

1996



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BRUNSWICK COLLEGE FOUNDATION, INC.
ANNUAL MEETING
May 29, 1996

Presiding - Dr. William J. Laws, Chairman

1. Welcome and Special Recognitions Dr. William J. Laws
2. Approval of Minutes Dr. Mollie DeHart
Registrar/Director of Admissions
3. Annual Fund Report Mr. Jack Hartman
Ms. Melinda Laager
4. Financial Report Mr. Tom Saunders
Assistant Treasurer
5. 1997 Foundation Budget Priorities Dr. William J. Laws
6. Presentation of 1996-97 Budget Mr. Ray Acosta
Treasurer
7. Investment Report Mr. William F. Torrey
8. Foundation Business Dr. William J. Laws
--Election of Board Members for 1996-97
--Election of Officers for 1996-97
9. Report from the Scholarship Committee Ms. Betty Coen
Financial Aid Officer
10. Report from the Director
of Institutional Advancement Ms. Melinda Laager
11. Report to the Foundation Dr. Dorothy L. Lord
President
12. Other Business
13. Adjourn

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BRUNSWICK COLLEGE
Brunswick, Georgia
May, 1996

FACT SHEET

HISTORY

Founded in 1961

Began operation in September, 1964

Unit of the University System of Georgia

Accredited by: Southern Association of Colleges and Schools
National League for Nursing

Chancellor of the University System of Georgia: Dr. Stephen R. Portch

President of Brunswick College: Dr. Dorothy L. Lord

Students

President of Student Government Association	Amii McGee
Total enrollment Fall Quarter, 1995	1,920
Number of men	642
Number of women	1,278
Total number of graduates to date	5,276
Number of students to be graduated June, 1996	253

FACULTY AND STAFF

Number of teaching faculty	65
General Administration	20
Staff and supporting personnel	86
TOTAL PERSONNEL.	171

BUDGET AND FINANCES 1995-96

Educational and General Budget	\$ 10,525,515
Auxiliary Enterprises and Athletic Budget	980,816
Student Activities Budget	108,937
Unexpended Plant	935,619
TOTAL BUDGET	\$12,550,887

PHYSICAL PLANT

Size of Campus	190 acres
Total number of buildings on campus	11
Total square footage of existing buildings	237,245
Value of physical plant	\$12,268,912

LIBRARY

Number of volumes	63,143
Units in microform	106,763

DEGREE & CERTIFICATE PROGRAMS AVAILABLE AT BC 1995-96

CAREER DEGREES

Associate of Applied Science Degree Programs

- Accounting (AASA)
- Business and Office Technology (AAS BOT)
- Computer Information Technology (AASCIT)
- Drafting and Design Technology (AASDD)
- Electronics Technology (AASET)
- Manufacturing Maintenance Technology
- Marketing and Management (AASMM)
- Marketing and Management with Specialization in Hospitality (AASMM)

Associate of Science Degree Programs

- Medical Laboratory Technology (ASMLT)
- Nursing (RN Program) (ASN)
- Radiological Technology (ASRT)

Certificates

- Business and Office Technology
- Computer Information Technology
- Drafting and Design Technology
- Electronics Technology
- Machinist
- Manufacturing Maintenance Technology
- Marketing and Management
- Marketing and Management with Specialization in Hospitality
- Nursing Technology
- Practical Nursing
- Surgical Technology
- Welding

PRE-BACCALAUREATE OR TRANSFER DEGREES

- Associate of Arts - Area IV Courses (AA)
- Associate of Science - Area IV Courses (AS)

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BRUNSWICK COLLEGE FOUNDATION

ANNUAL MEETING MINUTES

May 30, 1995

The Brunswick College Foundation met in the Altamaha Room of the Southeast Georgia Conference Center on May 30, 1995 at 11:00 a.m. Chairman William J. Laws presided.

Trustees present were: Mr. Charles Ray Acosta, Mr. Royce Daniels, Judge Orion Douglass, Mrs. Anne B. Fuller, Mr. James D. Gould, III, Mr. Jack E. Hartman, Mrs. Mary Virginia Jones, Mr. Wes Jones, Mr. John Kaufman, Mr. Dell Keith, Dr. William J. Laws, Mr. Michael Little, Mr. John J. Loughlin, Ms. Rebecca A. Lott, Mr. John W. McDill, Mr. Gilbert McLemore, Mrs. Margie B. Mills, Mrs. Louise P. Ringel, Mr. Charles Rinkevich, Mr. Ben T. Slade, Mr. Rees M. Sumerford and Mr. William F. Torrey.

Brunswick College faculty and staff in attendance were: Dr. Dorothy L. Lord, Mrs. Betty Coen, Dr. Sybil Francis, Ms. Melinda Laager, Mrs. Kimberly Rocha Leggett, Mr. Charlie L. Nutt, Mr. C. Tom Saunders, Dr. Morgan L. Stapleton, and Dr. Faith Willis.

Dr. Laws called the meeting to order and welcomed the members. Charlie Nutt was called on to present the minutes from the May 3, 1994 meeting. The minutes were approved as distributed.

Tom Saunders presented the financial report. The Foundation has adopted a fiscal year to coincide with that of Brunswick College. Total assets increased 8.6% to a record \$1,077,653. Endowment funds are managed by Barnett Bank Trust Department while restricted and unrestricted funds are in CD's and a money market account. Unrestricted assets increased due to sizeable donations totalling \$62,197. Endowment funds received an addition of \$4,400 for the Brunswick Rotary Club endowment. The funds remaining from the construction of the Southeast Georgia Conference Center, donated by Terrill Thomas, have been transferred to a community grant endowment where non-profit organizations can apply for funds to pay the costs of renting the facility. The approved FY 95 budget consisted of an unrestricted budget of \$80,000 and a \$41,300 endowment budget.

Mrs. Mary Virginia Jones presented the financial report. The FY 96 budget consists of \$87,000 in unrestricted funds and \$42,825 in endowment funds. Foundation Honors scholarships have decreased from \$15,000 to \$10,000, while faculty development/library support has increased from \$7,500 to \$15,500.

Ms. Melinda Laager gave an update of the Annual Fund Drive which will be completed June 30, 1995. Brunswick College held an annual campus campaign. T-shirts were given to those who donated. The participation rate of this fund drive was 98%, with \$15,030.16 being raised. Letters regarding the Foundation Fund Drive have been distributed. Mr. Jack

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Hartman is helping chair this campaign. "A Day for BC" was recently held on campus, raising \$1,200. FundMaster software has been purchased for the Institutional Advancement Office which will be utilized for bookkeeping during fund drives.

Mr. William F. Torrey gave the investment report. 72% of assets are in fixed income securities, 20% are in equities, and 8% in cash. The book value of the endowment funds totalled \$772,876 as of June 30, 1994. Interest and dividends slightly exceeded \$33,000. These are withdrawn each year to fund the endowed scholarships. The total market value of the portfolio was \$788,407 as of June 30, 1994; however, as of April 30, 1995 it has risen to \$817,607.

Dr. Laws announced that Mr. Alfred W. Jones, III, Mr. William F. Torrey, and Mrs. Mary Virginia Jones will be rotating off the Foundation. Three new nominees to the Foundation were presented for approval. These were Mr. Ray Snow, Mrs. Elizabeth Aylward, and Ms. Emily Davenport. These motion to accept these nominees was approved.

The new slate of officers was presented for approval. They were:

Dr. William J. Laws, Chairman
Mr. Jack Hartman, 1st Vice Chairman
Mrs. Anne B. Fuller, 2nd Vice Chairman
Mr. Charles Ray Acosta, Treasurer
Dr. Dorothy L. Lord, Secretary
Mr. C. Tom Saunders, Assistant Treasurer

Betty Coen gave a scholarship update. Sixty-six students received scholarships totalling \$72,379 as well as forty-four non-traditional scholarships totalling \$16,489, for a grand total of \$88,868 in scholarships awarded.

Ms. Melinda Laager spoke on expanding the donor base. An alumni group will be formed, with Ms. Rebecca Lott acting as the Foundation liaison. Mr. Tom Fuller will be assisting.

Mr. Ray Snow and Mr. Russell Jacobs gave a presentation on planned giving. Tax lawyers, accountants and insurance professionals would act as conduits to clients in estate planning. A meeting date of September 12, 1995 has been set to inform interested persons on how they may donate a portion of their estate to the college.

Dr. Lord gave an overview of the status of the college. She explained that the college has been functioning without a registrar with Charlie L. Nutt serving as acting registrar. Dr. Mollie DeHart has been selected to fill the registrar's position effective July 1, 1995. Mr. Charlie L. Nutt has accepted the position of Vice President for Student Development Services effective July 1, 1995. Dr. Lord explained the Academic Advisement Center which has had a major impact on student retention. A total of 1500 students completed the orientation process and 1200 students have been advised through the center. Enrollment at the college decreased by one hundred students for the Fall Quarter, 1995. This was due in part to the HOPE scholarship, which provided students a stipend to allow them to attend

four-year colleges. Brunswick College also had two unfilled Nursing positions, as well as no Saturday classes. Dr. Lord spearheaded a task force to investigate the drop in enrollment. Spring Quarter 1995 experienced only a two percent drop in enrollment.

Dr. Lord announced that this year there will be another Coastal Georgia Minority Outreach Project held on campus. This year there will be eighty students in attendance. The extra twenty students will be from Camden County, with thirty from Glynn and McIntosh respectively. Last year, the students showed a thirty-two percent gain in test scores. The Fourteen Black Men of Glynn are now in partnership with the Outreach Project.

Dr. Lord pointed out the personnel changes in System admissions policies now pending Regents action. Students with College Preparatory Curriculum deficiencies and/or low SAT scores may be required to attend two-year colleges to fulfill these deficiencies. Brunswick College would become the access point for these students.

Dr. Lord and other staff have met with representatives from the pulp and paper industries to develop a certificate program as well as a two year associate degree program in Pulp and Paper Technology. This program will focus on production, not maintenance. The curriculum has been developed. Shared financing will fund the costs of the program which can then be submitted for approval by the Board of Regents.

Chancellor Stephen Portch has developed a strong rapport with the state legislature. Three new areas of emphasis proposed by the Board of Regents are Connecting the System with Its Units, Connecting Students with Technology, and Connecting Faculty with Technology. A single University library with a merged card catalog is being designed.

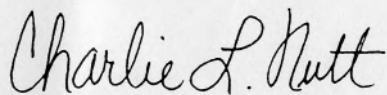
In FY95 the college has obtained \$178,000 in matched funds from the lottery for equipment technology.

The Camden Center is on total state funding as of July 1, 1995. There is unmet need for vocational technical education in Camden county. A needs assessment survey is being conducted. Brunswick College plans to seek a joint-use facility with DTAE and the Board of Regents.

Dr. Lord shared her enthusiasm about the recent visit by the Board of Regents. Their annual meeting was held at the Conference Center. The response from Board members was extremely favorable.

There being no further business, the meeting was adjourned at 12:15 p.m.

Respectfully submitted,



Charlie L. Nutt

Acting Vice President for Student Services/Acting Registrar

SCHOLARSHIP
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BRUNSWICK COLLEGE
SCHOLARSHIPS
1995-96

SCHOLARSHIP	RECIPIENT
TERRILL THOMAS FOUNDATION HONORS SCHOLARSHIP	1. Sheree L. Brock 2. Sonya Cowart 3. Tamara Hanson 4. Patrick McCorkhill 5. Julius Smith 6. Kristine Csicsek 7. Sandra Wolfe 8. Randy Westberry 9. Shawn Clark 10. Danna Sheppard
FOUNDATION HONORS SCHOLARSHIP	1. Tracy Larson 2. Kerry Hayes 3. Sandra Gibbs 4. Jeremy Haslam 5. Tammy Smith 6. Michael Gordon 7. Alberta Bolettieri
ATWOOD, ROBERT B and ANNABELL O SCHOLARSHIP	1. Melena Harper
BANKER ENDOWMENT SCHLP.	1. Richard Austin 2. Ed Council 3. Juanita Sims 4. Lorna Renfroe 5. Rebecca Griffis
BERTHA GALIN SCHOLARSHIP	1. Patric Staalbark 2. Willie Thomas
BLOODWORTH, HELEN SCHOLARSHIP	1. NURSING DEPT. WILL AWARD
BORCHARDT SCHOLARSHIP	1. Tony McBee
BRUNSWICK ROTARY CLUB SCHLP. Wm H "Chunk" Walls Schlp.	1. Carol Carter
BRUNSWICK GLYNN COUNTY MLS SCHLP.	1. Shawn Moreland 2. Joy Daniels
BRYAN KELLY ROBERSON SCHLP.	1. Bonnie Tuttle
CHARLES E. WHITTLE SCHLP.	1. JoAnn Estes
CHARLES WESLEY WELLS SCHLP.	1. Darlene Hoffman 2. Julie Lewis

COMMUNITY SCHOLARSHIP

1. Finiece Dudley
2. Erica Nelson
3. Ursula Rembert
4. Talisha Jackson
5. Joschina Watson
6. Gianetta Armstrong
7. Angela Johnson
8. David Desameau
9. Richard Furlow
10. Velita Chapple
11. Cherita Bryant
12. Veronica Way

DUGGAN, J. ROY ENDOWMENT

1. Karin Darty

DUGGAN, J. R. SCHOLARSHIP

1. Adell Campbell
2. Anita Gambrell

DUNN SCHOLARSHIP

1. Rhonda Lee
2. Angela Tucker

FIRST AMERICAN HEALTH CARE SCHOLARSHIP

1. Patti Marat
2. Donna Lewis

FRIEDMAN SCHOLARSHIP

1. Jo Ann Williams
2. Karen Sharp

GLYNN BRUNSWICK HOSPITAL AUXILIARY SCHOLARSHIP

1. John Studstill

GLYNN STAUFFER SCHOLARSHIP

1. Rose King

FOP SCHOLARSHIP

1. Coral Wadsworth
2. Sean Lemmond

JEKYLL ISLAND GARDEN CLUB SCHOLARSHIP

1. Misty Gordon
2. Stoyan Ivanov

IRENE J. WELLS SCHOLARSHIP

1. Sheila Hager

MARYJANE AUSTIN MEMORIAL SCHOLARSHIP

- 1.

MARY KELLY MOFFITT SCHOLARSHIP

1. Emily Zak

MEDICAL LAB TECH SCHOLARSHIP

1. NIZI ZELL WILL AWARD

NATURAL SCIENCE SCHOLARSHIP

1. DR. KEFERL WILL AWARD

PATSY BROWN BLEDSOE SCHOLARSHIP

1. Linda Coleman

PILOT CLUB OF BRUNSWICK SCHOLARSHIP

1. Janet Vetter

ROSALIE GROMLY SCHOLARSHIP

- 1.

SEA ISLAND GARDENING GROUP
SCHOLARSHIP

1. Pamela Wooten
2. Jon Grissom

ST SIMONS ROTARY CLUB
ED BRUCE SCHOLARSHIP

1. Laura Busby
2. Kathy Bennett
3. Walter Betuel
4. Pamela McDonald

VISTA OUTDOOR SCHOLARSHIP

1. TRISH WILL AWARD

WILLIAMS, REV. L. E. SCHOLARSHIP

1. Bonnie Tuttle

HORTON, DAWLEY, BOSWELL SCHOLARSHIP

1. Lisa Espana

ADULT SCHOLARSHIP/BRUNSWICK
BWK ROTARY NON TRAD. SCHOLARSHIP

1. JACK STERRETT WILL AWARD

ALBERT CREWS SCHOLARSHIP

1. Melissa Williams
2. Robin Rogers

DONALD MITCHELL CAMDEN CENTER

1. TRISH WILL AWARD

VO. TECH SCHOLARSHIP

1. LLOYD BROWN WILL AWARD

MINUTES OF THE BRUNSWICK COLLEGE
SCHOLARSHIP COMMITTEE MEETING

July 20, 1995

Members Present

Betty Coen; Terrill Thomas; James D. Gould, III; Peter A. Vivenzio, Jr.; Dr. Ralph Denty; Nisi Zell; and Dr. Mary Freeman.

Time and Place

The Scholarship Committee meeting on July 20, 1995, was called to order at 2 p.m. in the President's Small Conference Room by Financial Aid Officer Betty Coen.

New Business

Betty Coen distributed to committee members two items: a list of 1995-96 scholarship applicants and a list of Brunswick College scholarships. She reviewed the HOPE grant eligibility requirements.

Following the order of Brunswick College Scholarships listed, the committee began work by identifying students eligible for Terrill Thomas Scholarships and continued down the distributed list of scholarships available.

Adjournment

The committee adjourned at 5:15 p.m. with plans to reconvene at 2 p.m. on July 21, 1995.

Respectfully submitted

Mary G. Freeman

Dr. Mary Freeman

MINUTES OF THE BRUNSWICK COLLEGE
SCHOLARSHIP COMMITTEE MEETING

July 21, 1995

Members Present

Betty Coen; Terrill Thomas; Nisi Zell; and Dr. Mary Freeman.

Time and Place

The Scholarship Committee meeting on July 21, 1995, was called to order at 2 p.m. in the President's Small Conference Room by Financial Aid Officer Betty Coen.

New Business

Committee members continued the scholarship decision making. The scholarship distribution at the close of the meeting included those listed below.

The committee selected an alternate list of scholarship recipients if circumstances required changes.

- | | |
|---|-----------------------|
| 1. Terrill Thomas Foundation Honors Scholarship | 1. Sheree Brock |
| | 2. Sonya Cowart |
| | 3. Tamara Hansen |
| | 4. Patrick McCorkle |
| | 5. Julius Smith |
| | 6. Kristine Csicsck |
| | 7. Sandra Vetter |
| | 8. Randi Westberry |
| | 9. Matt Lindburg |
| | 10. Dana Shepherd |
| 2. Foundation Honors Scholarship | 1. Traci Larsen |
| | 2. Kerry Hayes |
| | 3. Sandra Gibbs |
| | 4. Jeremy Haslen |
| | 5. Tammy Smith |
| | 6. Michael Gordon |
| | 7. Alberta Bolettieri |
| 3. Arwood, Robert B. and Annabell O., Scholarship | 1. Melena Harper |

- | | |
|--|---|
| 4. Bertha Galin Scholarship | 1. Patric Staalbark
2. Willie Thomas |
| 5. Bloodworth, Helen, Scholarship | 1. Nursing Department will award |
| 6. Borchartt Scholarship | 1. Gaelick Le Doher |
| 7. Brunswick Rotary Club Scholarship | 1. Danny Lamonte |
| 8. Bryan Kelly Roberson Scholarship | 1. Bonnie Tuttle |
| 9. Charles E. Whittle Scholarship | 1. Joanne Estes |
| 10. Charles Wesley Wells Scholarship | 1. Darlene Hoffman
2. Julie Lever |
| 11. Community Scholarship
Brunswick High School | 1. Finiece Dudley
2. Jamika Edwards |
| 12. Community Scholarship
Glynn Academy | 1. Kela Culpepper
2. Deneitra Williams |
| 13. Community Scholarship
Glynn County Night School | 1.
2. |
| 14. Duggan, J. Roy , Endowment | 1. Karen Darty |
| 15. Duggan, J. R. Scholarship | 1. Adell Campbell
2. Anita Gamebrell |
| 16. Dunn Scholarship | 1. Angela Tucker
2. Rhonda Lee |
| 17. First American Health Care | 1. Patti Marat
2. Donna Lewis |
| 18. FOP Scholarship | 1. Justen Bruce (Brunswick High)
2. Jessica Windon (Glynn Academy) |
| 19. Glynn County Farm Bureau | 1. Awarded by Bureau |
| 20. Jekyll Island Garden Club | 1. Misty Gordon
2. Stoyan Ivanov
3. |
| 21. Irene J. Wells Scholarship | 1. Sheila Hagar |

- | | |
|---|--|
| 22. Maryjane Austin Memorial Scholarship | 1. Ana Kleshelskaya |
| 23. Mary Kelley Moffitt Scholarship | 1. Emily Zak |
| 24. Medical Lab. Tech. Scholarship | 1. Nisi Zell will award. |
| 25. Natural Science Scholarship | 1. Dr. Keferl will award. |
| 26. Patsy Brown Bledsoe Scholarship | 1. Linda Coleman |
| 27. Pilot Club of Brunswick | 1. Janet Vetter |
| 28. Rosalie Gormly Scholarship | 1. |
| 29. St. Simons Rotary Club
Ed Bruce Scholarship | 1. Amy Duckworth
2. Kathy Bennett
3.
4. Pamela McDonald |
| 30. Williams, Rev. L. E., Scholarship | 1. Bonnie Tuttle |
| 31. Whorron-Dowley-Boswell Scholarship | 1. Lisa Espana |
| 32. Adult Scholarship/Brunswick
Brunswick Rotary Non-
Traditional Scholarship | 1. Walter Betuel |
| 33. Albert Crews Scholarship | 1. Ginger McColloch |
| 34. Donald Mitchell Camden Center | 1. Trish will award |
| 35. Vo-Tech Scholarship | 1. Lloyd Brown will award. |

Adjournment

The meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Mary L. Freeman

Dr. Mary Freeman

BRUNSWICK COLLEGE FOUNDATION, INC.
BALANCE SHEET
June 30, 1995

	UNRESTRICTED FUNDS	RESTRICTED FUNDS	ENDOWMENT FUNDS	TOTAL
ASSETS				
Cash in Bank				
Money Market	\$ 53,369.56	\$ 90,016.53		\$ 143,386.09
Camden Mitchell		2,293.56		2,293.56
Certificate of Deposit	53,216.07	205,988.00		259,204.07
Investments:				
Barnett Bank Trust Account			\$ 786,355.44 *	786,355.44
Merrill Lynch		100.50		100.50
Dow Jones Stock		4,575.00 **		4,575.00
Moffitt Mutual Fund			5,102.60	5,102.60
TOTAL ASSETS	\$ 106,585.63	\$ 302,973.59	\$ 791,458.04	\$ 1,201,017.26
FUND BALANCE				
Reserved for Endowments			\$ 791,458.04	791,458.04
Allocated Fund Balance				
Undistributed Earnings or Gifts		\$ 302,973.59		302,973.59
Budgeted FY96	\$ 103,000.00			103,000.00
Unallocated Fund Balance	3,585.63			3,585.63
TOTAL FUND BALANCE	\$ 106,585.63	\$ 302,973.59	\$ 791,458.04	\$ 1,201,017.26
June 30, 1995				

* Market Value at 6/30/95 is \$818,506.56.

** Market Value at 6/30/95 is \$ 5,531.00.

BRUNSWICK COLLEGE FOUNDATION, INC.
CHANGES IN FUND BALANCE
For Year Ended June 30, 1995

	UNRESTRICTED FUNDS	RESTRICTED FUNDS	ENDOWMENT FUNDS	NON-CASH	TOTAL
Balance, July 1, 1994	\$ 89,732.98	\$ 209,941.24	\$ 777,979.46		\$ 1,077,653.68
Additions:					
Contributions					
Cash	\$ 88,686.36	\$ 391,531.96			\$ 480,218.32
Other			\$ 10,000.00	\$ 739.00	10,739.00
Earnings on Investments	14,276.08	45,959.03	3,478.58		63,713.69
Total Additions	\$ 102,962.44	\$ 437,490.99	\$ 13,478.58	\$ 739.00	\$ 554,671.01
Deductions:					
Program Support	\$ 86,109.79				\$ 86,109.79
Transfer Non-Cash Gifts to College				\$ 739.00	739.00
Disbursement of Restricted Funds					
Academic Support		\$ 198,377.35			198,377.35
Student Scholarship Support		35,431.43			35,431.43
Other Student Support		73,874.86			73,874.86
College Private Trust Funds		1,375.00			1,375.00
Foundation Endowments		35,400.00			35,400.00
Disbursement of Endowment Funds					0.00
TOTAL DEDUCTIONS	\$ 86,109.79	\$ 344,458.64		\$ 739.00	\$ 431,307.43
TOTAL FUND BALANCE	\$ 106,585.63	\$ 302,973.59	\$ 791,458.04	0.00	\$ 1,201,017.26

BRUNSWICK COLLEGE FOUNDATION, INC.
 UNRESTRICTED FUNDS
 STATEMENT OF CHANGES IN FUND BALANCE
 July 1, 1994 - June 30, 1995

Balance, July 1, 1994		\$ 89,732.98
Additions		
Cash Donations - Unrestricted	\$ 88,686.36	
Earnings on Endowment	7,235.76	
Interest		
Money Market	5,699.09	
Certificate of Deposit	<u>1,341.23</u>	
Total Additions		\$ <u>102,962.44</u>
Total Assets Available		\$ 192,695.42
Deductions - 1994-95 Expenditures		
Foundation Honors Scholarship	\$ 15,000.00	
Non-Traditional Scholarship	19,500.00	
I.M. Aiken Leadership Scholarship	2,400.00	
Publications Scholarship	4,975.00	
Faculty Development/Library Support	7,478.17	
Staff Development/Scholarships/Awards	4,932.17	
President's Discretionary Fund	11,000.00	
Fund Drive Expense	1,907.96	
Other(Faculty Mini-Grants, Etc.)	316.49	
Equipment	8,600.00	
Transfer to BC Endowment	<u>10,000.00</u>	
		\$ <u>86,109.79</u>
Fund Balance		\$ <u>106,585.63</u>

BRUNSWICK COLLEGE FOUNDATION, INC.

RESTRICTED FUNDS

For The Year Ended June 30, 1995

	BALANCE				BALANCE
	7/1/94	RECEIVED	DISBURSED		6/30/95
Restricted for Academic Support					
Allied Health Program (SEGRMC)	\$ 1,151.32	\$ 70,768.10	\$ 70,708.10	\$	1,211.32
Equipment Trust Match	2,739.14	1,050.65	2,739.14		1,050.65
Faculty Development Fund	1,485.40	62.00			1,547.40
Library	4,997.03	728.50			5,725.53
Nursing Assistants (Thomas Beach Trust)	11,890.83	43,119.00	50,113.28		4,896.55
Nursing Department	4,040.00	2,000.00	1,917.23		4,122.77
Nursing Lab Assistants/RN Faculty (SEGRMC)		21,000.00	21,000.00		
Plant Operations Activities	118.87	240.00	308.43		50.44
Public Occasions	103.44	511.81	(41.31)		656.56
RN Program/ABC Home Health		21,000.00	21,000.00		
Rad-Tech Pinning	60.00				60.00
Staff Development Fund	583.00	230.54			813.54
Staff/Faculty Fellowship	528.00		528.00		
Vocational Technical Division	4,625.00	2,450.00	6,197.14		877.86
Welding Activity	63.45	75.00			138.45
Grand Piano		25,000.00	23,907.34		1,092.66
Remembrance Committee		55.00			55.00
Hospitality Program Support		2,000.00			2,000.00
Pulp and Paper Technology		2,000.00			2,000.00
Certified Nursing Assistant		2,000.00			2,000.00
Total Academic Support	\$ 32,385.48	\$ 194,290.60	\$ 198,377.35	\$	28,298.73
Restricted for Student Scholarship Support					
ABC Home Health Scholarship	\$ 1,134.00	\$ 4,000.00	\$ 2,000.00	\$	3,134.00
Adams, Ronald, Scholarship	150.00		150.00		
Adult Scholarship/Brunswick Rotary	500.00				500.00
Albert Crews Scholarship	3,220.00	500.00			3,720.00
Athletic Scholarship	953.84	107.66			1,061.50
Atwood Scholarship (Robert & Annabelle)	233.00	1,200.00	1,433.00		
Beta Sigma Phi	1,000.00	1,166.00	1,000.00		1,166.00
Boswell Hardship Grant Award	2,004.00				2,004.00
Bruce, Ed, Scholarship	2,400.00	4,800.00	2,400.00		4,800.00
Brunswick Womens Club Scholarship		1,220.00	1,200.00		20.00
Camden-Donald Mitchell	(300.00)	2,293.56			1,993.56
Coastal Georgia Minority Outreach	61,048.30	57,284.74	13,582.92		104,750.12
CGMOP-Board of Regents	2,500.00		2,500.00		
CGMOP-McIntosh County	13,000.00				13,000.00
CGMOP-Sapelo Island	10,000.00				10,000.00
Community/Glynn Academy	7,390.95		896.75		6,494.20
Community/Night School	1,873.02				1,873.02
Continuing Education Scholarship		200.00			200.00
Delta Sigma Theta Scholarship	500.00		500.00		
Dunn, Robert, Scholarship	6,500.00				6,500.00
Garner, Hugh, Scholarship	500.00	500.00	500.00		500.00
General Scholarship	7,080.22	100.00	(1,277.24)		8,457.46

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BRUNSWICK COLLEGE FOUNDATION, INC.
RESTRICTED FUNDS (Page 2 of 3)
For The Year Ended June 30, 1995

	BALANCE 7/1/94	RECEIVED	DISBURSED	BALANCE 6/30/95
Glynn County Medical Alliance	1,000.00			1,000.00
Hospital Auxiliary Scholarship		1,225.00	1,225.00	
Jekyll Garden Club Scholarship	5,200.00		2,200.00	3,000.00
Jones, Alfred W., Scholarship		10.00		10.00
King & Prince-J.R. Duggan Scholarship	2,400.00	1,500.00	166.00	3,734.00
Medical Lab Technology Scholarship	1,250.00			1,250.00
Minority High School Students	3,996.00		535.00	3,461.00
Natural Science Scholarship	2,292.72	705.00		2,997.72
Non-Traditional Student Scholarship	5,030.00	72.00		5,102.00
Nursing-Emergency Scholarship	1,573.46	327.47	100.00	1,800.93
Pearl Henderson Scholarship	(200.00)		(200.00)	
Pilot Club Scholarship	1,400.00	1,450.00	1,370.00	1,480.00
Ringel, Philip S., Scholarship	1,200.00	1,000.00	1,200.00	1,000.00
Roberson, Bryan Kelly, Scholarship	(150.00)	350.00		200.00
Rozier, Elma, Scholarship	576.00	2,455.00	1,200.00	1,831.00
SCM Chemical Corporation Scholarship	1,000.00		1,000.00	
Sea Island Garden Group Scholarship	500.00	3,000.00	500.00	3,000.00
St. Simons Rotary Club		3,600.00		3,600.00
Stouffer, Glenn, Scholarship	(316.00)	1,000.00		684.00
Thomas, Terrill, Scholarship	3,789.43			3,789.43
Vo-Tech Scholarships	950.00	600.00		1,550.00
Vo-Tech Student Recognition	566.00		500.00	66.00
Friedman Scholarship		16,008.67		16,008.67
Wynn, Howard, Scholarship	750.00		750.00	
Secretarial Science		100.00		100.00
Hercules Scholarship		40.00		40.00
Warren Bailey Scholarship		250.00		250.00
Vista Outdoor Advertising Scholarship		1,000.00		1,000.00
FOP Scholarship		1,000.00		1,000.00
Total Student Scholarship Support	\$ 154,494.94	\$ 109,065.10	\$ 35,431.43	\$ 228,128.61
Restricted for Other Student Support				
Camden Center Support	\$ (15,642.92)	\$ 95,598.84	\$ 72,879.86	\$ 7,076.06
Child Care	10,087.00	72.00		10,159.00
Doris Harden Nursing Award		500.00	500.00	
English Theme Award	137.00	212.00	225.00	124.00
Phi Theta Kappa Support	250.00	240.00	270.00	220.00
Total Restricted for Other Student Support	\$ (5,168.92)	\$ 96,622.84	\$ 73,874.86	\$ 17,579.06

BRUNSWICK COLLEGE FOUNDATION, INC.

RESTRICTED FUNDS (Page 3 of 3)

For The Year Ended June 30, 1995

	<u>BALANCE</u> <u>7/1/94</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>BALANCE</u> <u>6/30/95</u>
Restricted for Capital Improvements				
Capital Improvement Fund	\$ 620.00			\$ 620.00
Restricted for College Private Trust Funds				
Maryjane Austin Endowment	\$ 1,020.00	\$ 1,020.00	\$ 1,275.00	\$ 765.00
Rosalie Sutton Gormly Endowment	100.00		100.00	
Total College Private Trust Funds	\$ 1,120.00	\$ 1,020.00	1,375.00	\$ 765.00
Received for/from Endowment Funds				
Austin/Garner Prose Award	\$ 248.39	\$ 85.98	\$ 150.00	\$ 184.37
Barr Poetry	76.24	57.33	100.00	33.57
Bertha Galin	1,768.80	1,705.24	2,000.00	1,474.04
Bloodworth Nursing	80.72	286.66	300.00	67.38
Borchardt Trust	513.97	979.72	1,200.00	293.69
Brunswick Rotary Club	934.64	820.82	750.00	1,005.46
Bryant Athletic	2,762.88	3,153.32	4,000.00	1,916.20
Community Education	10,479.87	8,599.96	9,500.00	9,579.83
Community Grant (Conf. Ctr)	733.90	4,391.91		5,125.81
Friends of Music Alliance	471.49	151.94		623.43
J.R. Duggan	(3.15)	912.73	1,200.00	(290.42)
Mary K. Moffitt	960.97	268.69		1,229.66
Patsy Bledsoe	678.12	1,097.31	1,200.00	575.43
Robert Dunn	3,030.23	1,490.65	1,800.00	2,720.88
Terrill Thomas	3,530.89	11,859.48	12,500.00	2,890.37
Whorton/Dawley/Boswell	221.78	630.71	700.00	152.49
Total Received for/from Restricted Endowment	\$ 26,489.74	\$ 36,492.45	\$ 35,400.00	\$ 27,582.19
TOTAL RESTRICTED FUNDS	\$ <u>209,941.24</u>	\$ <u>437,490.99</u>	\$ <u>344,458.64</u>	\$ <u>302,973.59</u>

BRUNSWICK COLLEGE FOUNDATION, INC.
STATEMENT OF CHANGES IN FUND BALANCE
ENDOWMENT FUNDS
For Year Ended June 30, 1995

	<u>FUND BALANCE 7/1/94</u>	<u>ADDITIONS: GAINS ON CORPUS</u>	<u>ADDITIONS: TRANSFERS FROM UNRESTRICTED</u>	<u>FUND BALANCE 06/30/95</u>
Brunswick College	\$ 128,633.27	578.96	10,000.00	\$ 139,212.23
Austin/Garner Prose Award	1,528.85	6.88		1,535.73
Barr Poetry	1,019.24	4.59		1,023.83
Bertha Galin	30,314.99	136.45		30,451.44
Bloodworth Nursing	5,096.17	22.93		5,119.10
Borchardt Trust	17,416.66	78.40		17,495.06
Brunswick Rotary Club	14,592.35	65.67		14,658.02
Bryant Athletic	56,057.91	252.31		56,310.22
Community Education	152,885.19	688.10		153,573.29
Community Grant(Conf.Ctr)	78,077.09	351.42		78,428.51
Friends of Music Alliance	2,700.97	12.16		2,713.13
J.R. Duggan	16,226.22	73.04		16,299.26
Mary K. Moffitt	5,380.26	1.25		5,381.51
Patsy Brown Bledsoe	19,507.37	87.81		19,595.18
Robert Dunn	26,500.10	119.27		26,619.37
Terrill Thomas	210,831.24	948.92		211,780.16
Whorton/Dawley/Boswell	<u>11,211.58</u>	<u>50.42</u>		<u>11,262.00</u>
TOTAL	\$ <u>777,979.46</u>	\$ <u>3,478.58</u>	\$ <u>10,000.00</u>	\$ <u>791,458.04</u>

BRUNSWICK COLLEGE FOUNDATION, INC.
BUDGET STATUS REPORT
For The Year Ended June 31, 1995

	<u>APPROVED BUDGET 1994-95</u>	<u>TOTAL EXPENDED 1994-95</u>	<u>VARIANCE</u>	<u>APPROVED BUDGET 1995-96</u>	<u>AMENDED BUDGET 1995-96</u>
UNRESTRICTED FUNDS BUDGET					
Foundation Honors Scholarship	\$ 15,000.00	\$ 15,000.00	\$ 0.00	\$ 10,000.00	\$ 10,000.00
Non-Traditional Scholarship	19,500.00	19,500.00	0.00	19,500.00	19,500.00
I.M. Aiken Leadership Scholarship	2,400.00	2,400.00	0.00	3,000.00	3,000.00
Publication Scholarship	5,000.00	4,975.00	25.00	5,000.00	5,000.00
Faculty Development/Library Support	7,500.00	7,478.17	21.83	15,500.00	15,500.00
Staff Development/Scholarships	6,000.00	4,932.17	1,067.83	6,000.00	8,000.00
President's Discretionary Fund	11,000.00	11,000.00	0.00	13,000.00	13,000.00
Fund Drive Expense	2,000.00	1,907.96	92.04	3,000.00	3,000.00
Other(Faculty Mini-Grants, Etc.)	3,000.00	316.49	2,683.51	3,000.00	1,000.00
Equipment	<u>8,600.00</u>	<u>8,600.00</u>	<u>0.00</u>	<u>9,000.00</u>	<u>25,000.00</u>
Total Unrestricted Funds Budget	\$ <u>80,000.00</u>	\$ <u>76,109.79</u>	\$ <u>3,890.21</u>	\$ <u>87,000.00</u>	\$ <u>103,000.00</u>
 RESTRICTED ENDOWMENT FUNDS BUDGET					
Austin/Garner Prose Award	\$ 150.00	\$ 150.00	\$ 0.00	\$ 150.00	\$ 150.00
Barr Poetry	100.00	100.00	0.00	75.00	75.00
Bertha Galin	2,000.00	2,000.00	0.00	2,000.00	2,000.00
Bloodworth Nursing	300.00	300.00	0.00	300.00	300.00
Borchardt Trust	1,200.00	1,200.00	0.00	1,200.00	1,200.00
Brunswick Rotary Club	750.00	750.00	0.00	1,000.00	1,000.00
Bryant Athletic	4,000.00	4,000.00	0.00	4,000.00	4,000.00
Community Education	9,500.00	9,500.00	0.00	10,000.00	10,000.00
Community Grant(Conf.Ctr)	3,000.00	0.00	3,000.00	4,000.00	4,000.00
Friends of Music Alliance	0.00	0.00	0.00	0.00	0.00
J.R. Duggan	1,200.00	1,200.00	0.00	800.00	800.00
Mary K. Moffitt	400.00	0.00	400.00	400.00	400.00
Patsy Brown Bledsoe	1,200.00	1,200.00	0.00	1,200.00	1,200.00
Robert Dunn	1,800.00	1,800.00	0.00	2,000.00	2,000.00
Terrill Thomas	15,000.00	12,500.00	2,500.00	15,000.00	15,000.00
Whorton/Dawley/Boswell	<u>700.00</u>	<u>700.00</u>	<u>0.00</u>	<u>700.00</u>	<u>700.00</u>
Total Restricted Endowment Funds	\$ <u>41,300.00</u>	\$ <u>35,400.00</u>	\$ <u>5,900.00</u>	\$ <u>42,825.00</u>	\$ <u>42,825.00</u>
TOTAL EXPENDITURES FOR PROGRAMS	\$ <u>121,300.00</u>	\$ <u>111,509.79</u>	\$ <u>9,790.21</u>	\$ <u>129,825.00</u>	\$ <u>145,825.00</u>

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BRUNSWICK COLLEGE FOUNDATION
Finance Committee Meeting
May 13, 1996

The Finance Committee of the Brunswick College Foundation, Inc. met on May 13, 1996 at 4:45 p.m. in the President's Conference Room at Brunswick College. Finance committee members present were Dr. William J. Laws, Mr. Jack Hartman, and Mr. Tom Saunders. Dr. Dorothy L. Lord, President, and Melinda Laager, Director of Institutional Advancement were also in attendance. Mr. William F. Torrey and Mr. Ray Acosta were unable to attend.

Mr. Saunders reviewed a projected statement of changes in fund balances for Unrestricted Funds. Although restricted giving has increased, there has been a serious decline in Unrestricted giving mainly due to the absence of any large non-recurring gifts. An Unrestricted Budget for FY 97 totalling \$ 56,000 was presented for review.

Due to the substantial budget reduction, each line item in the Unrestricted Budget was reviewed in detail with the committee. The non-traditional scholarship was reduced from \$ 19,500 to \$ 12,000. An abundance of other available scholarship funds should help offset this sharp reduction. Faculty development/library support was decreased back to the standard level of \$ 7,500. The Central Office has provided some professional development funds in the original FY 97 budget allocation. The President's discretionary fund was trimmed to \$ 10,000 and the equipment line item was eliminated to help balance the budget.

Mr. Saunders also presented his budget recommendations for the various restricted endowment funds. After review of the various accounts, the committee agreed that \$ 40,125 was an appropriate budget for restricted endowment funds.

The total approved budget for FY 97 is \$ 96,125. This is a startling reduction from last year's original budget of \$ 129,825 and underscores our need to have broad-based support from all foundation members.

There was no further business and the meeting adjourned at approximately 5:30 p.m.

Minutes prepared by:

C. Tom Saunders

C. Tom Saunders

BRUNSWICK COLLEGE FOUNDATION, INC.
BUDGET STATUS REPORT
May 29, 1996

	<u>ACTUAL</u> 1994-95	<u>LATEST</u> <u>AMENDED</u> BUDGET 1995-96	<u>PROPOSED</u> BUDGET 1996-97	
UNRESTRICTED FUNDS BUDGET				
Foundation Honors Scholarship	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00	
Non-Traditional Scholarship	19,500.00	19,500.00	12,000.00	
I.M. Aiken Leadership Scholarship	2,400.00	3,000.00	2,500.00	
Publication Scholarship	4,975.00	5,000.00	4,000.00	
Faculty Development/Library Support	7,478.17	15,500.00	7,500.00	
Staff Development/Scholarships	4,932.17	8,000.00	6,000.00	
President's Discretionary Fund	11,000.00	13,000.00	10,000.00	
Fund Drive Expense	1,907.96	3,000.00	2,500.00	
Other(Faculty Mini-Grants, Etc.)	316.49	1,000.00	1,500.00	
Equipment	<u>8,600.00</u>	<u>25,000.00</u>	<u>0.00</u>	
Total Unrestricted Funds Budget	\$ <u>76,109.79</u>	\$ <u>103,000.00</u>	\$ <u>56,000.00</u>	A
RESTRICTED ENDOWMENT BUDGET				
Austin/Garner Prose Award	\$ 150.00	\$ 150.00	\$ 150.00	
Barr Poetry	100.00	75.00	75.00	
Bertha Galin	2,000.00	2,000.00	2,000.00	
Bloodworth Nursing	300.00	300.00	300.00	
Borchardt Trust	1,200.00	1,200.00	1,000.00	
Brunswick Rotary Club	750.00	1,000.00	1,000.00	
Bryant Athletic	4,000.00	4,000.00	3,500.00	
Community Education	9,500.00	10,000.00	10,000.00	
Community Grant(Conf.Ctr)	0.00	4,000.00	4,000.00	
J.R. Duggan	1,200.00	800.00	800.00	
Mary K. Moffitt	0.00	400.00	400.00	
Patsy Brown Bledsoe	1,200.00	1,200.00	1,200.00	
Robert Dunn	1,800.00	2,000.00	2,000.00	
Terrill Thomas	12,500.00	15,000.00	13,000.00	
Whorton/Dawley/Boswell	<u>700.00</u>	<u>700.00</u>	<u>700.00</u>	
Total Restricted Endowment Funds	\$ <u>35,400.00</u>	\$ <u>42,825.00</u>	\$ <u>40,125.00</u>	
TOTAL EXPENDITURES	<u>\$ 111,509.79</u>	<u>\$ 145,825.00</u>	<u>\$ 96,125.00</u>	

(A) Revenue to be composed of \$41,000 from the Annual Fund Drive and \$15,000 from interest and dividends.

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**BRUNSWICK COLLEGE
HIGHLIGHTS
1995-1996**

Expansion of Coastal Georgia Minority Outreach Program--In the summer of 1995 participation in the summer drop-out intervention program for seventh grade African American males expanded from sixty participants to include eighty participants. The additional twenty students were from Camden County middle schools. The funding to make this expansion possible came from a private donor on a matching basis. Improvement in basic skills (mathematics and language arts and comparing pre and post-tests) was documented at the 19% level in mathematics and 9% level in language arts. The follow up activities associated with the program continue as the Saturday Academy. A major enhancement of the program in 94-95 has been the direct partnership with the Fourteen Black Men of Glynn, an organization of black men committed to improving educational opportunities for black males.

Camden Residence Center Vocational Education Needs Assessment and Action Plan--Through an active collaboration with the Georgia Economic Development Institute in Brunswick a full vocational needs assessment was completed for Camden County. This study was able to utilize the statistical model developed by Georgia Tech to assess unmet vocational education needs throughout Georgia and then to refine those needs for Camden County alone. This data was used to respond to inquiries regarding access to employment for minority persons by the Affirmative Action Team at Kings Bay Naval Submarine Base. This data became the basis for identification of ten vocational programs which the potential employment data would support for Camden County.

Camden Gift of Property--As the Vocational Education Needs Assessment was being completed for Camden County, it became apparent that a permanent site was needed in order to respond for the long term by providing a facility which would house the vocational programs necessary to address these documented vocational needs. The gift of twenty-five acres which had been offered to the college in 1992 was expanded by the Donor, Celso Gonzalez-Falla, to include seventy-five acres of land in the same parcel.

Improvements in Vocational Technical Programs--a) Manufacturing Maintenance Technology: The 1995 Georgia General Assembly approved the first new funding for a vocational program at Brunswick College in several years with the addition of a full faculty position in Manufacturing Maintenance Technology to replace the private funding from Georgia Pacific Corporation which had been utilized to establish this unique college/industry partnership program. b) Pulp and Paper Technology--Utilizing the expertise of the Herty Foundation and local management personnel from several pulp and paper mills located in the region served by Brunswick College, the curriculum was developed for a certificate and an associate of applied science degree in pulp and paper technology. Funding for the faculty position required for the AAS degree is being raised from the pulp and paper industry. c)

A certificate of credit in Culinary Arts was developed for the hospitality industry. d) Planning has proceeded regarding two vocational programs for Camden County: the Manufacturing Maintenance Technology program for Gilman Paper Company employees and a certificate of credit in Facilities Management for Johnson Controls employees.

Centralization of Computer Laboratories--A centralized computer laboratory concept has been implemented, whereby the hardware and software available for instruction in computer science, in business and office technology, and the hardware and software in general computer laboratories has been combined and placed under the administration of a qualified paraprofessional responsible for upkeep and maintenance of the equipment. This has resulted in improved service to students and to faculty.

ADA Compliance Improvements--During this year the Student Center underwent a major renovation which resulted in significant improvements for students: improved ramps, bathrooms which provide handicapped access, an exterior elevator providing access to the second floor, doorways wide enough to accommodate wheelchairs, and wheelchair accessible water fountains.

Collaboration with the Department of Technical and Adult Education--During this year the president devoted much time and effort to collaboration with the Department of Technical and Adult Education as part of the Georgia Postsecondary Education Collaborative Council which is seeking ways to develop improved articulation between the University System of Georgia institutions and the technical institutes. Brunswick College continued collaboration with Altamaha Technical Institute adding a space agreement with Glynn County Schools to secure space for ATI to teach air conditioning in Brunswick and providing distance learning classroom space to Savannah Technical Institute for their Fire Science AAT degree students. The activities of the Georgia Postsecondary Education Collaborative hold great promise for opening opportunities for students to maximize their ability to apply credits earned in both University System institutions and technical institutes toward applied degrees.

Collaboration with Public Schools--Brunswick College has Tech-Prep agreements in place with Glynn, Camden, and McIntosh Counties. Academic Alliances connect teachers in English, mathematics, foreign language from Brunswick College and the public schools of the several counties in the college service area. During this year a small grant from the Southern Regional Education Board was used to support costs involved with the three meetings of the alliance subject groups. In addition the collaboration between the College and the three counties served by the Coastal Georgia Minority Outreach Program (Glynn, Camden, McIntosh) has been extensive. The passage of the P-16 Initiative by the Board of Regents holds even greater promise for maximizing the movement of students from one level to another throughout the educational continuum.

Clean Audit--An audit report with no compliance findings or required adjusting entries to financial statements was received for the 1994-95 academic year.

Private Fundraising--A significant increase in fundraising activities occurred during this year with the total assets of the Brunswick College Foundation reaching an all-time high of \$1.2 million. The Annual Fund provided an opportunity for 96% of the total college staff to participate in giving to the Foundation.

Capital Outlay Planning--In preparation for possible funding from the 1996 General Assembly for the renovation of the Academic Building local architect John A. Tuten was selected for the project. In addition the General Assembly in the fiscal year 1996 budget has provided funds for the renovation of the chemistry laboratory in the Academic Building. A challenge for the year ahead will be finding the appropriate way to "fold" the chemistry laboratory renovation within the context of total renovation of the Academic Building, if funding is authorized by the General Assembly for fiscal year 1997.

Major Repair and Renovation (MRR) Projects--In addition to the ADA Project noted above, other MRR projects included: renovated space for the fourth distance learning classroom, replacement of a 30 year old chiller that had become inoperable, asbestos removal from the Student Center, upgrading of controls in the Science Building elevator, and replacement of the Central Plant facility roof. Major renovations were completed with the assistance of Georgia Pacific Corporation funding in the Applied Technology Building. Space was renovated in the Science Building for a distance learning classroom; and renovations were made to the Academic Building second floor to accommodate the consolidated computer laboratories.

Camden Center Enhancements--A portable classroom building was secured from the Camden County School system and relocated to a site adjoining the Camden Center; the card catalog was automated at the Camden Center providing a more direct linkage with the main campus library; PEACHNET was installed at the Camden Center providing an important data linkage with the Center. In addition, during this year a mathematics instructor became the first full-time faculty member assigned to the Camden Center. The fiscal year 1996 budget will also provide funds for a second distance learning classroom to be located at the Camden Center.

Equipment, Technology, and Construction Trust Fund--\$178,000 in lottery funds were received through the Trust Fund to purchase interactive video computer systems for improvement of instruction in nursing and allied health fields, to purchase equipment for the Manufacturing Maintenance Laboratory, and to automate the card catalog in the Camden Center library.

Salary Administration Plan--A complete compensation study was completed for the purpose of providing greater internal and external equity in the classified services employment area of the College. The analysis included both a market survey and complete job audits resulting in a more orderly designation of positions into a systematic pay schedule. In addition to a salary/pay schedule, procedures were developed to guide supervisors in implementing the evaluation and performance guidelines for the system.

BANNER--The Student Information System known as BANNER was installed and prepared for utilization in registering students beginning in June 1995. A total records audit of all enrolled students was completed and "mock" registrations for the 94-95 year were conducted in order to reload the data into the system. In addition, the Accounts Receivable module was added to the system and prepared for use beginning in June, 1995. The total institutional commitment of fiscal and human resources to support BANNER was immense and involved a majority of campus offices with the result that the transition to the new system was extremely successful with few problems.

Continuing Education--This was a year of significant growth with a 28% increase in enrollment, a 38% increase in hours of instruction and CEU's awarded. In addition non-enrolled persons served in the center increased 40%; the number of events increased to 140 representing an increase of 27%; the days of service increased by 20%. New programs initiated in 94-95 included programs in computer assisted real estate instruction, child care, computers, accounting/bookkeeping, and a very successful contract training program with local business and industry. The Legal Assistant Program continued to be the most successful program offered in terms of enrollment and income.

Student Activities and Student Government--The SGA served as the host college for the Association for the Promotion of Campus Activities national conference in Savannah. The College chapter of Phi Theta Kappa was selected for seven international awards in 1995, including Distinguished Chapter. The advisor was recognized as a Distinguished Chapter Advisor. The men's tennis team ranked #5 in the nation and the women's softball team ranked #3 in the region. The College literary magazine Seaswells was selected by the American Scholastic Press Association for three national awards: First Place with Special Merit, Most Outstanding College Magazine for 1995, and Outstanding Mixed Media Award.

Allied Health and Nursing--The passing rate for the eighty-five students completing the Associate of Science degree in Nursing was 85% with 100% placement in jobs. The Radiologic Technology and Medical Laboratory Technology Associate of Science degree completers earned passing rates of 100%. The Licensed Practical Nursing certificate completers earned a passing rate of 95%. All health programs remain at full capacity enrollment. The National League for Nursing awarded an eight year accreditation for the Associate of Science degree in Nursing.

Technological Advances in the Library--During the year major technological advances occurred with the addition of a 34 drive CD-ROM tower for database access and a telnet server. Library staff were deeply engaged in planning for implementation of the "One University Library" initiative to be operative in the 1996 fiscal year. Orientation to the library for students changed its nature in 94-95 to include greater concentration on the electronic databases and computer equipment available for student use. The General Assembly in the 1996 fiscal year budget endorsed the concept of the "One University Library" which will interconnect all the libraries of the University System and will also provide online access to numerous databases which include periodicals with full-text.

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Distance Learning--Brunswick College and the Brunswick Center consortium composed of Armstrong State College and Georgia Southern University were major users of the Georgia Statewide Academic and Medical System (GSAMS) distance learning delivery system. Distance learning coordination during this year was directed from the Brunswick Center due to the extremely heavy use of the GSAMS system by both Armstrong State College and Georgia Southern University. In addition, the Brunswick College faculty from the Brunswick campus broadcasted courses each quarter to the Camden Center.

Brunswick Center--Seventy people graduated through the Brunswick Center consortium with Armstrong State College with bachelor's degrees in fields of education, criminal justice, and general studies. In addition, six students completed the bachelor's of Business Administration degree from Georgia Southern University through the Brunswick Center.

Enrollment--A major concern which surfaced during the year and which has continued throughout the year is that of enrollment decline. With the loss of approximately 100 students in fall quarter, the year has seen a partial recovery, but a continuing cumulative reduction in enrollment carried throughout the academic year. This represents the first enrollment decline since 1991 when a three year period of enrollment growth began. The President convened an Enrollment Task Force to analyze the reasons for the decline and to recommend affirmative steps to reverse the trend, and these combined efforts did bring headcount by winter quarter back to its previous level, but the enrolled students registered for fewer credit hours with the net result that the Equivalent Full-Time Enrollment (EFT) continued at a reduced level as compared to the same quarter of the previous academic year. A renewed emphasis on retention of enrolled students and a more aggressive recruitment program for new students has been implemented.