directed the campus tour. The students were reassembled in the gymnasium and addressed by the President, Academic Dean, Dean of Student Affairs, Director of Admissions and Registrar. The Minority Recruitment Officer served as moderator. Surveys were taken to determine student interest and follow-up letters were sent by the various departments to students participating in the survey.

Home réceptions were held to which prospective Black students and their parents were invited. These receptions were held in the homes of minority community leaders. In preparation for this activity, two letters were sent to the homes of each minority senior who resided in the neighborhood of the host family. One letter was addressed to the parents, another letter was addressed to the student.

All programs for recruitment of minority students devised in the Brunswick College academic community and which had the potential of making direct contact with students were conducted during the year, 1986-87.

Efforts to retain minority students at Brunswick College were strong during 1986-87. With increased representation of Blacks on the faculty and staff in 1985, a mentor system of advisement was initiated

replacing an earlier approach. Each mentor was assigned approximately 25 students; each student received a personal letter from the coordinator indentifying their mentor and requesting that they contact their mentor for a brief get acquainted session. Many students have taken advantage of this opportunity to seek help with personal and social problems.

Special events such as skating parties, pep rallies, and Black history week celebrations have been organized by the Minority Advisement Coordinator and other concerned faculty. These activities were initiated to integrate an awareness for all parties involved. Plans are in the works to establish a Black coalition for better networking on campus.

Each mid-quarter, the Minority Advisement Coordinator requests that faculty members report to him the names of minority students performing below the "C" level. Forms are sent from the Office of the Coordinator to these students.

Renewed efforts toward improving the recruitment and retention of minority students have been instituted. The Chancellor has asked that each president revitalize, renew, and strengthen their respective institutional efforts to recruit more minority students. He suggested that a campus-wide committee be formed for the purpose of providing overall direction and planning of the minority recruitment activities. Such a committee on our campus has been appointed and charged with the responsibility of assisting the Coordinator of Minority Recruitment. All of the minority recruitment activities which have been conducted in the past will be continued, and new approaches and procedures will

be implemented as they are suggested by the Campus Committee on Minority Recruitment.

One of the first activities for the ensuing academic year regarding minority recruitment will be a luncheon meeting of the Minority Recruitment Committee and the Administrative Staff with the minority leadership in the community. The major purpose of this meeting will be to discuss the new college admissions requirements and to seek suggestions from the minority leaders as to how we may improve and strengthen our minority recruitment effort.

The table on Minority Graduates which appears on page 2 of the Institutional Statistics Section indicates that the number and percent of minority graduates has substantially tracked the enrollment pattern for minority students. We anticipate that the new admissions requirements will encourage more minority students to enroll in collegiate programs, thereby increasing the number and percentage of minority graduates in the future.

INSTITUTIONAL EFFECTIVENESS

Brunswick College has been actively engaged in planning for the future for a number of years. With the appointment of a Faculty-Administrative Committee on Planning for the Future in 1980, shortly after the successful completion of the Institutional Self-Study for Reaffirmation of Accreditation, the Planning for the Future Committee began its work and effort in this important area of endeavor. As a deliberative body, this Committee established institutional goals and objectives during the academic year of 1982-83. Much has been

accomplished by the institution toward attaining the original goals and objectives. However, it became apparent that the Committee on Planning for the Future should be reorganized with special attention to strategic planning. Therefore, the Planning for the Future Committee was reconstituted in 1986-87. Its membership now includes, as co-chairman, a newly appointed Director of Planning and Institutional Research. The new charge to the Committee was broadened to include developing a planning process which would formally involve all faculty and staff in the planning process and in developing planning procedures within their respective departments and units, which would contribute to the accomplishment of the institutional goals and objectives.

The Planning for the Future Committee met seven times throughout the year. The major thrust of the work of the Committee has been identifying goals and objectives for the second cycle of long-range planning for Brunswick College. Subcommittees have been formulated to establish goals and objectives within the various planning units. The Planning for the Future Committee will examine these goals and objectives over the summer and in early September, 1987. After establishing suggested priorities for these goals and objectives, the Planning for the Future Committee will submit the final listing to the Administrative Staff for consideration. At this level, the goals will be considered in light of an environmental scanning procedure which has been carried on simultaneously by the Director of Planning and Institutional Research. The college administration will adopt the final form of goals and objectives that will become the official

statement of goals and objectives for the second cycle of planning for Brunswick College. Considerable work and effort has been devoted to the planning process and commendations are in order for the Academic Dean and the Director of Planning and Research who co-chaired the Planning for the Future Committee, as well as for each member of the Committee.

While the planning units are in the process of establishing a formal position on outcomes assessment, Brunswick College looks to the language of its statement of purpose for descriptions of expected results. The Statement of Purpose includes the following:

Two-year associate degree programs to prepare students for transfer to senior colleges and universities;

Selected career programs designed to prepare students for gainful employment;

Developmental and remedial work for those who need to strengthen their academic backgrounds.

To measure the outcomes of educational programs described in the purpose statement, Brunswick College uses the following factors:

Transfer statistics including transfer GPA's;

Job placement rates and licensure examination passing rates;

Grades in selected first core courses after remediation.

The assessment of outcomes of the educational programs at Brunswick College as judged by the above listed measures shows that the institution is functioning effectively.

Transfer Programs

The 119 students transferring from Brunswick College to System senior colleges earned a 2.71 GPA at the receiving institution. This compared favorably with the collective 2.59 GPA earned by the same students while enrolled at Brunswick College.

The five Brunswick College students who transferred to System two-year colleges earned a 2.84 at the receiving institution and had earned a 2.28 at Brunswick College.

The 79 students who transferred to non-system schools earned a collective GPA of 2.85, but had earned a 2.67 GPA before transferring.

These statistics establish that Brunswick College transfer students are well prepared upon arriving on other campuses.

Career Programs

The Vocational-Technical Division of Brunswick College participates in the Georgia Management Information System which tracks graduates and publishes statistics concerning placements. During 1985-86, Brunswick had an MIS placement of 99% in-field placements.

The passing rates on licensure exams for health related career programs are also good. During 1986-87, Associate Degree nursing students passed the Georgia Board exam at a 100% rate. In 1985-86 the rate was 92%. Medical Laboratory Technology students passed their exam at a 100% rate. Practical Nursing students passes at a 64% rate. Radiologic Technology students, however, only passed their exams at a 42% rate.

Remedial Programs

During 1986-87, the performance of former remedial students was strong in first core courses when compared with non-developmental students. Black former developmental students passed their first core English courses at a 73% rate. Non-developmental Black students had a comparable rate of only 50%. White former developmental students passed their first English course at 61.3% while non-developmental students passed at a 76.1% rate.

In first core math courses, former developmental Blacks passed at a 58.5% rate. Non-developmental studies Black students passed at a 72.2% rate. Other former developmental students passed math at a 68.5% rate while non-developmental, non-Black students passed math at a 72.5% rate.

In first Social Science courses former developmental Black students passed at a 57.1% rate while non-developmental Black passed at a 58.4% rate. For other students the former developmental student rate was 66.7% and for non-developmental students it was 77.3%.

While these statistics show that former developmental students still are not performing quite as well as all other students, they, nevertheless, establish that remedial educational programs are achieving their stated purpose of strengthening academic backgrounds.

STATEMENT OF PURPOSE

The Statement of Purpose was revised as a result of the Institutional Self-Study. The following Statement of Purpose has been

presented to the Southern Association of Colleges and Schools and was approved by the Board of Regents in December, 1981:

The purpose of Brunswick Junior College is to enrich the lives of the people it serves through educational, recreational, and cultural opportunities. The College, in response to the needs of the community and in keeping with its role as a unit of the University System of Georgia, seeks to promote the individual's pursuit of intellectual inquiry and analytical thinking, his understanding of himself and his world, and his desire for achievement. The College offers courses and programs designed to provide opportunities in five carefully limited areas: two-year associate degree programs to prepare students for transfer to senior colleges and universities; selected career programs designed to prepare students for gainful employment; developmental and remedial work for those who need to strengthen their academic backgrounds; activities and student services; non-credit continuing education courses and community services for both career and personal enhancement.

ACCREDITATION STATUS

The college conducted an Institutional Self-Study for reaffirmation of accreditation during 1979-81. This study was completed in the spring of 1981, and a Visiting Committee from the Southern Association of Colleges and Schools was on campus May 3-6, 1981. Following the Report of the the Visiting Committee and the institutional response, the college received reaffirmation of accreditation during the annual meeting of the Southern Association in December, 1981.

Brunswick College submitted its Fifth Year Report to the Commission on Colleges on September 1, 1986. The report was accepted by the Commission on Colleges and the institution was notified to prepare to begin the Institutional Self-Study in 1989 with a projected

visit of a committee from the Commission on Colleges during the spring quarter, 1991.

Brunswick College also holds special purpose accreditation in the following fields:

- * National League of Nursing
- * National Accrediting Agency for Clinical Laboratory Services
- * Joint Review Committee on Education and Radiologic Technology
- * Board of Examiners of Nurses for Georgia
- * Georgia Board of Examiners of Licensed Practical Nurses

Section II

I N S T I T U T I O N A L S T A T I S T I C S

MINORITY EMPLOYMENT BY EEO CATEGORIES
FALL 1985 AND FALL 1986

EEO Category	NUMBER EMPLOYED			
	<u>Fall 1985</u>		<u>Fall 1986</u>	
	No.	% of Category	No.	% of Category
Executive/Administrative/ Managerial	1	4.8	2	9.5
Faculty	4	8.7	4	9.8
Professional Non-Faculty	1	25.0	1	25.0
Secretarial/Clerical	2	8.3	2	8.7
Technical/Paraprofessional	2	22.2	1	11.1
Skilled Craft	0	0.0	0	0.0
Service Maintenance	9	60.0	10	66.7
Total Minority Employment	19	15.3	20	16.9

FEMALE EMPLOYMENT BY EEO CATEGORIES
FALL 1985 AND FALL 1986

EEO Category	NUMBER EMPLOYED			
	<u>Fall 1985</u>		<u>Fall 1986</u>	
	No.	% of Category	No.	% of Category
Excutive/Administrative/ Managerial	4	19.0	5	23.8
Faculty	21	45.7	19	46.3
Professional Non-Faculty	3	75.0	3	75.0
Secretarial/Clerical	23	95.8	22	95.7
Technical/Paraprofessional	4	44.4	4	44.4
Skilled Craft	0	0.0	0	0.0
Service Maintenance	3	20.0	5	33.3
Total Female Employment	58	46.8	58	49.2

FALL QUARTER MINORITY ENROLLMENT

1983 - 1986

Fall Quarter	Number	% of Total Enrollment
1983	229	17.5
1984	287	23.1
1985	254	21.5
1986	239	16.5

MINORITY GRADUATES

1984 - 1987

Year	Certificate	Associate	Bachelor	Master's	Total	% of Total
1984	18	12	-	-	30	12.0
1985	28	6	-	-	34	16.5
1986	14	8	-	-	22	14.9
1987	16	4	-	-	20	12.5

DEGREE AND CERTIFICATE PROGRAM/ MAJOR	DEGREES AND CERTIFICATES CONFERRED SUMMER 1986 - SPRING 1987	MAJOR	NUMBER CONFERRED
ASSOCIATE OF ARTS	(AACC - 24010100)		1
CORE CURRICULUM			
ASSOCIATE OF APPLIED SCIENCE			
RESTAURANT MANAGEMENT	(06070400)		0
ELECTRONIC TECHNOLOGY	(15030300)		0
SURGICAL TECHNOLOGY	(17021100)		0
PRACTICAL NURSING	(17060500)		0
RESPIRATORY THERAPY	(17081800)		0
ASSOCIATE OF APPLIED SCIENCE			
LAW ENFORCEMENT	(43010700)		1
INDUSTRIAL ELECTRONICS	(47010500)		0
HEATING, AIR COND, AND REFRIG MECHS, GEN	(47020100)		0
AUTOMOTIVE MECHANICS	(47060400)		0
PRECISION METAL WORK	(48050000)		0
METAL FABRICATION	(48050400)		1
==== TOTAL =====			
ASSOCIATE OF SCIENCE			
MARKETING MANAGEMENT	(06140100)		5
ACCOUNTING, BOOKKEEPING, AND RELATED PROGRAMS, GEN	(07010100)		3
BUSINESS DATA PROCESSING AND RELATED PROGRAMS, GEN	(07030100)		3
SECRETARIAL AND RELATED PROGRAMS, GEN	(07060100)		1
DRAFTING AND DESIGN TECHNOLOGY	(15020200)		0
MECHANICAL DESIGN TECHNOLOGY	(15080500)		6
RADIOGRAPH MEDICAL TECHNOLOGY	(17020900)		4
MEDICAL LABORATORY TECHNOLOGY	(17030900)		16
NURSING, GEN	(18110100)		10
ASSOCIATE OF SCIENCE			
PARKS AND RECREATION MANAGEMENT	(AS - 24010100)		0
==== TOTAL =====			
ASSOCIATE OF SCIENCE			
MARKETING MANAGEMENT	(06140100)		2
BUSINESS DATA PROCESSING AND RELATED PROGRAMS, GEN	(07030100)		3
SECRETARIAL AND RELATED PROGRAMS, GEN	(07060100)		2
ELECTRONIC TECHNOLOGY	(15030300)		2

BRUNSWICK JR. COL. INSTITUTION
SUMMER 1986 - SPRING 1987
DEGREES AND CERTIFICATES CONFERRED
PAGE: 1

DEGREE AND CERTIFICATE PROGRAM/ MAJOR	CORE CURRICULUM (ASCC - 24010100)	(17020900)	NUMBER CONFERRED
RADIOGRAPH MEDICAL TECHNOLOGY			4
ASSOCIATE OF SCIENCE			49
ONE YEAR CERTIFICATE			13
MARKETING MANAGEMENT			3
BUSINESS DATA PROCESSING AND RELATED PROGRAMS, GEN			3
SECRETARIAL AND RELATED PROGRAMS, GEN			11
DRAFTING AND DESIGN TECHNOLOGY			1
SURGICAL TECHNOLOGY			0
PRACTICAL NURSING			9
RESPIRATORY THERAPY			0
LAW ENFORCEMENT			1
INDUSTRIAL ELECTRONICS			0
HEATING, AIR COND, AND REFRIG MECHS, GEN			2
AUTOMOTIVE MECHANICS			5
MACHINE TOOL OPERATION/MACHINE SHOP			4
METAL FABRICATION			2
ASSOCIATE CERTIFICATE GRAND TOTAL			41 118 41 159

***** TOTALS BY LEVEL *****

DEGREES AND CERTIFICATES CONFERRED
SUMMER 1986 - SPRING 1987
PAGE: 2

**SUMMARY OF GRANTS, CONTRACTS, AND GIFTS
FOR PROGRAMS OF INSTRUCTION, RESEARCH,
AND PUBLIC SERVICE**

For Fiscal Year Ending June 30, 1987

Brunswick Junior College
Institution
Faye H. Barber
Person Preparing

Institutional Department or Unit Receiving Award	Type*	Description Title/Granting Agency	Amount of Award
Special Programs Division	I	Brunswick College Foundation, Inc. - Computer Software	\$ 133
Department of Nursing	I	Brunswick College Foundation, Inc. (Glynn-Brunswick Memorial Hospital) - Laboratory Assistants	16,068
Vocational-Technical Division	I	Brunswick College Foundation, Inc. (Inacomp, Inc.) 25 Xerox Typewriters	13,750
Vocational-Technical Division	I	State Board of Postsecondary Vocational Education Regular 01 - Improvements Regular 02 - Continuing Disadvantaged - 03 Handicapped - 04 Quickstart	49,984 363,872 24,622 17,919 17,406
Office of Academic Dean	I	Brunswick College Foundation, Inc. - Faculty Development Grant Total for Instruction	5,000 <u>\$508,754</u>

* I = Instruction R = Research PS = Public Service

Brunswick Junior College

Institution
Morgan L. Stapleton
Person Preparing

FACULTY PROFILE — TOTAL FACULTY
(Includes All Persons Who Hold Academic Rank)
AS OF THE END OF THE ACADEMIC YEAR

CATEGORIES

	Full-Time Teaching Faculty	Research Faculty	General Administrators	Academic Administrators	Public Service	Librarians	Counselors	On Leave	Part-Time Faculty*	Other (Append Definition)	Total
DISTRIBUTION BY RANK											
Professor	2			2							4
Associate Professor	10		1								11
Assistant Professor	16			3	1	2	1		1		24
Instructor	11		4			1	1				17
Lecturer											
Total	39		5#	5	1	3	2		1		56
DISTRIBUTION BY HIGHEST DEGREE											
Doctorate	12		2	4	1				1		20
First Professional**											
Education Specialist/Masters	20		4	1		3	2				30
Baccalaureate	3		1								4
Other	4										4
Total	39		7	5	1	3	2		1		58
DISTRIBUTION BY RACE AND SEX											
Black (Non-Hispanic)	M 4	M 1	F 1	F 1	F 1	F 1	F 1	F 1	F 1	F 1	6
American Indian or Alaskan Native											
Asian or Pacific Islander											
Hispanic											
White (Non-Hispanic)	21	14	5	1	4	1	1	2	1	1	52
Total	21	18	6	1	4	1	1	2	1	1	58

*Includes only those part-time faculty (those who are less than .75 EFT) who are on an academic year contract; does not include part-time faculty who are hired on a per course, per quarter basis as needed.

**Includes M.D., J.D., D.V.M., D.D.S.
#President and Director of Business Services do not have faculty rank, thus they are not included in "Distribution by Rank," but are included in "Distribution by Highest Degree" and "Distribution by Race and Sex."

**UNIVERSITY SYSTEM OF GEORGIA
LIBRARY SURVEY
1986-1987**

Name and mailing address of institution Brunswick Junior College Altama at Fourth Street Brunswick, GA 31523-5101	Name, title, telephone number of respondent J. Allen Spivey Head Librarian (912) 264-7270 GIST 365-7270
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PART I — COLLECTION DATA

	Held 6/30/86	Added 7/1/86 to 6/30/87	Deleted 7/1/86 to 6/30/87	Held 6/30/87
A. PRINT				
1. Number of bound volumes	50,870	730	172	51,428
2. Number of current periodical titles received	531	2	175	358
3. Separate government documents	-	-	-	-
4. Microfilm units	7,803	127	-	7,930
5. Microfiche units	46,065	4,669	-	50,734
6. Other microform units	-	-	-	-
B. NON-PRINT				
1. Cartographic units	1	-	-	1
2. Graphic units	248	-	37	211
3. Audio units	916	4	117	803
4. Film units	691	5	144	552
5. Video units	15	8	-	23
6. Multimedia kits	562	6	166	402
7. Three-dimensional units	6	-	-	6
C. OTHER				
1. Separate manuscript/archival collections (linear feet)	32	-	-	32
2. Machine-readable units	6	2	-	8

PART II — STAFF DATA

	Full-time Persons		Part-time Persons		
	a.	b.	c.	d.	e.
A. REGULAR	Full-time (whole numbers)	Salaries (whole dollars)	Part-time (whole numbers)	Part-time (left)	Salaries (whole dollars)
1. Librarians (include chief, deputy, assistant, and all other librarians)	2		1	.5	-
2. Other professional staff on the library budget (media specialists, subject bibliographers, analysts)	1				-
3. Para-Professional (undergraduate degree in library science or undergraduate)	2				-
4. Technical, clerical, and other supporting staff on the library budget	2				-
5. Totals	7		1	.5	-
6. Total Salaries (II.A.5.b. + II.A.5.c.)	-	-	-	-	122,745

PART II — STAFF DATA (Continued)

B. STUDENTS AND OTHER	a.	b.
	Number of hours served for the year 1986 to 1987	Wages of students serving on an hourly basis
1. Students (Library budgeted)	548	1,836
2. Students (Work study, grants, other)	2,117	-
3. Volunteers		
4. Total Wages (II.B.1.b. + II.B.2.b.) (Excluding staff benefits of \$42,350)		1,836
C. Total Staff Salary And Wage Expenditures (II.A.6 + II.B.4)		124,581

PART III — LIBRARY EXPENDITURE DATA

A. COLLECTION DEVELOPMENT	Amount (whole dollars)
1. Books (Includes \$577 gift funds)	29,209
2. Periodicals	15,568
3. Microforms	7,891
4. Binding	2,324
5. Non-print materials	2,139
6. Other	400
7. Total (III.A.1. through III.A.6.)	57,531
B. OPERATING AND OTHER	
1. Travel	1,530
2. Rents	-
3. Capital outlay (equipment)	15,883
4. All other (including processing costs)	61,223
5. Total (III.B.1. through III.B.4.)	78,636
C. TOTAL STAFF SALARY AND WAGE EXPENDITURES (II.C.)	124,581
Staff Benefits	42,350
D. TOTAL LIBRARY EXPENDITURES (III.A.7. + III.B.5. + III.C.)	303,098

PART IV — STATISTICS

	Whole Dollars or Real Numbers
A. INSTITUTIONAL E & G EXPENDITURES, July 1, 1986 - June 30, 1987	5,376,322
B. LIBRARY EXPENDITURES (III.D.)	303,098
C. INSTITUTIONAL EFT, Fall Quarter, 1986	905
D. PERCENTAGE: Library Expenditures ÷ Institutional E & G (IV.B. ÷ IV.A.) %	5.64
E. PERCENTAGE: Collection Development Expenditures ÷ EFT (III.A.7. ÷ IV.C.) \$ per EFT	63.57
F. PERCENTAGE: Total Staff Expenditures ÷ EFT (III.C. ÷ IV.C.) \$ per EFT	137.66
G. PERCENTAGE: Total Library Expenditures ÷ EFT (III.D. ÷ IV.C.) \$ per EFT	334.91

PART V — DEVELOPMENT AREAS

A. CIRCULATION	Number
1. Circulation of materials, equipment, to library users	
a. Circulation of materials outside library (exclude reserves, transactions by dial access, and interlibrary loan)	9,136
b. Circulation of media (films, filmstrips, kits, videotapes, audio recordings, etc.)	535
c. Circulation of Audiovisual equipment (includes pickup by faculty and students)	20,310
d. Circulation of reserve material	1,113
e. Circulation of computer software units	-
f. Circulation of computer hardware units	12
2. Are individuals not directly associated with the institution permitted <u>unrestricted</u> borrowing privileges? (Yes or No)	no

PART V — DEVELOPMENT AREAS (Continued)

B. INTERLIBRARY LOANS	Number
1. Number of items in original and reproduced format	
a. Provided to other libraries	94
b. Received from other libraries	190
2. Number loaned outside Georgia	18
3. Number loaned to University System libraries	33
4. Number loaned to other Georgia libraries	43
C. NUMBER OF DATA BASE SEARCHES PERFORMED	-
D. HOURS OF OPERATION	
1. Total hours open per typical week	68
2. Total weekday nights open	4
3. Total hours open Saturday	0
4. Total hours open Sunday	5
E. PARTICIPATION IN/WITH COOPERATIVES, CONSORTIA, NETWORKS, OR COMMERCIAL DATA BASE VENDORS	
1. List the names of consortia, cooperatives, and networks to which this library belongs or participates:	
South Georgia Associated Libraries	
Glynn County Library Council	
SOLINET/OCLC	
2. List the names of commercial, on-line data based vendors which the library employs (exclude microform bases such as magazine traders):	
DIALOG	
SOLINET/OCLC	

MINORITY EMPLOYEES BY EEO CATEGORIES

	BLACK EMPLOYEES 10/82*	PERSONNEL ACTIONS 1985-86	PERSONNEL ACTIONS 1986-87	BLACK EMPLOYEES June 30, 1987
EE0-1 (Exe/Admin/Man) Ph.D. Level	0	0	0	0
All Others	0	0	0	2
EE0-2 (Faculty) Ph.D. Level	0	0	0	0
All Others	3	0	0	4
EE0-3 (Prof Non Fac) Ph.D. Level	0	0	0	0
All Others	1	0	0	1
EE0-4 (Sec/Cler)	2	0	+1 -1	2
EE0-5 (Tech/Paraprof)	1	1	+1 -1	0
EE0-6 (Skilled Crafts)	0	0	0	0
EE0-7 (Serv/Main)	11	+6 -8	+2 -4	6

*as appears in the addendum to the Desegregation Plan

NUMBER OF CLASSES IN
EACH SIZE CATEGORY

	Size of Class				
	1-9	10-20	21-30	31-40	Over 40
Number of Class Sections Regular Session	33	176	117	46	22
Number of Class Sections Summer Session	5	37	18	3	1
TOTAL	38	213	135	49	23

AVERAGE SIZE OF CLASSES

Quarter	Number of Classes	Average Class Size
Summer	64	18.6
Fall	145	21.5
Winter	129	21.9
Spring	120	21.2

In certain instances, several sections have been combined in these data to represent one section. In particular, sections in which an instructor is listed as teaching several courses concurrently by individualized instruction are combined to reflect the actual number of students he or she taught during that period.

STUDENT PERFORMANCE ON REGENTS' TEST

1986 - 1987

Percentage of Students Completing
Regents Testing Program Requirements

Quarter	1st Time Examinees	Repeaters	
		Only Those Attempting to Complete Requirements	Total of Repeaters Tested This Quarter
Summer	71.43	57.14	50.00
Fall	63.46	44.44	42.86
Winter	85.71	73.91	70.83
Spring	75.90	71.43	62.50

ACADEMIC EXCLUSIONS

1986 - 1987

Quarter	Number
Summer 1986	13
Fall 1986	10
Winter 1987	22
Spring 1987	15

QUARTERLY TEST ADMINISTRATION STATISTICS

Test	Summer 1986	Fall 1986	Winter 1987	Spring 1987
SAT	102	58	37	44
BSE	78	94	29	53
CLEP	6	9	22	16
SVIB	13	11	7	5
ACT		115		
Other	2		3	3

STUDENT INTERVIEW INVENTORY

(by Student Affairs Counseling Personnel)

Category	Summer 1986	Fall 1986	Winter 1987	Spring 1987
Placement	134	314	89	122
Academic	18	23	31	37
Personal	26	32	29	40
Career	43	107	66	91

STUDENT FINANCIAL AID

1986 - 1987

Category of Financial Aid	No. of Students	Aid Amount
<u>SCHOLARSHIPS</u>		
Foundation, Clubs, Other	143	\$123,207
Regents	5	1,700
Georgia Incentive	96	29,425
<u>LOANS</u>		
Short Term	16	2,488
GSL	113	211,556
State Nursing	26	31,529
Federal Nursing	3	4,500
<u>WORKSHIPS</u>		
College Work-Study	87	51,953
Student Assistant	26	18,280
<u>GRANTS</u>		
SEOG	63	24,997
Pell	286	302,473
Vocational Rehabilitation	8	3,171
JTPA Tuition	24	21,678
JTPA Need Base		16,008
<u>TOTAL</u>	896	\$842,965

TABLE I - GRADES IN 1ST CORE COURSES
(Developmental Studies Students)

<u>Subject</u>	<u>% Receiving Each Grade</u>								<u>% Pass</u>	
	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>F</u>	<u>WF</u>	<u>W</u>	<u>I</u>		
English										
Dev.										
Black	11.5	26.9	34.6	11.5	3.8	--	11.5	-	73.0	
Other	-----	25.8	35.4	19.4	6.5	--	12.9	-	61.3	
N-Dev.										
Black	8.3	25.0	16.7	25.0	10.4	--	12.5	2	50.0	
Other	13.4	38.1	24.4	12.5	4.5	--	6.0	1	75.9	
Math										
Dev.										
Black	-----	-----	29.4	29.4	23.5	--	17.6	-	58.8	
Other	-----	31.6	31.6	5.3	10.5	--	21.1	-	68.5	
N-Dev.										
Black	5.6	5.6	38.9	22.2	11.1	--	16.7	-	72.2	
Other	19.5	21.6	22.8	11.6	9.5	--	11.2	3.7	75.5	
Social Science										
Dev.										
Black	-----	14.3	28.6	14.3	14.3	--	28.6	-	57.1	
Other	9.5	19.0	23.8	14.3	9.5	--	23.8	-	66.7	
N-Dev.										
Black	1.4	13.9	27.8	15.3	23.6	--	18.1	-	58.4	
Other	11.9	28.0	25.6	11.9	11.3	--	10.9	1	77.3	

TABLE II - PASSING RATES

(Black Developmental Studies Students and
All Other Developmental Studies Students)

<u>Subject</u>	<u>Year</u>		<u>% Change</u>	
	<u>1985-86</u>	<u>1986-87</u>	<u>Increase</u>	<u>Decrease</u>
English				
Dev.				
Black	66.6	73.0	6.4	
Other	69.5	61.3		8.2
N-Dev.				
Black	50.0	50.0	0	
Other	74.9	76.1	1.2	
Math				
Dev.				
Black	50.0	58.8	8.8	
Other	58.4	68.5	10.1	
N-Dev.				
Black	45.4	72.2	26.8	
Other	61.1	75.5	14.4	
Social Science				
Dev.				
Black	11.1	57.1	46.0	
Other	61.2	66.7	5.5	
N-Dev.				
Black	67.7	58.4		9.3
Other	69.8	77.3	7.5	

TABLE III

PASSING PERFORMANCE OF ALL DEVELOPMENTAL AND NON-DEVELOPMENTAL STUDIES
STUDENTS ENROLLED IN 1985 AND 1986

<u>Subject</u>	<u>Year</u>		<u>% Change</u>	
	<u>1985-86</u>	<u>1986-87</u>	<u>Increase</u>	<u>Decrease</u>
English				
Dev.	68.4	66.7		1.7
N-Dev.	70.2	72.9	2.7	
Math				
Dev.	55.0	63.9	8.9	
N-Dev.	59.1	75.3	16.2	
Social Science				
Dev.	44.4	64.3	19.9	
N-Dev.	69.7	74.8	5.1	

Section III

F I N A N C I A L R E P O R T

Brunswick Junior College FINANCIAL REPORT

For the Year Ended
June 30, 1987

BRUNSWICK JUNIOR COLLEGE

Brunswick, Georgia

John W. Teel
President

Faye Barber
Comptroller

BRUNSWICK JUNIOR COLLEGE

BALANCE SHEET
June 30, 1987

With Comparative Figures at June 30, 1986

		L I A B I L I T I E S A N D F U N D B A L A N C E S	
A S S E T S		1987	1986
CURRENT FUNDS			
Resident Instruction Funds			
Petty Cash	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Cash in Banks - Demand Deposits	135,873.27	210,121.55	210,121.55
Receivables			
State Appropriation - General	50,000.00	18,169.54	18,169.54
Other State Agencies	38,365.89	220.72	220.72
Prepaid Expenses	409.40		
Stores Inventories	17,803.27	18,065.91	18,065.91
Total Resident Instruction Funds	<u>243,451.83</u>	<u>247,577.72</u>	<u>247,577.72</u>
Restricted Funds			
Cash in Banks - Demand Deposits	(18,769.55)	(41,492.82)	(41,492.82)
Receivables			
State Funds	18,215.08	51,268.98	51,268.98
Local Funds	368.68	131.00	131.00
Private Funds	1,906.26		
Total Restricted Funds	<u>1,720.47</u>	<u>9,907.16</u>	<u>9,907.16</u>
Auxiliary Enterprises Funds			
Petty Cash	400.00	400.00	400.00
Cash in Banks - Demand Deposits	11,945.67	6,278.60	6,278.60
Cash in Banks - Time Deposits	106,000.00	100,000.00	100,000.00
Receivables			
Student Accounts	487.45	7,850.33	7,850.33
Other	18,549.28	74,953.21	74,953.21
Inventory - Merchandise for Resale	71,926.22	8,745.60	8,745.60
Investments			
Total Auxiliary Enterprises Funds	<u>209,308.62</u>	<u>198,227.74</u>	<u>198,227.74</u>
TOTAL CURRENT FUNDS	\$ 454,480.92	\$ 455,712.62	\$ 455,712.62
LOAN FUNDS			
Cash in Banks - Demand Deposits	\$ 11,381.44	\$ 24,792.58	\$ 24,792.58
Cash in S & L - Time Deposits	21,400.00	17,400.00	17,400.00
Receivables - Student Notes	18,662.37	21,941.81	21,941.81
TOTAL LOAN FUNDS	\$ 51,443.81	\$ 64,134.39	\$ 64,134.39
LIABILITIES AND FUND BALANCES			
CURRENT FUNDS			
Resident Instruction Funds			
Accounts Payable	\$ 82,110.52	\$ 87,850.94	\$ 87,850.94
Deferred Revenue - Tuition and Fees	137,563.47	134,209.50	134,209.50
Reserve for Stores Inventories	21,000.00	21,000.00	21,000.00
Fund Balance - Unallocated	2,771.84	4,517.28	4,517.28
Total Resident Instruction Funds	<u>243,451.83</u>	<u>247,577.72</u>	<u>247,577.72</u>
Restricted Funds			
Fund Balance	1,720.47	9,907.16	9,907.16
Total Restricted Funds	<u>1,720.47</u>	<u>9,907.16</u>	<u>9,907.16</u>
Auxiliary Enterprises Funds			
Reserves for			
Inventories	71,926.22	74,953.21	74,953.21
Renewals and Replacements	128,773.94	118,242.80	118,242.80
Bus Replacement	1,598.61	15,760.42	15,760.42
Fund Balance - Unallocated	7,009.85	(10,128.69)	(10,128.69)
Total Auxiliary Enterprises Funds	<u>209,308.62</u>	<u>198,227.74</u>	<u>198,227.74</u>
TOTAL CURRENT FUNDS	\$ 454,480.92	\$ 455,712.62	\$ 455,712.62
LOAN FUNDS			
Fund Balances	\$ 48,077.79	\$ 5,212.09	\$ 5,212.09
Federally Funded Loan Programs	3,366.02	56,278.93	56,278.93
Perkins Loan Program			
Nursing Student Loan Program			
Privately Funded Loan Programs			
TOTAL LOAN FUNDS	\$ 51,443.81	\$ 64,134.39	\$ 64,134.39

BRUNSWICK JUNIOR COLLEGE

BALANCE SHEET
June 30, 1987

With Comparative Figures at June 30, 1986

A S S E T S		L I A B I L I T I E S A N D F U N D B A L A N C E S	
	1987	1986	
ENDOWMENT FUNDS			
Cash in Banks - Demand Deposits	\$ 1,946.51	\$ 586.34	
Cash in S & L - Time Deposits	32,600.00	32,600.00	
Investments - At Book Value	40,078.09	40,078.09	
TOTAL ENDOWMENT FUNDS	\$ 74,624.60	\$ 73,264.43	
PLANT FUNDS			
Unexpended Plant Funds			
Cash in Banks - Demand Deposits	\$ 128,331.35	\$ 45,532.84	
Cash in Banks - Time Deposits	1,000,000.00		
Total Unexpended Plant Funds	1,128,331.35	45,532.84	
Investment in Plant			
Land			
Buildings	1,053,016.27	1,148,275.62	
Improvements Other Than Buildings	6,776,880.92	6,651,576.84	
Library Collections	550,417.79	299,322.81	
Equipment	1,027,661.20	958,285.24	
Total Investment in Plant	1,003,731.83	1,243,342.28	
TOTAL PLANT FUNDS	10,411,708.01	10,300,802.79	
AGENCY FUNDS - PRIVATE TRUST	\$ 11,540,039.36	\$ 10,346,335.63	
Cash in Banks - Demand Deposits	\$ 40,629.75	\$ 33,366.14	
TOTAL AGENCY FUNDS - PRIVATE TRUST	\$ 40,629.75	\$ 33,366.14	
AGENCY FUNDS - STUDENT ACTIVITIES			
Cash in Banks - Demand Deposits	\$ 40,834.22	\$ 36,920.09	
TOTAL AGENCY FUNDS - STUDENT ACTIVITIES	\$ 40,834.22	\$ 36,920.09	
LIABILITIES AND FUND BALANCES			
	1987	1986	
ENDOWMENT FUNDS			
Fund Balances	\$ 74,624.60	\$ 73,264.43	
TOTAL ENDOWMENT FUNDS	\$ 74,624.60	\$ 73,264.43	
PLANT FUNDS			
Unexpended Plant Funds			
Accounts Payable	\$ 66,924.68	\$ 44,701.00	
Fund Balance - Allocated	1,057,548.20		
Fund Balance - Unallocated	3,858.47	831.84	
Total Unexpended Plant Funds	1,128,331.35	45,532.84	
Investment in Plant			
Equity of GEA (University)	981,709.00	1,092,550.00	
Net Investment in Plant	9,429,999.01	9,208,252.79	
Total Investment in Plant	10,411,708.01	10,300,802.79	
TOTAL PLANT FUNDS	\$ 11,540,039.36	\$ 10,346,335.63	
AGENCY FUNDS - PRIVATE TRUST	\$ 40,629.75	\$ 33,366.14	
Fund Balance	\$ 40,629.75	\$ 33,366.14	
TOTAL AGENCY FUNDS - PRIVATE TRUST	\$ 40,629.75	\$ 33,366.14	
AGENCY FUNDS - STUDENT ACTIVITIES			
Accounts Payable	\$ 2,218.99	\$ 1,138.45	
Deferred Revenue - Tuition and Fees	12,834.00	12,915.00	
Fund Balance - Unallocated	25,781.23	22,866.64	
TOTAL AGENCY FUNDS - STUDENT ACTIVITIES	\$ 40,834.22	\$ 36,920.09	

STATEMENT OF CHANGES
Year Ended

	CURRENT FUNDS		
	Resident Instruction	Restricted	Auxiliary Enterprises
FUND BALANCE, July 1, 1986 as Previously Reported	\$ 4,517.28	\$ (41,492.82)	\$ (10,728.69)
Adjustment per State Audit	-	-	1,212.75
FUND BALANCE, ADJUSTED July 1, 1986	4,517.28	(41,492.82)	(9,515.94)
REVENUES AND OTHER ADDITIONS			
Unrestricted Revenue	4,419,756.48	-	376,344.63
Restricted Revenue	956,589.96	-	-
Restricted Additions - Gifts, Grants & Contracts			
Federal Sources	-	374,536.00	-
State Sources	-	505,856.78	-
Local Sources	-	131.00	-
Private Sources	-	97,992.15	-
Endowment Income	-	6,100.00	-
Interest Income on Student Loans	-	-	-
Investment Income	-	-	-
Adjustments - Prior Year			
Accounts Payable	2,760.00	-	-
Accounts Payable	(12.09)	-	(25.33)
Other	5.69	-	-
Additions to Plant Properties	-	-	-
TOTAL REVENUES AND OTHER ADDITIONS	5,379,100.04	984,615.93	376,319.30
EXPENDITURES AND OTHER DEDUCTIONS			
Unrestricted Expenditures	4,419,732.24	-	334,801.17
Restricted Expenditures	956,589.96	-	-
Lapse of Surplus - Prior Year	4,517.28	-	-
Provisions for Reserves			
Inventories	-	-	(3,026.99)
Renewals and Replacements	-	-	18,155.14
Bus/Van Replacements	-	-	9,864.19
Transfers to			
Resident Instruction Funds			
Direct Expenditures	-	956,589.96	-
Administrative Allowances	-	5,302.70	-
Repayment to Institution - NDSL	-	-	-
Repayments to Federal Government			
Perkins Loan Program	-	-	-
Nursing Student Loans	-	-	-
Collection Costs	-	-	-
Loan Cancellations and Write-Offs	-	-	-
Distribution per Trust Agreements	-	-	-
Disposal of Plant Properties	-	-	-
Adjustment to Inventory Counts	-	-	-
TOTAL EXPENDITURES AND OTHER DEDUCTIONS	5,380,839.48	961,892.66	359,793.51
FUND BALANCE, June 30, 1987	\$ 2,777.84	\$ (18,769.55)	\$ 7,009.85

JUNIOR COLLEGE

IN FUND BALANCES
June 30, 1987

LOAN FUNDS	ENDOWMENT FUNDS	P L A N T F U N D S		AGENCY FUNDS Student Activities
		Unexpended	Investment In Plant	
\$ 64,134.39	\$ 73,264.43	\$ 831.84	\$ 10,300,802.79 (12.42)	\$ 22,866.64 (1,212.75)
<u>64,134.39</u>	<u>73,264.43</u>	<u>831.84</u>	<u>10,300,790.37</u>	<u>21,653.89</u>
-	-	1,471,185.26	-	157,413.48
-	-	-	-	-
-	-	-	-	-
500.00	1,170.00	-	-	-
1,658.94	-	-	-	-
1,515.12	6,290.17	-	-	-
-	-	-	-	-
-	-	1,000.00	-	-
-	-	-	-	-
-	-	-	677,118.87	-
<u>3,674.06</u>	<u>7,460.17</u>	<u>1,472,185.26</u>	<u>677,118.87</u>	<u>157,413.48</u>
-	-	410,778.59	-	153,286.14
-	-	831.84	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
4,960.71	-	-	-	-
555.00	-	-	-	-
10,000.00	-	-	-	-
637.32	-	-	-	-
211.61	-	-	-	-
-	6,100.00	-	-	-
-	-	-	131,782.18	-
-	-	-	434,419.05	-
<u>16,364.64</u>	<u>6,100.00</u>	<u>411,610.43</u>	<u>566,201.23</u>	<u>153,286.14</u>
<u>\$ 51,443.81</u>	<u>\$ 74,624.60</u>	<u>\$ 1,061,406.67</u>	<u>\$ 10,411,708.01</u>	<u>\$ 25,781.23</u>

BRUNSWICK JUNIOR COLLEGE

SUMMARY STATEMENT OF CURRENT FUNDS REVENUES, EXPENDITURES, AND OTHER CHANGES
Year Ended June 30, 1987
With Comparative Figures for 1986

	1987				1986
	EDUCATIONAL AND GENERAL		AUXILIARY	TOTAL	TOTAL
	Unrestricted	Restricted	ENTERPRISES		
REVENUE					
General Operations					
Student Tuition and Fees	\$ 898,186.23	\$	\$	\$ 898,186.23	\$ 811,059.78
State Appropriations	3,249,336.00			3,249,336.00	3,238,600.00
Sales & Services of Educ Activities	11,408.47			11,408.47	12,643.02
Other Sources	16,928.78			16,928.78	15,734.97
Departmental Sales and Services					
Revenues for Program Support	275,885.95			275,885.95	179,656.28
Less: Quasi Revenue	(31,988.95)			(31,988.95)	(29,312.91)
Sponsored Operations					
Federal Grants and Contracts		370,802.30		370,802.30	428,202.42
State Grants and Contracts		472,802.88		472,802.88	491,637.51
Local Grants and Contracts		368.68		368.68	372.88
Private Grants and Contracts		106,516.10		106,516.10	103,362.67
Endowment Income		6,100.00		6,100.00	5,725.00
Auxiliary Enterprises					
Food Services			65,805.72	65,805.72	67,181.58
Stores and Shops			276,209.17	276,209.17	248,430.25
Other Service Units			34,329.74	34,329.74	33,576.76
TOTAL REVENUE	4,419,756.48	956,589.96	376,344.63	5,752,691.07	5,606,870.21
EXPENDITURES					
Educational and General					
Instruction	2,132,169.73	460,212.94		2,592,382.67	2,583,230.43
Public Service	5,825.98	11,219.59		17,045.57	10,326.16
Academic Support	419,511.03	6,440.16		425,951.19	406,285.22
Student Services	383,818.22	42,540.88		426,359.10	417,342.64
Institutional Support	694,239.21	41,930.98		736,170.19	676,619.19
Operation and Maintenance of Plant	784,168.07			784,168.07	705,439.75
Scholarships and Fellowships		394,245.41		394,245.41	458,398.83
Auxiliary Enterprises					
Food Services			67,863.16	67,863.16	74,427.18
Stores and Shops			247,612.84	247,612.84	236,812.68
Other Service Units			19,325.17	19,325.17	18,502.63
TOTAL EXPENDITURES	4,419,732.24	\$ 956,589.96	334,801.17	5,711,123.37	5,587,384.71
Excess of Revenue Over Expenditures	24.24		41,543.46	41,567.70	19,485.50
Beginning Fund Balance, Adjusted	4,517.28		(9,515.94)	(4,998.66)	(2,851.09)
Adjustments Other Than State Audit	2,753.60		(25.33)	2,728.27	4,477.88
Lapsed Surplus Returned - Prior Year	(4,517.28)			(4,517.28)	(2,195.84)
Provisions for Reserves			(24,992.34)	(24,992.34)	(25,127.86)
ENDING FUND BALANCES	\$ 2,777.84		\$ 7,009.85	\$ 9,787.69	\$ (6,211.41)

SCHEDULE OF CURRENT FUNDS REVENUES
Year Ended June 30, 1987

	UNRESTRICTED	RESTRICTED	TOTAL
EDUCATIONAL AND GENERAL REVENUE			
General Operations			
Student Tuition and Fees			
Matriculation	\$ 856,003.03	\$	\$ 856,003.03
Non-Resident Tuition	33,776.20		33,776.20
Other Student Fees	8,407.00		8,407.00
State Appropriations			
State of Georgia - General	3,249,336.00		3,249,336.00

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF CURRENT FUNDS REVENUES (Continued)

	<u>UNRESTRICTED</u>	<u>RESTRICTED</u>	<u>TOTAL</u>
EDUCATIONAL AND GENERAL REVENUE (Continued)			
General Operations (Continued)			
Sales and Services of Educational Activities			
Library Fines	839.06		839.06
Transcript Fees	1,424.25		1,424.25
Xerox Copy Fees	5,830.16		5,830.16
Vo-Tech Service Fees	90.00		90.00
Scholastic Aptitude Testing Fees	2,725.50		2,725.50
Welding Testing Fees	75.00		75.00
Nursing Testing Fees	424.50		424.50
Other Sources			
Salvage Sales	828.57		828.57
Cash Over/Short	(60.59)		(60.59)
Veterans Adm Recording Fees	531.00		531.00
Parking Decals and Fines	2,654.00		2,654.00
Administrative Cost Allowance			
Pell Grants Program	1,455.00		1,455.00
College Work Study Program	2,597.70		2,597.70
Supplemental Educational Opportunity Grant	1,250.00		1,250.00
Job Training Partnership Act Program	4,319.20		4,319.20
Identification Card Fees	95.00		95.00
Facilities Rental	500.00		500.00
Insurance Recovery	2,368.51		2,368.51
Other Revenues	390.39		390.39
Total Revenue from General Operations	4,175,859.48		4,175,859.48
Departmental Sales and Services			
Revenues for Program Support			
Fees - Vocational-Technical Short Term	15,593.00		15,593.00
Fees - Continuing Education	228,304.00		228,304.00
Quasi-Revenue from Distribution of Costs			
Cost Transfers - Service Departments	31,988.95		31,988.95
Sub-Total	275,885.95		275,885.95
Eliminate Quasi-Revenue	(31,988.95)		(31,988.95)
Total Revenue from Departmental Sales and Services	243,897.00		243,897.00
Sponsored Operations			
Federal Grants and Contracts		370,802.30	370,802.30
State Grants and Contracts		472,802.88	472,802.88
Local Grants and Contracts		368.68	368.68
Private Grants and Contracts		106,516.10	106,516.10
Endowment Income		6,100.00	6,100.00
Total Revenue from Sponsored Operations		956,589.96	956,589.96
TOTAL EDUCATIONAL AND GENERAL REVENUE	4,419,756.48	956,589.96	5,376,346.44
AUXILIARY ENTERPRISES REVENUE			
Food Services			
Snack Bar - Operated by Institution			
Sales - Snack Bar	62,164.11		62,164.11
Other Income - Interest Earned	3,641.61		3,641.61
Stores and Shops			
Bookstore			
Sales - Bookstore	272,567.56		272,567.56
Other Income - Interest Earned	3,641.61		3,641.61
Other Service Units			
Student Transportation			
Fees - Student Transportation	13,241.77		13,241.77
Vending			
Commissions - Vending/Contracted	214.07		214.07
Sales - Vending/Institutional	19,513.50		19,513.50
Game Room			
Sales - Game Room	1,360.40		1,360.40
TOTAL AUXILIARY ENTERPRISES REVENUE	376,344.63		376,344.63
TOTAL CURRENT FUNDS REVENUES	\$ 4,796,101.11	\$ 956,589.96	\$ 5,752,691.07

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF CURRENT FUNDS EXPENDITURES
Year Ended June 30, 1987

	FUND CLASSIFICATION			OBJECT CLASSIFICATION			
	Unrestricted	Restricted	Total	Personal Services	Travel	Operating Supplies & Expenses	Equipment
EDUCATIONAL AND GENERAL EXPENDITURES							
INSTRUCTION							
General Academic Instruction	\$ 90,443.77	\$	\$ 90,443.77	\$ 80,509.31	\$	\$ 9,934.46	\$
Division of General Studies	101,035.49		101,035.49	99,734.07	507.87	793.55	
Administration	142,860.98		142,860.98	138,115.00	1,095.02	3,650.96	
Department of Business Administration	207,212.36		207,212.36	196,777.38	803.98	9,631.00	
Department of Humanities	166,486.28		166,486.28	163,800.90	1,049.27	1,636.11	
Department of Natural Science & Math	65,776.36	132.59	65,908.95	57,885.78	375.00	4,510.17	3,138.00
Department of Social Science	225,279.59	16,068.35	241,347.94	230,089.96	2,171.76	9,086.22	
Division of Special Programs	110,385.55		110,385.55	104,884.19	632.68	5,068.68	
Administration	44,681.07		44,681.07			10,048.79	34,632.28
Department of Nursing	60,415.83	90,235.74	150,651.57	86,944.98	9,884.99	16,955.66	36,865.94
Department of Physical Education	137,400.55	100,135.40	237,535.95	198,414.29		11,621.66	27,500.00
Quality Improvement Program	78,044.57	48,704.60	126,749.17	116,433.20		10,315.97	
Vocational Technical Instruction	147,057.21	85,574.34	232,631.55	210,802.74		21,828.81	
Administration	35,070.08	94,914.72	129,984.80	110,981.45		19,003.35	7,230.37
Department of Applied Business	15,593.00		15,593.00			8,362.63	
Department of Allied Health	73,731.59		73,731.59	62,171.44	3,290.19	8,269.96	
Department of Industrial Training	46,485.62		46,485.62	41,233.00	4,647.79	604.83	
Vocational Technical - D S S							
Community Education	228,304.00	24,447.20	252,751.20	24,447.20	1,145.29	106,699.79	16,407.51
Department of Off Campus Credit Programs	155,705.83		155,705.83	151,867.85	423.75	2,435.23	979.00
Fort Stewart	2,132,169.73	460,212.94	2,592,382.67	2,179,144.15	26,027.59	260,457.83	126,753.10
Kings Bay							
Department of Continuing Education							
Continuing Education - Sponsored							
Continuing Education - D S S							
Preparatory & Adult Basic Education							
Department of Developmental Studies							
TOTAL INSTRUCTION							
	2,132,169.73	460,212.94	2,592,382.67	2,179,144.15	26,027.59	260,457.83	126,753.10
PUBLIC SERVICE							
Community Services							
Community Service							
Small Business Development Ctr.	5,825.98	11,219.59	17,045.57	896.10		10,323.49	2,690.87
Consortium - Brunswick Center				429.78		2,705.33	
TOTAL PUBLIC SERVICE							
	5,825.98	11,219.59	17,045.57	1,325.88		13,028.82	2,690.87

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF CURRENT FUNDS EXPENDITURES (Continued)

	FUND CLASSIFICATION			OBJECT CLASSIFICATION			
	Unrestricted	Restricted	Total	Personal Services	Travel	Operating Supplies & Expenses	Equipment
EDUCATIONAL AND GENERAL EXPENDITURES (Continued)							
ACADEMIC SUPPORT							
Libraries							
Gould Memorial Library	247,269.83	422.52	247,692.35	157,940.64	1,530.15	19,137.95	69,083.61
Audio Visual Services							
Media Center	55,405.20		55,405.20	47,632.74		3,596.86	4,175.60
Academic Administration							
Office of Academic Dean	116,836.00		116,836.00	97,888.87	6,659.59	10,069.54	2,218.00
Academic Personnel Development							
Faculty Development		6,017.64	6,017.64	535.76	3,968.43	1,513.45	
TOTAL ACADEMIC SUPPORT	419,511.03	6,440.16	425,951.19	303,998.01	12,158.17	34,317.80	75,477.21
STUDENT SERVICES							
Student Services Administration							
Office of Student Affairs	155,110.68		155,110.68	140,832.01	1,208.90	11,400.40	1,669.37
Counseling and Career Guidance							
Career Development Center		42,540.88	42,540.88	38,010.30	287.29	1,877.60	2,365.69
Financial Aid Administration	57,220.94		57,220.94	50,312.91	896.52	3,180.24	2,831.27
Student Records							
Office of the Registrar	171,486.60		171,486.60	131,536.37	3,354.86	30,943.77	5,651.60
TOTAL STUDENT SERVICES	383,818.22	42,540.88	426,359.10	360,691.59	5,747.57	47,402.01	12,517.93
INSTITUTIONAL SUPPORT							
Executive Management							
Office of the President	140,824.62		140,824.62	120,372.67	5,337.32	12,219.48	2,895.15
Office of Inst Research & Planning	23,491.99		23,491.99	17,420.57	1,665.06	1,408.49	2,997.87
Fiscal Operations							
Office of the Comptroller	243,912.55		243,912.55	217,799.44	2,656.87	20,520.24	2,936.00
General Administrative/Logistical Svcs							
Office of Central Duplications	51,202.48		51,202.48	37,379.30		(6,291.82)	20,115.00
Office of Campus Security	80,938.49		80,938.49	79,130.14		1,808.35	
Administrative Computing Support							
Data Processing - Administrative	91,670.36		91,670.36	53,169.98	172.53	32,797.85	5,530.00
General Institutional							
Other Staff Benefits (Non-Payroll)	33,360.55		33,360.55	33,360.55		8,741.88	10,073.60
General Institutional Expense	18,815.48		18,815.48				
College Work Study Program							
On Campus	10,022.69	40,087.76	50,110.45			50,110.45	
Off Campus		1,843.22	1,843.22			1,843.22	
TOTAL INSTITUTIONAL SUPPORT	694,239.21	41,930.98	736,170.19	558,632.65	9,831.78	123,158.14	44,547.62
OPERATION & MAINTENANCE							
OF PHYSICAL PLANT							
Physical Plant Administration	98,533.38		98,533.38	95,571.96	511.65	2,449.77	
Building and Equipment Maintenance	185,059.41		185,059.41	95,125.68		76,429.73	13,504.00
Custodial Services	168,410.03		168,410.03	155,168.30		190,076.15	
Utilities	190,076.15		190,076.15	95,891.64		44,702.46	1,495.00
Landscape and Grounds Maintenance	142,089.10		142,089.10	441,757.58	511.65	326,899.84	14,999.00
TOTAL OPERATION & MAINTENANCE OF PLANT	784,168.07		784,168.07	441,757.58	511.65	326,899.84	14,999.00

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF CURRENT FUNDS EXPENDITURES (Continued)

	FUND CLASSIFICATION		OBJECT CLASSIFICATION				
	Unrestricted	Restricted	Total	Personal Services	Travel	Operating Supplies & Expenses	Equipment
EDUCATIONAL AND GENERAL EXPENDITURES (Continued)							
SCHOLARSHIPS AND FELLOWSHIPS							
Scholarships							
Supplemental Educ Opportunity Grants							
Initial Program		14,998.00	14,998.00			14,998.00	
Continuing Program		9,999.00	9,999.00			9,999.00	
Pell Grants Program		304,243.00	304,243.00			304,243.00	
Scholarships - Funded by Endowment Fund		6,100.00	6,100.00			6,100.00	
Scholarships - Funded by Private Funds		58,905.41	58,905.41			58,905.41	
TOTAL SCHOLARSHIPS AND FELLOWSHIPS		394,245.41	394,245.41			394,245.41	
TOTAL EDUCATIONAL & GENERAL EXPENDITURES	4,419,732.24	956,589.96	5,376,322.20	3,845,549.86	54,276.76	1,199,509.85	276,985.73
AUXILIARY ENTERPRISES EXPENDITURES							
FOOD SERVICES							
Snack Bar - Operated by Institution	67,863.16		67,863.16	36,661.35	57.54	31,144.27	
TOTAL FOOD SERVICES	67,863.16		67,863.16	36,661.35	57.54	31,144.27	
STORES AND SHOPS							
Bookstore	247,612.84		247,612.84	56,981.21	222.95	190,408.68	
TOTAL STORES AND SHOPS	247,612.84		247,612.84	56,981.21	222.95	190,408.68	
OTHER SERVICE UNITS							
Student Transportation	3,377.58		3,377.58	603.87		2,773.71	
Vending Operations - Institutional	14,961.49		14,961.49	566.36		14,395.13	
Game Room	986.10		986.10	566.36		419.74	
TOTAL OTHER SERVICE UNITS	19,325.17		19,325.17	1,736.59		17,588.58	
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	334,801.17		334,801.17	95,379.15	280.49	239,141.53	
TOTAL CURRENT FUNDS EXPENDITURES	4,754,533.41	956,589.96	5,711,123.37	3,940,929.01	54,557.25	1,438,651.38	276,985.73

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF OPERATION OF RESTRICTED FUNDS
Year Ended June 30, 1987

	FUND BALANCE JULY 1, 1986	RECEIPTS	DEDUCTIONS/TRANSFERS		FUND BALANCE JUNE 30, 1987
			For Direct	For Indirect & Adm Allow	
FEDERAL FUNDS					
Supplemental Educ Opportunity Grants					
Initial Program	\$	\$ 15,748.00	\$ 14,998.00	\$ 750.00	\$
Continuing Program		10,499.00	9,999.00	500.00	
Pell Grants Program		305,698.00	304,243.00	1,455.00	
College Work-Study Program	2,463.00	42,591.00	41,562.30	2,597.70	894.00
TOTAL FEDERAL FUNDS	2,463.00	374,536.00	370,802.30	5,302.70	894.00
STATE FUNDS					
Vocational Technical					
Regular 01	(12,258.90)	58,923.23	48,984.26		(2,319.93)
Regular 02	(27,888.62)	358,292.21	339,424.54		(9,020.95)
Continuing Education		22,270.59	24,447.20		(2,176.61)
Quick Start Stambaugh		3,500.00	3,500.00		
Quick Start Intnl Auto Proc		3,003.00	3,003.00		
Disadvantaged 03	(4,021.79)	26,650.83	24,621.58		(1,992.54)
Handicapped 04	(4,667.77)	19,882.02	17,919.30		(2,705.05)
Quick Start Magnetec		2,421.00	2,421.00		
Quick Start Precision		5,432.00	5,432.00		
Quick Start Golden Isles Printing		3,050.00	3,050.00		
Georgia Endowment for Humanities - Southern Women	(2,431.90)	2,431.90			
TOTAL STATE FUNDS	(51,268.98)	505,856.78	472,802.88		(18,215.08)
LOCAL FUNDS					
College Work-Study Program					
Off Campus - Social Security Admin.	(131.00)	131.00	368.68		(368.68)
TOTAL LOCAL FUNDS	(131.00)	131.00	368.68		(368.68)
PRIVATE FUNDS					
Brunswick Jr College Foundation	2,749.15	34,468.42	36,391.10		826.47
Scholarship Bwk College Foundation		58,905.41	58,905.41		
Small Business Development Center	4,695.01	4,618.32	11,219.59		(1,906.26)
TOTAL PRIVATE FUNDS	7,444.16	97,992.15	106,516.10		(1,079.79)
ENDOWMENT FUNDS					
Gornly Endowment Fund Scholarship		500.00	500.00		
Wells Endowment Fund Scholarship		3,600.00	3,600.00		
Whittle Endowment Fund Scholarship		1,000.00	1,000.00		
Austin Endowment Fund Scholarship		1,000.00	1,000.00		
TOTAL ENDOWMENT FUNDS		6,100.00	6,100.00		
TOTAL RESTRICTED FUNDS - CASH BASIS	(41,492.82)	984,615.93	956,589.96	5,302.70	(18,769.55)
AMOUNTS EXPENDED BUT NOT REIMBURSED	51,399.98	(30,909.96)			20,490.02
TOTAL RESTRICTED FUNDS - ACCRUAL BASIS	\$ 9,907.16	\$ 953,705.97	\$ 956,589.96	\$ 5,302.70	\$ 1,720.47

BRUNSWICK JUNIOR COLLEGE

STATEMENT OF CHANGES IN BALANCES OF PUBLIC TRUST FUNDS
Year Ended June 30, 1987

	LOAN FUNDS	ENDOWMENT FUNDS	TOTAL
BEGINNING FUND BALANCE	\$ 64,134.39	\$ 73,264.43	\$ 137,398.82
ADDITIONS			
Private Gifts and Grants	500.00	1,170.00	1,670.00
Service Charges - Institutional Loans	78.00		78.00
Dividends and Interest Income on			
Perkins Loan Program	303.62		303.62
Nursing Student Loans	2,647.79		2,647.79
Private Loan Funds	144.65		144.65
Endowment Funds		6,290.17	6,290.17
TOTAL ADDITIONS	3,674.06	7,460.17	11,134.23
DEDUCTIONS			
Loan Cancellations and Adjustments			
Loans Written Off - FNL	211.61		211.61
Loan Collection Costs - Federal Nursing Loans	637.32		637.32
Repayments to Federal Government			
Perkins Loan Program	555.00		555.00
Nursing Student Loans	10,000.00		10,000.00
Repayment to Institution - Perkins Loan Program	4,960.71		4,960.71
Transfer to Restricted Funds		6,100.00	6,100.00
TOTAL DEDUCTIONS	16,364.64	6,100.00	22,464.64
ENDING FUND BALANCE	\$ 51,443.81	\$ 74,624.60	\$ 126,068.41

SCHEDULE OF OPERATION OF PUBLIC TRUST FUNDS
Year Ended June 30, 1987

	FUND BALANCE JULY 1, 1986	ADDITIONS	DEDUCTIONS	FUND BALANCE JUNE 30, 1987
LOAN FUNDS				
Federal				
Perkins Loan Program	\$ 5,212.09	\$ 303.62	\$ 5,515.71	\$ 48,077.79
Nursing Student Loans	56,278.93	2,647.79	10,848.93	
Private				
Brunswick Junior College Loan	2,643.37	722.65		3,366.02
TOTAL LOAN FUNDS	64,134.39	3,674.06	16,364.64	51,443.81
ENDOWMENT FUNDS				
Restricted As To Income				
Charles Wesley Wells Scholarship Fund	43,161.43	4,142.52	3,600.00	43,703.95
Rosalie S. Gormley Scholarship Fund	4,041.72	390.39	500.00	3,932.11
Charles Whittle Scholarship Fund	11,798.81	848.20	1,000.00	11,647.01
Mary Jane Austin Scholarship Fund	12,813.24	1,975.87	1,000.00	13,789.11
L.E. Williams Scholarship Fund	1,449.23	103.19	-	1,552.42
TOTAL ENDOWMENT FUNDS	73,264.43	7,460.17	6,100.00	74,624.60
TOTAL PUBLIC TRUST FUNDS	\$ 137,398.82	\$ 11,134.23	\$ 22,464.64	\$ 126,068.41

BRUNSWICK JUNIOR COLLEGE

SUMMARY OF PUBLIC TRUST FUND INVESTMENTS
Year Ended June 30, 1987

	<u>BOOK VALUE</u>	<u>MARKET VALUE</u>
ENDOWMENT FUNDS		
Stocks		
Common Stocks	\$ 890.96	\$ 925.00
Preferred Stocks	10,689.63	9,887.50
Total Stocks	<u>11,580.59</u>	<u>10,812.50</u>
Bonds		
General Telephone of Indiana	10,000.00	9,550.00
Georgia Power Company	4,397.50	4,200.00
Houston Light and Power	14,100.00	17,175.00
Total Bonds	<u>28,497.50</u>	<u>30,925.00</u>
TOTAL ENDOWMENT FUNDS	<u>40,078.09</u>	<u>41,737.50</u>
TOTAL PUBLIC TRUST FUND INVESTMENTS	<u>\$ 40,078.09</u>	<u>\$ 41,737.50</u>

ENDOWMENT FUNDS
DETAIL OF INVESTMENTS IN STOCKS

	<u>NUMBER OF SHARES</u>	<u>BOOK VALUE</u>	<u>MARKET VALUE</u>
COMMON STOCKS			
BEI Holdings, Ltd.	100	\$ 890.96	\$ 925.00
TOTAL COMMON STOCKS	<u>100</u>	<u>890.96</u>	<u>925.00</u>
PREFERRED STOCKS			
Florida Power Company, 8.80%	100	10,689.63	9,887.50
TOTAL PREFERRED STOCKS	<u>100</u>	<u>10,689.63</u>	<u>9,887.50</u>
TOTAL INVESTMENTS IN STOCKS - ENDOWMENT FUNDS	<u>200</u>	<u>\$ 11,580.59</u>	<u>\$ 10,812.50</u>

ENDOWMENT FUNDS
DETAIL OF INVESTMENTS IN BONDS

	<u>RATE OF INTEREST</u>	<u>DATE OF MATURITY</u>	<u>BOOK VALUE</u>	<u>MARKET VALUE</u>
BONDS				
General Telephone of Indiana	9.000%	12/01/00	\$ 10,000.00	\$ 9,550.00
Georgia Power Company	11.750%	12/01/05	4,397.50	4,200.00
Houston Light and Power	8.375%	10/01/06	14,100.00	17,175.00
TOTAL BONDS			<u>28,497.50</u>	<u>30,925.00</u>
TOTAL INVESTMENTS IN BONDS AND NOTES - ENDOWMENT FUNDS			<u>\$ 28,497.50</u>	<u>\$ 30,925.00</u>

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF OPERATION OF UNEXPENDED PLANT FUNDS
Year Ended June 30, 1987

	<u>UNRESTRICTED</u>	<u>RESTRICTED</u>	<u>TOTAL</u>
REVENUE/ADDITIONS			
State Appropriations			
Major Repair/Rehabilitation Funds	\$ 359,900.00	\$	\$ 359,900.00
Grants from Auxiliary Enterprises			
Reserve for Renewals and Replacements	7,624.00		7,624.00
Reserve for Bus Replacement	24,026.00		24,026.00
Other Income			
Interest Income	22,087.06		22,087.06
Interest Income - Continuing Education Project		57,548.20	57,548.20
Salvage Sales - Land		1,000,000.00	1,000,000.00
TOTAL REVENUE/ADDITIONS	<u>413,637.06</u>	<u>1,057,548.20</u>	<u>1,471,185.26</u>
EXPENDITURES/DEDUCTIONS			
Buildings			
Maintenance Building Renovation (MRRF)	96.85		96.85
Vo-Tech Building Addition BJC (MRRF)	101,939.00		101,939.00
Gould Library GEAU (MRRF)	4,000.00		4,000.00
Total Buildings	<u>106,035.85</u>		<u>106,035.85</u>
Improvements Other Than Buildings			
Underground Distribution Lines (MRRF)	251,107.40		251,107.40
Total Improvements Other Than Buildings	<u>251,107.40</u>		<u>251,107.40</u>
Equipment			
Administration Building	18,327.74		18,327.74
Academic Building	11,281.60		11,281.60
Automotive Equipment	24,026.00		24,026.00
Total Equipment	<u>53,635.34</u>		<u>53,635.34</u>
TOTAL EXPENDITURES/DEDUCTIONS	<u>410,778.59</u>		<u>410,778.59</u>
Excess of Revenue Over Expenditures	2,858.47	1,057,548.20	1,060,406.67
Beginning Fund Balance	831.84		831.84
Adjustments - Accounts Payable Prior Year	1,000.00		1,000.00
Lapsed Surplus Returned - Prior Year	(831.84)		(831.84)
ENDING FUND BALANCE	<u>\$ 3,858.47</u>	<u>\$ 1,057,548.20</u>	<u>\$ 1,061,406.67</u>

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF CHANGES IN INVESTMENT IN PLANT
Year Ended June 30, 1987

BEGINNING INVESTMENT IN PLANT		\$ 10,300,802.79	
Adjustments per State Audit		(12.42)	
BEGINNING INVESTMENT IN PLANT, ADJUSTED			\$ 10,300,790.37
ADDITIONS			
Expended from Current Funds	\$ 276,985.73		
Vo-Tech Equipment purchased by State Dept of Education	(39,231.63)	237,754.10	
Expended from Unexpended Plant Funds		410,778.59	
Expended from Ga State Finance & Investment Commission (GSFIC)		21,068.23	
Expended from Agency Funds - Student Activities		5,571.95	
Adjustments to Inventory Counts			
Items from Physical Inventory	696.00		
Trade-in Allowance for Typewriters	1,250.00	1,946.00	
TOTAL ADDITIONS			677,118.87
DEDUCTIONS			
Disposal of Plant Properties			
Sale of Land		95,259.35	
Items Traded In		890.00	
Items taken to State Surplus		33,832.83	
Adjustments for Prior Year Payables		1,800.00	
Adjustments to Inventory Counts			
Items in Accounts Payable June 30, 1986 Valued at Less Than \$500.00		3,187.00	
Items Valued at less than \$500.00		431,232.05	
TOTAL DEDUCTIONS			566,201.23
ENDING INVESTMENT IN PLANT			10,411,708.01
Less: Equity of Georgia Education Authority (University)			981,709.00
NET INVESTMENT IN PLANT			\$ 9,429,999.01

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF INVESTMENT IN PLANT
Year Ended June 30, 1987

	YEAR ACQUIRED	INVESTMENT JULY 1, 1986	ADDITIONS	DEDUCTIONS	TRANSFERS	INVESTMENT JUNE 30, 1987
LAND						
Campus		\$ 1,148,275.62		\$ 95,259.35		\$ 1,053,016.27
TOTAL LAND		<u>1,148,275.62</u>		<u>95,259.35</u>		<u>1,053,016.27</u>
BUILDINGS						
Administration Building	1964	398,270.15				398,270.15
Classroom Building	1964	396,183.55				396,183.55
Student Center Building	1964	160,982.80				160,982.80
Student Ctr Addition GEA(U) R-37	1969	426,403.04				426,403.04
Maintenance Building 8205	1964	297,207.56	96.85			297,304.41
Howard E. Coffin Gym						
Brunswick Junior College	1969	34,212.66				34,212.66
GEA(U) 3-18	1967	773,038.74				773,038.74
Gould Library GEA(U) T-12	1969	905,574.29	4,000.00			909,574.29
Warehouse/Shop GEA(U) T-21	1972	240,457.53				240,457.53
Vo-Tech Facility GEA(U) M-26	1967	676,429.33				676,429.33
Vo-Tech Addition C-65	1983	1,135,920.80	21,068.23			1,156,989.03
Vo-Tech Addition BJC	1980	31,498.62	101,939.00	1,000.00		132,437.62
Science Facility GEA(U) M-21	1973	1,139,897.77				1,139,897.77
Fine Arts Center	1981	31,500.00				31,500.00
Vo-Tech Allied Health	1983	4,000.00		800.00		3,200.00
TOTAL BUILDINGS		<u>6,651,576.84</u>	<u>127,104.08</u>	<u>1,800.00</u>		<u>6,776,880.92</u>
IMPROVEMENTS OTHER THAN BUILDINGS						
Campus Lighting System		35,246.85				35,246.85
Paving and Sidewalks 8206		104,400.27				104,400.27
Zell Memorial Clock Tower		32,128.65				32,128.65
Landscaping		25,554.93				25,554.93
Entranceways and Markers		10,118.86				10,118.86
Irrigation System		4,230.63				4,230.63
Physical Education Area Development		69,838.83				69,838.83
Campus Master Plan		4,150.00				4,150.00
Extension of Water Mains		1,581.80				1,581.80
Metered Electrical Lines		4,871.99		12.42		4,859.57
Underground Distribution Lines		7,200.00	251,107.40			258,307.40
TOTAL IMPROVEMENTS OTHER THAN BUILDINGS		<u>299,322.81</u>	<u>251,107.40</u>	<u>12.42</u>		<u>550,417.79</u>
LIBRARY COLLECTIONS						
General Acquisitions		954,189.77	68,953.44			1,023,143.21
Donations		4,095.47	422.52			4,517.99
TOTAL LIBRARY COLLECTIONS		<u>958,285.24</u>	<u>69,375.96</u>			<u>1,027,661.20</u>
EQUIPMENT						
Administration Building		214,319.11	57,567.10	53,132.09	4,888.47	223,642.59
Classroom Building		138,184.28	45,882.31	57,535.01	3,958.73	130,490.31
Student Center Building/BJC		76,190.87	5,028.32	39,563.35	(599.00)	41,056.84
Campus Maintenance Equipment		37,698.17	20,115.00	7,500.96	(65.48)	50,246.73
Library/BJC		210,092.02	19,865.87	101,079.97	(3,176.40)	125,701.52
Vo-Tech Building/BJC		16,847.95		4,064.22	(4,377.83)	8,405.90
Science Facility/BJC		215,177.79	25,712.32	86,462.17	(4,818.47)	149,609.47
Maintenance Building		185,960.38	1,495.00	50,500.17	(2,812.37)	134,142.84
Automotive Equipment		24,734.00	31,842.00			56,576.00
Physical Education Building/BJC		33,203.92	3,107.51	18,772.36		17,539.07
Vo-Tech Allied Health Building		81,310.79	16,876.00	49,599.98	(4,377.84)	44,208.97
Fort Stewart		9,523.00	2,040.00	831.60	1,165.25	11,896.65
Kings Bay		100.00		100.00	10,214.94	10,214.94
TOTAL EQUIPMENT		<u>1,243,342.28</u>	<u>229,531.43</u>	<u>469,141.88</u>		<u>1,003,731.83</u>
TOTAL INVESTMENT IN PLANT		<u>\$ 10,300,802.79</u>	<u>\$ 677,118.87</u>	<u>\$ 566,213.65</u>		<u>\$ 10,411,708.01</u>

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF OPERATION OF AGENCY FUNDS - PRIVATE TRUST
Year Ended June 30, 1987

	FUND BALANCE JULY 1, 1986	RECEIPTS	DISBURSEMENTS	FUND BALANCE JUNE 30, 1987
FUNDS HELD ON DEPOSIT				
Continuing Education Activity	\$ 29.62	\$ 2,427.40	\$ 2,385.60	\$ 71.42
Small Business Development Center	14.52	1,992.86	220.74	1,786.64
Alumni Account	288.04	40.00		328.04
Nursing Club	436.00		436.00	
Mariner Golf Program	7,099.49			7,099.49
Phi Theta Kappa	443.01	1,666.35	1,431.73	677.63
Phi Beta Lambda	1,756.39	1,436.41	1,600.38	1,592.42
Nursing Loan Clearing		2,666.00	2,666.00	
Personnel Directors Conference		2,016.00	2,016.00	
Personnel Directors Registration		213.39	213.39	
Deans Conference		2,564.84		2,564.84
Research/Planning Conference		2,169.00	1,611.06	557.94
Math Tournament		50.00	42.90	7.10
Vo Tech Industrial	306.08	1,867.00	1,328.75	844.33
Financial Aid - Athletic Clearing Account		6,911.75	6,911.75	
Return Check Fee	1,345.17	2,037.67		3,382.84
Student Liability Insurance		1,511.76	1,457.76	54.00
Student Accident Insurance	40.00	822.00	866.00	
Faculty Fellowship Fund	18.49	771.92	776.21	14.20
Faculty Flower Fund	136.34			136.34
Cheerleader Concessions		393.40	53.30	340.10
Staff Council Fund	43.91	1,352.24	1,393.15	3.00
Xavier Marco Clearing		300.00	300.00	
Ga Assn Registrars Conference		132.20	132.20	
Basketball Furniture Rental		519.75	519.75	
Basketball Rental Program		4,545.00	4,545.00	
Skooters Meal Program		1,320.00	1,320.00	
Library Workshop	132.19			132.19
College Meal Program		3,192.00	3,192.00	
Model United Nations	73.03	300.00	373.03	
Goal Banquet		102.00	102.00	
Public Occasions		8,471.09	5,195.00	3,276.09
Job Training Parntership Act Needs Based		14,920.00	16,352.00	(1,432.00)
Brunswick Center Student Clearing		370.00	370.00	
Retirement Dinner		715.50	715.50	
Financial Aid Vouchers				
Georgia Southern College		925.00	925.00	
Armstrong State College		1,877.00	1,877.00	
Matriculation Holding Account				
Georgia Southern College		29,600.00	29,600.00	
Armstrong State College		10,797.00	10,797.00	
Office of Education Cash Account	9,572.00	369,996.00	373,081.00	6,487.00
TOTAL FUNDS HELD ON DEPOSIT	21,734.28	480,992.53	474,803.20	27,923.61
FUNDS FOR DESIGNATED SCHOLARSHIPS				
Regents Scholarship		1,700.00	1,700.00	
Motel Properties Scholarship		816.00	816.00	
Winn-Dixie Scholarship	500.00		500.00	
Sapelo Island Foundation Scholarship		7,466.00	7,466.00	
Donald Jonas Scholarship		3,000.00	3,000.00	
Great Dane Trailers Scholarship		266.00	266.00	
Brunswick Business Professional Women Scholarship		330.00	330.00	
American Business Women Assn/Golden Isles Scholarship		400.00	400.00	
Prince Hall Chapter Scholarship	100.00		100.00	
Glynn Board Commissioners Scholarship		66.00	66.00	
Duncan Class Scholarship		750.00	750.00	
Sea Island Foundation Scholarship		500.00	500.00	
Todd-Grant Alumni Scholarship		500.00	500.00	
Gilman Hospital Auxiliary Scholarship		300.00	300.00	
Fowltown Baptist Scholarship		150.00	150.00	
Camden Rotary Club Scholarship		400.00	400.00	
McIntosh County Academy Scholarship		167.00	167.00	
Young American Bowling Scholarship		1,000.00	1,000.00	
Glynn-Brunswick Hospital Scholarship		5,590.00	5,590.00	
Miami Showmen Scholarship		575.00	575.00	
Guaranteed Student Loans		47,244.83	47,244.83	
TOTAL FUNDS FOR DESIGNATED SCHOLARSHIPS	600.00	71,220.83	71,820.83	

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF OPERATION OF AGENCY FUNDS - PRIVATE TRUST (Continued)

	FUND BALANCE JULY 1, 1986	RECEIPTS	DISBURSEMENTS	FUND BALANCE JUNE 30, 1987
PAYROLL OPERATIONS				
Payroll Deductions				
F I C A - Employee		209,443.25	208,987.04	456.21
F I C A/Medicare - Employee		1,683.26	1,679.34	3.92
Federal Withholding Taxes		445,026.36	444,697.87	328.49
State Withholding Taxes		132,915.90	131,699.34	1,216.56
Teachers Retirement - Employee		173,976.90	173,976.90	
Group Insurance/Health - Employee	2,127.40	53,738.10	53,862.30	2,003.20
Group Insurance/Life - Employee	1,500.08	29,373.45	29,660.39	1,213.14
Disability Insurance	603.02	12,555.89	12,615.79	543.12
Garnishments	31.50	3,987.08	4,018.58	
Credit Union		214,415.32	214,415.32	
United Way		2,433.70	2,433.70	
Savings Bonds	75.00	2,500.00	2,550.00	25.00
Tax Sheltered Annuity - Lincoln		59,582.00	59,582.00	
Tax Levy		1,536.89	1,536.89	
Foundation Scholarships		4,149.32	4,149.32	
Employer Liability				
F I C A - Employer		209,625.23	209,168.98	456.25
F I C A/Medicare - Employer		1,683.26	1,679.30	3.96
Teachers Retirement - Employer		376,651.06	376,651.06	
Teachers Retirement - Employer/Local		7,360.72	7,360.72	
Group Insurance/Health - Employer	6,182.30	160,424.69	160,603.10	6,003.89
Group Insurance/Life - Employer	512.56	14,073.21	14,133.37	452.40
TOTAL PAYROLL OPERATIONS	11,031.86	2,117,135.59	2,115,461.31	12,706.14
TOTAL AGENCY FUNDS - PRIVATE TRUST	\$ 33,366.14	\$ 2,669,348.95	\$ 2,662,085.34	\$ 40,629.75

SCHEDULE OF OPERATION OF AGENCY FUNDS - STUDENT ACTIVITIES
Year Ended June 30, 1987

REVENUE				
Student Fees				
Fees - Student Activities	\$ 52,123.20			
Fees - Athletics	65,275.00	\$ 117,398.20		
Gifts, Grants and Contracts				
Gifts and Grants - Private (Student Activity)	15,000.00			
Gifts and Grants - Private (Athletic)	7,778.42	22,778.42		
Other Sources				
Sales - Tickets/Athletic Events	4,874.48			
Sales - Tickets/Maynard Ferguson Concert	1,252.38			
Sales - Tickets/Kreskin Program	493.33			
Sales - Tickets/Shakespeare Program	1,016.19			
Sales - Tickets/Grizzard	8,460.48			
Sales - Tickets/Dinner Theatre	1,140.00	17,236.86		
TOTAL REVENUE				\$ 157,413.48
EXPENDITURES				
Athletics and Related Activities				
Social and Entertainment Activities		78,472.87		
Student Government		46,145.69		
Student Publications		6,980.23		
Seaswells	6,505.34			
Mariners Log	8,196.59			
TGIF Newsletter	156.45	14,858.38		
Other Programs		6,828.97		
TOTAL EXPENDITURES				153,286.14
Excess of Revenue Over Expenditures				4,127.34
Beginning Fund Balance, Adjusted				21,653.89
ENDING FUND BALANCE				\$ 25,781.23