

BRUNSWICK JUNIOR COLLEGE

ANNUAL REPORT

1978 - 79

ANNUAL REPORT

1978-1979



Brunswick Junior College

Altama at Fourth

Brunswick, Georgia 31520

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Section I

Narrative

Narrative

The fiscal year 1978-79 was a stable period in the history of the college. The slight decline in student enrollment which began the previous year continued during the 1978-79 fiscal year. It is anticipated that there will be a stable enrollment trend for the next several years. Enrollment statistics in the high schools located in the attendance area indicate an overall decline in the number of high school graduates for the next several years. This undoubtedly, will have an adverse affect on the enrollment trend, especially in the number of freshman students who enter directly from high school. However, there is some evidence to indicate that the college may attract an increasing number of older students who are returning to college to upgrade their occupational and professional skills or to pursue new career opportunities. Moreover, there is evidence in the community and surrounding areas that there may be an increase in the industrial and military installations which will stimulate population growth in the five-county area served by the institution. Whether or not the number of older students returning to college, coupled with the influx of new personnel attracted by new industries and military establishments will be sufficient to offset the anticipated decline of entering freshman students is a matter for speculation.

Although there was a slight decline in the number of regularly enrolled credit students during the year, there was an increase in the number of adult students and citizens from surrounding areas who participated in non-credit courses and programs offered through the Division

of Continuing Education and Community Service. Much of the increase is attributable to additional enrollment of students in the evening courses offered through the Division of Vocational/Technical Education. There was also an increase in workshops, conferences and lecture series offered through the newly established James D. Compton Chair for the Study of Private Enterprise.

Faculty Development and Activity

The year covered by this report was a period of continued professional activity, graduate study, writing, and research by faculty. As has been the case throughout the existence of the institution, quite a number of faculty members were engaged in graduate study. One faculty member completed the doctoral program at the University of Georgia in the field of biology and received the doctorate in June, 1979. Several other faculty members continued doctoral studies in various fields including English and philosophy. About one-third of the members were engaged in continued study in their teaching fields. The percent of the faculty members who hold the doctorate has increased substantially. This is especially evident in the academic divisions of the humanities, social sciences, natural sciences and mathematics where additional study beyond the master's degree is required for institutional accreditation. Currently, 32.65% of the teaching faculty hold the terminal degree in their respective teaching fields.

Several faculty members reported research projects and scholarly writing, either accomplished or underway. About one-third of the faculty members were involved in professional activities of a creative nature. A

substantial number of faculty members were engaged in sponsoring student activities and participating in community organizations.

Library

This year was a very busy one for the personnel in the library and media center. Fiscal year 1979 showed an increase of 18 percent in total library circulation from the preceding year; an increase of 58% over the year before last. The non-reserve circulation set another record as the highest in the history of the college. The circulation increase is attributable to a large extent to the continued encouragement by the Dean of Academic Affairs and the division chairmen of student use of the library collection.

The library collection has grown steadily over the years. Since the report for the preceding fiscal year, the general collection has increased to 42,800 volumes. However, the number of volumes acquired each year is being drastically reduced by rising costs and decreasing purchasing power. The library budget for materials (books, periodicals, binding, and micro-forms) has remained constant at about \$39,000 a year. But the cost of library materials has constantly increased. For example, in fiscal year 1973, it cost \$17,000 to add 3,500 volumes to the collection, but in the fiscal year 1978, it cost over \$19,000 to add just 1,800 or about half the number of books to the collection. Similarly, there has been an increase in the subscription rates for magazines and periodicals. Inflation of costs of materials, books, and overhead has slowed significantly the development of the library collection.

Even though the library development has been somewhat hampered by

rising costs, services rendered continue to be outstanding. The cataloging department provides possibly the most rapid processing of books and audio-visual items from "receipt of filled order" to "available for use" of any library in the University System. The reference collection has been judged by many visitors to be one of the best in any college library of comparable size in the South. The media center has developed a speedy delivery system and a smooth-operating reservation system. The electronic security system has worked well over the years, saving for the collection hundreds of books that might have been lost or removed illegally from the library.

Throughout the year the librarians offered specialized library instruction for individual courses upon request. Student evaluations of these classes were generally favorable. Instructional sessions were held for 47 college classes and seven local high school classes. In addition, a number of other classes were brought to the library for work and instruction, but they did not require orientation lectures by the staff.

The Library Committee was active throughout the year. A major accomplishment of the library staff and the Library Committee was the development of a statement of objectives for the Library in relation to the Southern Association of Colleges and Schools, Institutional Self-Study.

Community Service and Continuing Education

This year was a very busy one for the personnel in the office of Continuing Education and Community Service. This office serves people

of all ages in the community through short courses, conferences, public hearings, and various meetings. In addition, the office provides administrative services for institutions within the University System which offer graduate level programs on the Brunswick Junior College campus. The majority of these courses are offered by the University of Georgia and Georgia Southern College. This year, graduate courses were offered in the fields of teacher education and public administration. During the year there was a total of 587 students enrolled in these graduate programs as compared with a similar number (586) for the previous year. Some students were enrolled in more than one course and these figures have some duplicated head count.

In programs sponsored by the office of Continuing Education, there was an enrollment of 2,345 persons who attended meetings, conferences, and public forums during the year. In the area of non-credit programs offered by the Vocational/Technical Education Division through the cooperation of the office of Continuing Education, there was a total of 211 courses offered for a total of 5,008 students enrolled. This generated 15,386 institutional Continuing Education Units (C.E.U.s), which equates to 256 equivalent full-time students (E.F.T.s). This represents an increase of 32 percent over the total number of E.F.T.s taught during the previous year.

In addition, the office of Continuing Education jointly sponsors programs with the James D. Compton Chair for the Study of Private Enterprise. Seven short courses were offered through this joint arrangement. Two conferences were offered which drew 210 participants.

The Director of Continuing Education and Community Service, Mr. John H. Carmichael, retired from his position after thirteen years of distinguished service to the institution.

Student Services and Activities

The office of the Registrar and Director of Admissions established recruitment relations with the newly activated naval base at King's Bay in Camden County. Effort is being made to meet the educational needs of the military personnel stationed at the King's Bay installation. Officials of Brunswick Junior College are working with the University System Task Force to assess the educational needs of the King's Bay area and to utilize resources available through Brunswick Junior College, the University of Georgia, and other institutions within the University System that may provide services to the King's Bay area.

The Director of Admissions along with faculty and students continued recruitment in the local area high schools. More than 2,500 applications were processed during the year along with the accompanying services such as handling all student records, supplying transcripts for transfer students to other institutions, as well as planning, editing, and mailing brochures to prospective students.

In the office of Student Affairs, the counseling center continues to provide counseling services for a diversity of student needs. Several hundred students are counseled each quarter with financial aid being the most frequently sought services. As many as 600 students were advised each quarter concerning the financial aid program available at the institution. The total amount of financial aid awarded during the fiscal year

1978-79 was \$376,446.

Beginning during the fall quarter, 1979, the office of Student Affairs will institute a Tutorial/Learning Resources Program which will be available to all students. Working closely with the counseling center, the program is designed to assist those students who are experiencing academic difficulties in the various disciplines.

In the area of student involvement, the office of Student Affairs reported that student representatives made significant contributions in the administrative areas of curricula revisions, recruitment and public relations, institutional governance and Regents requirements. More especially, students were instrumental in providing invaluable assistance (via student representation) to the committee appointed for the purpose of screening applications for filling the position of Dean of Academic Affairs. Student participation was also influential in helping to formulate plans for functional yet aesthetic campus projects such as a fresh water lake for water recreational activities and a community-cultural center to base college-community programs.

Physical Facilities

Increase in the number of vocational and technical programs, both credit, and non-credit, has made it imperative to construct, as soon as possible, a vocational/technical facility. This facility is needed to provide additional instructional space for the allied health programs needed by employers in the community. Adequate office, conference, and storage space is also needed by the Vocational-Technical Division.

Facility development must also include plans for a fine arts center. There is considerable community interest in the construction of a fine arts/civic center facility which would be used jointly by the college and the community. To this end, the Sapelo Research Foundation, Inc., has tentatively made available a restricted grant of \$100,000 annually for the next three years to be used toward the construction of such a facility. There is also a good possibility that the Sapelo Foundation may be willing to increase this amount by \$200,000 if preliminary planning could be initiated in the near future. The Brunswick College Foundation has also determined that there is considerable interest in this facility among local governmental officials and that there is a good possibility that local funding through a bond referendum could be provided.

Accreditation Status

The Southern Association of Colleges and Schools, Commission on Colleges, indicated during its annual meeting in December, 1976, that Brunswick Junior College should begin to prepare for its second Institutional Self-Study. The institution has corresponded with officials in the office of the Commission on Colleges, concerning the timetable for the ensuing Institutional Self-Study. The college was advised by the office of the Commission on Colleges that a steering committee should be selected by the spring quarter, 1979, and that a representative of the Commission on Colleges would visit the campus during the spring quarter to discuss the self-study procedures with the faculty and staff.

The Self-Study has been initiated according to the timetable described

above. The Steering Committee began functioning during the spring quarter, 1979, and Dr. Bennett Hudson, Associate Executive Secretary, Commission on Colleges, addressed the faculty and staff in March, 1979. A self-study handbook including the prospectus, has been published by the Steering Committee. The various faculty committees of the Self-Study have been selected and should begin functioning during the fall quarter, 1979.

The tentative timetable will provide approximately eighteen months for the completion of the Self-Study. The visiting committee is expected to be on campus some time during the spring, 1981.

Campus Development

During the year, continued progress was made on campus development. Several projects which were begun the preceding year were completed during the fiscal year covered by this report. They are as follows:

- (1) lighting of campus sidewalks, (2) replacement of an old closed road with a new sidewalk, (3) construction of six handball/racquetball courts funded by the Sapelo Foundation (\$14,000), (4) erection of a clock tower in memory of Mrs. Anne Braw Zell, funded by Mr. Carley Zell (\$35,000), and (5) landscaping several areas on campus.

Brunswick College Foundation

The Brunswick College Foundation continued its active support of the student scholarship fund and the James D. Compton Chair for the Study of Private Enterprise. At its annual meeting in February, 1979, the Board of Trustees of the Foundation authorized a total of approxi-

mately \$10,000 for the calendar year in support of the various scholarship programs. This includes seven academic scholarships which are available to outstanding students, one from each academic division.

Dr. Paul K. Vonk who has served as the holder of the Compton Chair of Private Enterprise for three and one-half years, retired from that position. Dr. John H. Sterrett, Chairman of the Division of Business Administration was appointed as Dr. Vonk's successor, in addition to his duties as chairman of the Division.

The Foundation has continued its interest in the construction of a fine arts/civic center facility for joint use by the college and the community.

Special Problems and Needs

For the past several years, the most serious problem facing the institution has been the continued erosion of faculty and staff personnel salaries and fringe benefits caused by inadequate salary increases and economic inflation. Current faculty comparisons show that the average faculty salary at this institution is approximately 15% below the national average salary for professors in junior and community colleges. Although the erosion of salaries has been somewhat abated by significant salary increases during the past two years, it is still a high priority item for increased funding in the ensuing fiscal year.

Following closely, and related to the rate of economic inflation, is the problem of increasing cost of energy, consumable supplies, equipment, and facilities which makes it increasingly difficult to operate within the budget. Although consumption of electricity is being held

to the absolute minimum, the cost is increasing at about 15 - 20% per year. It is extremely difficult to operate the plant facilities within the budgeted amount for utilities, consumable supplies, and other expenditure items which are directly affected by the spiraling economic inflation.

As stated previously, there will be a significant decrease in the number of prospective high school graduates in the attendance area for the next few years. The projected decline in the number of high school graduates, coupled with the current attrition rate and other economic, social, and educational factors which impinge upon college attendance, portends a continuing decline in college enrollment during the next several years. This decline in enrollment at this institution will probably subside during the fall quarter, 1981. By that time, the economic development of the lower coastal area of Georgia is expected to be vigorous and accompanied by a substantial increase in population.

Further, the academic performance of students is a primary concern of the institution. Entrance test scores (SAT and BSE and local placement tests) indicate that many entering freshmen are ill-prepared to pursue the rigorous courses in the Core Curriculum. This is especially evident in the courses in humanities and social sciences where extensive reading and writing is essential to successful performance. Even though the academic performance level expected of students is reasonable, the number of students suspended for academic reasons continues to be relatively high.

Every effort is being exerted to provide support services for stu-

dents who enter college with basic academic deficiencies. The Special Studies Division operates reading and writing laboratories that are available to all students. Similarly, a mathematics laboratory is available and staffed with a professional faculty member and student assistants to assist students who need refresher courses and/or additional help in basic mathematics in order to perform successfully in credit courses in mathematics and related scientific fields.

Section II

Institutional Statistics

3. Quarter Credit Hours for which Students Enrolled

Special Studies, Remedial and Developmental	<u>5,945</u>
Lower Division (Freshman and Sophomore)	<u>37,885</u>
Upper Division (Junior and Senior)	<u> </u>
Graduate	<u> </u>
Professional	<u> </u>
Medical-Dental Residents & Interns	<u> </u>
TOTAL	<u>43,830</u>

NOTE: Quarter Credit Hours for ROTC courses will not be reported. Equivalent credit for basic physical education courses will be reported even though the institution does not record academic credit for these courses. Institutional credit will also be reported for remedial and developmental courses.

E. F. Duff, Jr.
Signature

Brunswick Junior College
Institution

NUMBER OF CLASSES IN
EACH SIZE CATEGORY

	Size of Class				
	1-9	10-20	21-30	31-40	Over 40
Number of Class Sections Regular Session	253	176	110	58	10
Number of Class Sections Summer Session	63	31	22	3	0
TOTAL	316	207	132	61	10

AVERAGE SIZE OF CLASSES

Quarter	Number of Classes	Average Class Size
Summer	119	11
Fall	195	17
Winter	199	15
Spring	213	12

University System of Georgia
1978-79
Listing of Degrees Conferred

Degrees By Specialization	Black American		Amer. Indian		Asian American		Spanish Surnamed American		All Other Students		Total Degrees	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Associate of Arts		1					1	1	1	1	2	
Associate of Science	1	4					17	33	18	37		
Associate of Science in Nursing		3			1				1	24	1	28
Associate of Science in Secretarial Science									1			1
Associate of Science in Medical Secretarial Science									1			1
Associate of Applied Science							3	1	3	1	3	1
Associate of Science in Data Processing									3			4
Associate of Science in Drafting & Design									2			2
Associate of Science in Marketing & Management									8	1	8	1
Associate of Science in Medical Laboratory Technology									2	10	2	10
Associate of Science in Radiologic Technology										1		1
TOTALS	1	9			1		34	76	35	86		

University System of Georgia
1978-79

Summary of Degrees Conferred by Level

Level of Degree	Black American		Amer. Indian		Asian American		Spanish Surnamed American		All Other Students		Total	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
Doctorate												
Professional												
Education Specialist												
Masters												
Bachelor												
Associate	1	9			1				34	76	35	86
Certificate	3	5							38	21	41	26
TOTAL	4	14			1				72	97	76	112

University System of Georgia
1978-79
Listing of One-Year Certificates

Certificate	Black American		Amer. Indian		Asian American		Spanish Surnamed American		All other Students		Total Certificates
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
Automobile Mechanics									7		7
*Clerical Science		4								6	10
Data Processing			1						3	1	5
Drafting & Design											0
Heating, Ventilation and Air Conditioning	2								8		10
Industrial Electricity									7		7
Machinist	1								6		7
Marketing & Management									2		2
Radiologic Technology										6	6
Respiratory Therapy									1	8	9
Welding									4		4
TOTALS	3	5							38	21	67

*During mid year (1978-79) this program was eliminated and became the one-year Secretarial Science Certificate Program

STUDENT PERFORMANCE ON REGENTS' TEST
1978-79

Quarter	Percent Passed		Percent Passed	
	Repeaters	First Time	BJC	System
Fall	16.67	60.00	50.00	60.35
Winter	71.43	48.48	50.68	64.88
Spring	35.71	48.84	45.61	57.31
Summer	71.43	75.00	74.47	54.95

STUDENT INTERVIEW INVENTORY
(By Student Affairs Counseling Staff)

	Summer '78	Fall '78	Winter '79	Spring '79
Vocational	194	110	85	171
Academic	362	270	284	165
Personal	292	176	142	131
Financial	660	631	582	624
Other	476	546	460	325
VCIP	610	620	650	593

ACADEMIC EXCLUSIONS
1978-79

Quarter	Number
Summer 1978	17
Fall 1978	86
Winter 1979	69
Spring 1979	76

TEST ADMINISTRATION STATISTICS
BY QUARTER

TEST	SUMMER 78	FALL 78	WINTER 79	SPRING 79
NTE	---	---	16	---
Pre-Pharm, Strong, Special Tests, Insurance	37	15	57	94
SAT	133	101	66	204
BSE Entrance	125	58	46	132
CLEP	28	7	4	19
Handscored	258	159	112	336
BSE Post-tests	43	126	145	137
Regents' Test	65	26	73	57
Special Grad Test	3	5	6	33

STUDENT FINANCIAL AID

1978-79

Category of Financial Aid	No. of Students	Aid Amount
<u>SCHOLARSHIPS</u>		
Foundation, Clubs, Others	52	\$ 22,549
Federal Nursing	11	5,050
Georgia Incentive	79	22,250
<u>LOANS</u>		
Short Term	14	1,788
GHEAC	18	29,373
State Nursing	44	43,983
Federal Nursing	6	4,233
<u>WORKSHOPS</u>		
College Work-Study	101	46,385
Student Assistant	37	10,297
<u>GRANTS</u>		
SEOG	51	19,809
BEOG	263	166,004
Vocational Rehabilitation	17	<u>4,725</u>
<u>TOTAL</u>		\$376,446

INSTITUTIONAL SUMMARY OF CONTINUING EDUCATION ACTIVITIES*

Institution BRUNSWICK JUNIOR COLLEGE

Reporting Period FISCAL YEAR 1978-1979

(1) Category	(2) Total No. Programs	(3) Number of Participants			(4) Total No. Participant Hours	(5) Total Inst. C.E.U.'s	(6) Inst. C.E.U.'s Co-sponsoring Institutions	(7) Inst. C.E.U.'s Reported by (your institution)	
		Participants in Courses Having Inst. C.E.U.'s Reported by (insert name of your institution)		(3c) Participants in Courses Having Inst. C.E.U.'s Reported by Other Institutions					(3d) Total Participants
		(3a) Rec'd C.E.U.'s	(3b) Not Rec'd C.E.U.'s						
I	103	2016	0	0	10786.4	0	10786.4		
II	77	1180	0	0	2391.05	0	2391.05		
III	31	X		1812	2209.0	0	2209.0		
TOTALS	211	3196	1812	5008	15386.45	0	15386.45		
					<u>15386.45</u>	÷ 60 =	<u>256.44</u>		
					(Total Column 7)		**		

A copy of the report should be forwarded by the registrar to the University System's Director of Admissions and Testing.

This number will serve as a part of the full-time equivalent student enrollment for the institution when reporting to the University System of Georgia. When reporting to the Southern Association of Colleges and Schools, twelve (12) is to be divided into the total of column 5 (not 7) to determine the full-time equivalent student enrollment to be reported to the Association. (For the cumulative annual report, the divisor for the total of column 7 will be 60 when reporting to the University System of Georgia and the divisor for the total of column 5 will be 48 when reporting to the Southern Association of Colleges and Schools)

Submitted by: Martin R. Gilman
 Continuing Education/Public Service Officer
C. J. Bufford
 Registrar

Aug. 6, 1979
Date

SUMMARY OF GRANTS, CONTRACTS, AND GIFTS FOR PROGRAMS
OF INSTRUCTION, RESEARCH, OR PUBLIC SERVICE

For Fiscal Year Ending June 30, 1979

Department	No. of Proposals			Amount of Proposals		
	S*	A**	W***	S	A	W
STUDENT AFFAIRS Veterans Cost of Instruction Program - HEW	1	1		9,908	9,908	
LIBRARY Title IIa	1	1		3,906	3,906	
Title VI	1	1		7,500	7,500	
NATURAL SCIENCE Water Quality Control Project - Department of Natural Resources	1	1		24,000	24,000	
NURSING Nursing Capitation Grant	1	1		10,720	10,720	
CONTINUING EDUCATION AND PUBLIC SERVICE Energy: Facts, Fears and Future	1	1		950	950	
Chair of Private Enterprise Brunswick College Foundation	1	1		25,000	25,000	

S* - Submitted

A** - Awarded

W*** - Withdrawn, Rejected, etc.

UNIVERSITY SYSTEM OF GEORGIA
Teaching Faculty Changes
July 1, 1978 through June 30, 1979

	Rank+				
	Professors	Associate Professors	Assistant Professors	Instructors	Total
TEACHING FACULTY* 1977-78 (As on June 30, 1978)	2	5	20	15	42
ADDITIONS, 7/1/78 - 6/30/79					
(1) New Appointments	0	0	1	3	4
(2) Returning from Leave	0	0	0	1	1
(3) Transfers from Administrative/Non-teaching	0	0	0	0	0
(4) Part-time Reappointed to Full-time**	0	0	0	0	0
Total Additions	0	0	1	4	5
NOT RETURNING, 7/1/78 - 6/30/79					
(1) Resignations	0	0	2	2	4
(2) Terminations by Institution	0	0	0	0	0
(3) Retirements	0	1	0	0	1
(4) Deaths	0	0	0	0	0
(5) Leaves of Absence Granted***	0	0	0	0	0
(6) Transfers to Administrative/Non-teaching Positions	0	0	0	0	0
(7) Full-time Faculty Reappointed to Part-time Faculty**	0	0	0	0	0
Total Not Returning	0	1	2	2	5
PROMOTIONS, 7/1/78 - 6/30/79	0	0	0	0	0
TEACHING FACULTY* 1978-79 (As on June 30, 1979)	2	4	19	17	42
		5		13	39
TENURED FACULTY (As on June 30, 1979)	2	5	2	0	9

NOTE: Persons appointed as part-time (partial contract) or administrative should not be reported on this form.

+If other titles are included, please identify (e.g., Lecturer, Adjunct, Res. Assoc., etc.)

*Please append your definition

**Part-time here means regular appointment at less than .75 EFT

***Do not include faculty who had continuations of leaves from 1977-78

TEACHING FACULTY: Full time (at least .75 EFT) excluding Division Chairman (Brunswick Junior College)

BRUNSWICK JUNIOR COLLEGE
Vocational-Technical Division
Quarterly Enrollment

*Take Academic Courses Only

PROGRAM	Fiscal Year 1972		Fiscal Year 1973		Fiscal Year 1974		Fiscal Year 1975		Fiscal Year 1976		Fiscal Year 1977		Fiscal Year 1978		Fiscal Year 1979															
	WINTER	SUMMER	WINTER	SUMMER	FALL	SPRING	FALL	SPRING	FALL	SPRING	FALL	SPRING	FALL	SPRING	FALL	SPRING														
DATA PROCESS.	30	24	36	32	34	31	44	9	62	52	45	60	64	41	45	28	42	33	35	15	51	31	30	21	34	60	44	19		
M. L. T.		7	18	11	9	32	31	21	31	27	20	18	30	20	27	9	25	19	23	22	32	26	24	17	26	15	23	14		
D & D		13	25	23	11	56	50	43	47	43	51	26	25	28	29	17	33	37	30	15	28	25	25	15	29	31	24	5		
MKT & MANGT			30	43	42	41	47	45	58	55	81	72	83	67	68	48	65	60	60	53	63	40	44	32	44	42	40	39		
CLER. SCI.			14	19	14	13	21	24	26	24	29	25	25	26	24	16	32	45	47	27	31	42	29	7	CLOSED					
WELDING			19	27	23	24	25	27	30	36	40	32	34	18	12	12	19	16	20	18	20	18	13	12	20	19	13	8		
PRACT. NURS.							17	16	16	17	20	19	18	18	CLOSED															
RADIOLOGIC TECH.							12	10	10	9	12	10	11	11	12	12	13	12	14	11	17	17	14	11	13	11	9	7		
AUTO MECH															16	18	13	13	16	13	17	17	15	12	11	14	13	14	12	
HV & AC															15	14	15	18	17	16	15	15	16	16	13	12	12	13	8	
MACHINIST															8	11	11	7	8	11	10	11	11	7	11	12	12	11	8	
APP. SCIENCE *										1	1	1	1	2	3	3	4	11	11	4	7	13	12	5	19	20	7	6		
SECRE. SCIENCE																	34	26	33	--	37	20	17	1	43	59	53	21		
RESP. THERAPY																				10	10	10	10	11	10	9	9	16		
INDUS. ELECT.																					14	10	7	7	8	11	11	12		
TOTAL	30	53	142	168	140	130	244	234	239	135	286	267	296	263	332	258	264	181	312	300	313	217	353	294	260	174	284	314	271	175

UNIVERSITY SYSTEM OF GEORGIA
LIBRARY SURVEY

1. Name and mailing address of institution Brunswick Junior College Altama Avenue at Fourth Street Brunswick, GA 31520	Due date: July 1, 1979
	Name, title, telephone number of respondent J. Allen Spivey, Head Librarian (912)/264-7270 GIST/365-7270

PART I - PERIODICALS AND LIBRARY COLLECTIONS

SECTION A - CURRENT PERIODICAL SUBSCRIPTIONS, JUNE 30, 1979

Items	Number of titles (exclude duplicate subscriptions)
CURRENT PERIODICAL SUBSCRIPTIONS - Periodicals and newspapers are publications constituting one issue in a continuous series under the same title published at regular intervals, over an indefinite period, individual issues in the series being numbered consecutively or each issue being dated. REPORT NUMBER OF TITLES SUBSCRIBED TO, NOT NUMBER OF INDIVIDUAL ISSUES. (exclude duplicate subscriptions).	304
CURRENT SERIAL SUBSCRIPTIONS - A serial is a publication constituting one issue in a continuous series under the same title published at irregular intervals, over an indefinite period, individual issues in the series being numbered consecutively or each issue being dated. For example, a serial may be entitled OCCASIONAL PAPERS FROM.... REPORT NUMBER OF TITLES SUBSCRIBED TO, NOT NUMBER OF INDIVIDUAL ISSUES (exclude duplicate subscriptions).	106

SECTION B - LIBRARY COLLECTIONS, JUNE 30, 1979

Category	Added during academic year*	Held at end academic year
BOOKSTOCK (include government documents not in separate collections; include bound periodicals, exclude microforms).		
Number of volumes	1,500	42,800
Number of titles**	(1,336)	(40,800)
SEPARATE GOVERNMENT DOCUMENTS COLLECTIONS		
Number of volumes	0	0
MICROFORMS--ALL TYPES		
Number of book titles** represented by microforms (Include such items as Britannica Library of American Civilization)	0	0
Number of periodical titles** represented by microforms	13 film 10 fiche	178 film 27 fiche
Number of physical units of microforms not reported in two lines above (Include ERIC, government documents on microfiche here)	4,408 fiche	6,596 film 11,009 fiche
AUDIOVISUAL MATERIALS		
16mm. motion pictures	9	108
8mm. motion pictures (include film loops)	102	526
Videotapes and videocassettes	0	0
Audio recordings (discs, audiotapes, cassettes)	229	1,133
Filmstrips	26	183
Slides	1,123	1,862
Maps and charts	0	0
All other (Include overhead transparencies, flat pictures, mixed media kits, study print sets, games, [Count a mixed media kit as one item])	252	1,291

PART II - LIBRARY STAFF

SECTION A - NUMBER OF HOURS OF STUDENT ASSISTANCE, 1978-79

Item	Number of hours
Number of hours of student assistance, for student serving on an hourly basis, 1978-79 (Includes 3,780 CWSP)	4,250

*Gross number added; do not subtract the number withdrawn from the number added.
**Exclude duplicate copies.

SECTION B - LIBRARY STAFFING AND CONTRACTED SALARIES AND WAGES, BY POSITION, AS OF JUNE 30, 1979
(EXCLUDE MAINTENANCE STAFF AND STUDENTS SERVING ON AN HOURLY BASIS).

Position	Sex	Number of persons in filled positions on June 30, 1979			Contracted salaries and wages on June 30, 1979	
		Full-time (in whole numbers)	Part-time		Full-time (in whole dollars)	Part-time (in whole dollars)
			Number of persons (whole numbers)	Number of full-time equivalents (whole numbers)		
Librarians (include chief, deputy, assistant, and all other librarians)	Men	1				
	Women	1				
Other professional staff on the library budget (Media Specialists, etc.)	Men	1				
	Women					
Semi-Professional (undergraduate degree in library science or undergraduate)	Men					
	Women					
Technical, clerical, and other supporting staff on the library budget	Men					
	Women	5				
TOTAL		8			89,562	0

PART III - LIBRARY OPERATING EXPENDITURES, 1978-79

Category	Amount (whole dollars only)
SALARIES AND WAGES	
Salaries and wages of Library staff (exclude plant and maintenance staff and students serving on an hourly basis; exclude fringe benefits).	\$ 93,923
Wages of students serving on an hourly basis, charged to the Library.	\$ 1,263
SUPPLIES AND MATERIALS (Includes \$7,500 Title VI & \$3839.79 Title II Federal Funds)	\$ 20,947
Books (exclude microforms; include preprocessing costs where applicable)	\$ 11,229
Periodicals (exclude microforms)	\$ 8,857
Microforms	\$ 3,494
Audiovisual materials	\$ 0
All other library materials (exclude microforms)	\$ 1,406
Binding and rebinding	\$ 37,546
All other library operating expenditures not shown above (include travel, rental, leased, insurance, postage, freight, printing, replacement of equipment and furnishings, membership costs; exclude expenditures for utilities, plant operation and maintenance and capital outlay).	\$ 178,665
TOTAL LIBRARY OPERATING EXPENDITURES	\$ 178,665

PART IV - DEVELOPMENTAL AREAS

SECTION A - LIBRARY LOAN TRANSACTIONS, 1978-79

Category	Number
CIRCULATION OF MATERIALS, EQUIPMENT, TO LIBRARY USERS	
Circulation of materials outside library (exclude reserves and transactions by dial access)	17,714
Circulation of media (films, filmstrips, kits, videotapes, audio recordings, etc.)	788
Circulation of audiovisual equipment (includes pickup by faculty and students)	15,413
Circulation of reserve material	5,529
INTERLIBRARY LOANS - NUMBER OF ITEMS IN ORIGINAL AND REPRODUCED FORMAT	
Provided to other libraries	49
Received from other libraries.	142

SECTION B - NUMBER OF REFERENCE TRANSACTIONS PER TYPICAL WEEK, SPRING, 1979

Transaction	Number of transactions
Total reference transactions per <u>typical week</u> (do not include directional transactions)	no records kept

SECTION C - LIBRARY HOURS AND DAYS OPEN PER WEEK, 1978-79

Category	Number
Total hours open per typical week (whole hours only; omit fractions)	68
Total days open two hours or more, per typical week (count each day open for two hours or more as one whole day; omit fractions)	6

SECTION D - PARTICIPATION IN COOPERATIVES, CONSORTIUM, AND/OR NETWORK

Does your library participate in a cooperative, consortium, and/or network Yes No

If answer to above question is "Yes" give name of the cooperatives, consortia, and/or networks

South Georgia Associated Libraries

Faculty Profile*
As of June 30, 1979

CATEGORY	DISTRIBUTION BY RANK								
	PROFESSOR		ASSOCIATE PROFESSOR		ASSISTANT PROFESSOR		INSTRUCTOR		TOTAL
	N	%	N	%	N	%	N	%	N
Full-Time Teachers *	2	5	5	12	20	48	15	35	42
Research Faculty	0	0	0	0	0	0	0	0	0
General Administrators	0	0	0	0	2	29	5	71	7#
Academic Administrators	2	22	4	45	3	33	0	0	9
Librarians	0	0	0	0	2	67	1	33	3
Counselors	0	0	0	0	1	33	2	67	3
Part-Time Faculty	0	0	0	0	2	100	0	0	2##
On Leave	0	0	0	0	0	0	0	0	0
Public Service and Other	1	33	0	0	2	67	0	0	3
TOTAL	5		9		32		23		69

CATEGORY	DISTRIBUTION BY HIGHEST DEGREE										
	FIRST										
	DOCTORATES		PROFESSIONAL**		MASTERS		BACHELORS		OTHER		TOTAL
N	%	N	%	N	%	N	%	N	%	N	
Full-Time Teachers*	10	31	0	0	25	51	1	4	6	14	42
Research Faculty	0	0	0	0	0	0	0	0	0	0	0
General Administrators	1	12	0	0	5	63	2	25	0	0	8
Academic Administrators	6	67	0	0	3	33	0	0	0	0	9
Librarians	0	0	0	0	3	100	0	0	0	0	3
Counselors	0	0	0	0	3	100	0	0	0	0	3
Part-Time Faculty	1	50	0	0	1	50	0	0	0	0	2
On Leave	0	0	0	0	0	0	0	0	0	0	0
Public Service and Other	1	20	0	0	2	40	0	0	1	0	4
TOTAL	19		0		42		3		7		71

CATEGORY	DISTRIBUTION BY SEX					DISTRIBUTION BY TENURE STATUS				
	MALE		FEMALE		TOTAL	TENURED		NON-TENURED		TOTAL
	N	%	N	%	N	N	%	N	%	N
Full-Time Teachers*	23	55	19	45	42	9	21	33	79	42
Research Faculty	0	0	0	0	0	0	0	0	0	0
General Administrators	7	88	1	12	8	0	0	8	100	8
Academic Administrators	6	67	3	33	9	4	44	5	56	9
Librarians	2	67	1	33	3	0	0	3	100	3
Counselors	0	0	3	100	3	0	0	3	100	3
Part-Time Faculty	2	67	1	33	3	0	0	3	100	3
On Leave	0	0	0	0	0	0	0	0	0	0
Public Service and Other	3	100	0	0	3	0	0	3	100	3
TOTAL	43		28		71	13		58		71

*Full-time teachers are those faculty who are approved by the Board of Regents in regular teaching positions; who do not have administrative or research job titles; and who are at least .75 EFT. Chairpersons are included under academic administrators. The above summarizations should not include instructional staff teaching on a per course, per quarter basis as needed.

**Includes M.D., J.D., and Ed. S. degrees

#Excludes president who does not hold professorial rank

##Excludes one lecturer whose rank category does not appear on this form

NAME OF INSTITUTION

BRUNSWICK JUNIOR COLLEGE

1. INSTITUTION CODE NUMBER

001558

PART 1 -- SALARIES, AND TENURE OF FULL TIME INSTRUCTIONAL FACULTY, 1978-79

A. FACULTY ON 9-MONTH SALARY CONTRACTS

ACADEMIC RANK	MEN				WOMEN			
	NUMBER OF PERSONS (1)	TOTAL SALARY OUTLAY (2)	NO. IN COL. 1 WITH TENURE (3)	NO. CONTRIBUTING SERVICES OR MILITARY (4)	NUMBER OF PERSONS (5)	TOTAL SALARY OUTLAY (6)	NO. IN COL. 5 WITH TENURE (7)	NO. CONTRIBUTING SERVICES OR MILITARY (8)
PROFESSORS	1	18,615	1		1	17,410	1	
ASSOCIATE PROFESSORS	3	44,210	3		1	15,150	1	
ASSISTANT PROFESSORS	7	99,483	2		9	132,309	0	
INSTRUCTORS	1	13,431	0		3	36,777	0	
LECTURERS								
NO ACADEMIC RANK*								
TOTAL (sum of lines 1-6)	12	175,739	6		14	201,646	2	

B. FACULTY ON 12-MONTH SALARY CONTRACTS

ACADEMIC RANK	MEN				WOMEN			
	NUMBER OF PERSONS (1)	TOTAL SALARY OUTLAY (2)	NO. IN COL. 1 WITH TENURE (3)	NO. CONTRIBUTING SERVICES OR MILITARY (4)	NUMBER OF PERSONS (5)	TOTAL SALARY OUTLAY (6)	NO. IN COL. 5 WITH TENURE (7)	NO. CONTRIBUTING SERVICES OR MILITARY (8)
PROFESSORS					1	24,400	1	
ASSOCIATE PROFESSORS	4	85,486	2		1	24,750	1	
ASSISTANT PROFESSORS	5	94,000	0					
INSTRUCTORS	7	107,966	0		3	47,138	0	
LECTURERS								
NO ACADEMIC RANK*								
TOTAL (sum of lines 8-13)	16	287,452	2		5	96,288	2	

IF THIS SURVEY IS NOT APPLICABLE TO YOUR INSTITUTION BECAUSE THE EXCLUSIONS CITED IN THE DEFINITIONS EMBRACE ALL OF YOUR INSTRUCTIONAL FACULTY, PLEASE MARK THE APPROPRIATE ITEM BELOW AND RETURN THE FORM:

(1) ALL OF THE INSTRUCTIONAL FACULTY AT THIS INSTITUTION ARE PAID UNDER CONTRACTS OTHER THAN 9 OR 11/12 MONTH DURATION.

(2) ALL INSTRUCTIONAL FACULTY AT THIS INSTITUTION TEACH PRECLINICAL OR CLINICAL MEDICINE.

(3) ALL OF THE INSTRUCTIONAL FACULTY AT THIS INSTITUTION ARE EMPLOYED ON A PART-TIME BASIS.

*Institutions without standard academic ranks should report all faculty here.

Analysis of the Instructional Activities
of the Special Studies Division

Fall, Winter, Spring, 1978-1979

	Number of Students			Student Hours	Number of Classes	Average Class Size	EFT's		
	Duplicated	Unduplicated					Special Studies Division	College Total	Percentage Special Studies
Fall, 1978	434	200	2170	15	28.9	130.18	831.66	15.66%	
Winter, 1979	344	166	1720	13	26.5	103.17	776.88	13.28%	
Spring, 1979	277	132	1385	10	27.7	83.08	684.84	12.13%	
Academic Year Totals	1055	498	5275	38	27.7	316.43	2293.38	13.80%	

Fall, Winter, Spring, 1977-1978

Fall, 1977	297	153	1485	13	22.9	89.14	885.48	10.07%
Winter, 1978	356	161	1780	15	23.7	106.84	837.84	12.75%
Spring, 1978	349	152	1745	13	26.8	104.74	766.56	13.67%
Academic Year Totals	1002	457	5010	41	24.4	300.72	2489.88	12.08%

Comparison of Academic Years

Total Increase or Decrease For 1978	(+)53	(+)41	(+)265	(-)3		(+)15.71	(-)196.50	(+)1.72%
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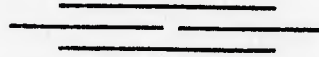
Section III

Financial Report

Brunswick Junior College

FINANCIAL REPORT

For the Year Ended
June 30, 1979



BRUNSWICK JUNIOR COLLEGE

Brunswick, Georgia

John W. Teel
President

Faye Barber
Comptroller

BRUNSWICK JUNIOR COLLEGE

BALANCE SHEET
June 30, 1979
With Comparative Figures at June 30, 1978

	A S S E T S		L I A B I L I T I E S A N D F U N D B A L A N C E S	
	1979	1978	1979	1978
CURRENT FUNDS				
Resident Instruction Funds			Resident Instruction Funds	
Petty Cash	\$ 600.00	\$ 600.00	Accounts Payable	\$ 69,760.28
Cash in Banks - Demand Deposits	87,405.56	83,573.15	Due to Agency Funds - Private Trust	36,878.21
Receivables			Deferred Revenue - Tuition and Fees	55,619.50
General Appropriation Allotments	60,000.00	65,000.00	Reserve for Inventories	19,500.00
Other	1,585.32	1,445.95	Fund Balance - Unallocated (Surplus)	1,559.52
Due from Other Funds				
Agency Funds - Private Trust	36.68	819.96		
Auxiliary Enterprises Funds	14,189.42			
Stores and Inventories	19,500.53	16,129.40		
Total Resident Instruction Funds	<u>183,317.51</u>	<u>167,568.46</u>	Total Resident Instruction Funds	<u>183,317.51</u>
Restricted Funds			Restricted Funds	
Cash in Banks - Demand Deposits	(6,510.51)	19,041.42	Fund Balance	18,150.82
Receivables				
Federal Funds	7,004.06	2,951.66		
State Funds	17,657.27			
Total Restricted Funds	<u>18,150.82</u>	<u>21,993.08</u>	Total Restricted Funds	<u>18,150.82</u>
Auxiliary Enterprises Funds			Auxiliary Enterprises Funds	
Petty Cash	300.00	300.00	Due to Resident Instruction Funds	14,189.42
Cash in Banks - Demand Deposits	6,590.18	24,212.97	Reserves for	
Cash in Banks - Time Deposits	20,000.00	25,000.00	Inventories	43,087.47
Receivables			Renewals and Replacements	80,017.10
Student Accounts	2,288.28	872.80	Bus Replacement	2,987.57
Other	4,343.40	3,658.47	Fund Balance - Unallocated (Surplus)	1,327.77
Inventory - Merchandise for Resale	43,087.47	39,956.74		
Investments - At Book Value	65,000.00	25,000.00	Total Auxiliary Enterprises Funds	<u>141,609.33</u>
Total Auxiliary Enterprises Funds	<u>141,609.33</u>	<u>119,000.98</u>		
TOTAL CURRENT FUNDS	\$ 343,077.66	\$ 308,562.52	TOTAL CURRENT FUNDS	\$ 343,077.66
LOAN FUNDS			LOAN FUNDS	
Cash in Banks - Demand Deposits	\$ 6,972.89	\$ 44,268.70	Fund Balance	\$ 49,967.18
Cash in Banks - Time Deposits	40,000.00		National Direct Student Loan ¹	65,847.11
Student Notes Receivable	68,841.40	71,750.13	Other Loan Funds	
TOTAL LOAN FUNDS	\$ 115,814.29	\$ 116,018.83	TOTAL LOAN FUNDS	\$ 116,018.83

BRUNSWICK JUNIOR COLLEGE

BALANCE SHEET
June 30, 1979

With Comparative Figures at June 30, 1979

A S S E T S	1979	1978	L I A B I L I T I E S A N D F U N D B A L A N C E S	1979	1978
ENDOWMENT FUNDS			ENDOWMENT FUNDS		
Cash in Banks - Demand Deposits	\$ 1,563.99	\$ 1,734.55	Fund Balance	\$ 40,542.08	\$ 29,821.68
Cash in Banks - Time Deposits	3,000.00	2,000.00			
Investments - At Book Value	35,978.09	26,087.13			
TOTAL ENDOWMENT FUNDS	\$ 40,542.08	\$ 29,821.68	TOTAL ENDOWMENT FUNDS	\$ 40,542.08	\$ 29,821.68
PLANT FUNDS			PLANT FUNDS		
Investment in Plant Funds			Investment in Plant Funds		
Land	\$ 1,142,470.23	\$ 1,142,470.23	Equity of GEA (University)	\$ 2,884,806.00	\$ 3,082,358.00
Buildings and Additions	5,173,561.22	5,171,061.22	Net Investment in Plant	5,104,840.14	4,718,065.30
Improvements Other Than Buildings	247,895.69	196,767.04			
Library Collections	581,218.70	535,285.95			
Equipment	844,500.30	754,838.86			
Total Investment in Plant Funds	7,989,646.14	7,800,423.30	Total Investment in Plant Funds	7,989,646.14	7,800,423.30
TOTAL PLANT FUNDS	\$ 7,989,646.14	\$ 7,800,423.30	TOTAL PLANT FUNDS	\$ 7,989,646.14	\$ 7,800,423.30
AGENCY FUNDS - PRIVATE TRUST			AGENCY FUNDS - PRIVATE TRUST		
Cash in Banks - Demand Deposits	\$ 4,461.93	\$ (3,154.95)	Due to Resident Instruction Funds	\$ 36.68	\$ 819.96
Due from Resident Instruction Funds	36,878.21	40,889.80	Fund Balance	41,303.46	36,914.89
TOTAL AGENCY FUNDS - PRIVATE TRUST	\$ 41,340.14	\$ 37,734.85	TOTAL AGENCY FUNDS - PRIVATE TRUST	\$ 41,340.14	\$ 37,734.85
AGENCY FUNDS - STUDENT ACTIVITY PROGRAM			AGENCY FUNDS - STUDENT ACTIVITY PROGRAM		
Cash in Banks - Demand Deposits	\$ 5,050.82	\$ 17,964.37	Deferred Revenue	\$ 4,650.00	\$ 17,964.37
			Fund Balance - Unallocated (Surplus)	400.82	
TOTAL AGENCY FUNDS - STUDENT ACTIVITY PROGRAM	\$ 5,050.82	\$ 17,964.37	TOTAL AGENCY FUNDS - STUDENT ACTIVITY PROGRAM	\$ 5,050.82	\$ 17,964.37

1 Federal Equity of: \$44,415.27 for 1979
\$44,369.25 for 1978

BRUNSWICK JUNIOR COLLEGE

STATEMENT OF CHANGES IN FUND BALANCES
Year Ended June 30, 1979

	CURRENT FUNDS			LOAN FUNDS	ENDOWMENT FUNDS	PLANT FUNDS		AGENCY FUNDS	
	Resident Instruction	Restricted Funds	Auxiliary Enterprises			Unexpended	Investment In Plant	Student Activities	
BEGINNING FUND BALANCE	\$ 1,357.37	\$ 21,993.08	\$ 6,151.85	\$ 116,018.83	\$ 29,821.68	\$ -	\$ 7,800,423.30	\$ 17,964.37	
REVENUE AND OTHER ADDITIONS									
Revenue	2,624,292.39	-	219,656.75	-	-	51,979.15	-	32,866.62	
Federal Grants and Contracts	-	97,154.11	-	-	-	-	-	-	
Other Governmental Grants & Contracts	-	257,793.59	-	-	-	-	-	-	
Private Gifts, Grants and Contracts	-	51,997.28	-	100.00	10,537.50	-	-	-	
Interest Income on Loans	-	-	-	1,040.03	-	-	-	-	
Investment Income	-	-	-	-	2,432.90	-	-	-	
Adjustments - Prior Year	1,417.51	-	-	-	-	-	-	-	
Accounts Payable	(233.95)	-	(73.65)	-	-	-	-	-	(42.00)
Additions to Plant Properties	-	-	-	-	-	-	189,222.84	-	
Other Additions	-	-	-	38.03	-	-	-	-	
TOTAL REVENUE AND OTHER ADDITIONS	2,625,475.95	406,944.98	219,583.10	1,178.06	12,970.40	51,979.15	189,222.84	32,824.62	
EXPENDITURES AND OTHER DEDUCTIONS									
Expenditures	2,622,416.43	-	210,313.67	-	-	51,979.15	-	50,388.17	
Lapsed Surplus Returned - Prior Year	1,357.37	-	-	-	-	-	-	-	
Provisions for Reserves	-	-	10,945.04	-	-	-	-	-	
Renewals and Replacements	-	-	61.00	-	-	-	-	-	
Bus Replacement	-	-	3,087.47	-	-	-	-	-	
Inventory	1,500.00	-	-	-	-	-	-	-	
Loan Cancellations	-	-	-	992.05	-	-	-	-	
Collection Costs	-	-	-	390.55	-	-	-	-	
Distribution per Trust Agreements	-	-	-	-	2,250.00	-	-	-	
Transfers to									
Resident Instruction Funds	-	-	-	-	-	-	-	-	
Direct Expenditures	-	404,180.33	-	-	-	-	-	-	
Indirect Cost Recoveries	-	3,961.32	-	-	-	-	-	-	
Administrative Allowances	-	2,645.59	-	-	-	-	-	-	
TOTAL EXPENDITURES & OTHER DEDUCTIONS	2,625,273.80	410,787.24	224,407.18	1,382.60	2,250.00	51,979.15	-	50,388.17	
ENDING FUND BALANCE	\$ 1,559.52	\$ 18,150.82	\$ 1,327.77	\$ 115,814.29	\$ 40,542.08	\$ -	\$ 7,989,646.14	\$ 400.82	

BRUNSWICK JUNIOR COLLEGE

SUMMARY STATEMENT OF CURRENT FUNDS REVENUES, EXPENDITURES, AND OTHER CHANGES
 Year Ended June 30, 1979
 With Comparative Figures for 1978

	1979			1978 TOTAL
	EDUCATIONAL AND GENERAL		AUXILIARY	
	Unrestricted	Restricted	ENTERPRISES	
REVENUE				
General Operations				
Student Tuition and Fees	\$ 339,324.80	\$	\$	\$ 368,819.40
State Appropriations	1,808,200.00			1,519,000.00
Gifts and Grants	1,300.00			2,033.67
Indirect Cost Recoveries	6,606.91			7,504.13
Sales & Services of Educational Dept.	9,553.68			9,861.34
Other Sources	5,134.74			5,269.91
Departmental Sales and Services				
Revenue for Program Support	49,991.93			39,825.46
Sponsored Operations				
Federal Grants and Contracts		97,465.73		76,858.74
State Grants and Contracts		254,142.49		229,854.48
Private Grants and Contracts		50,322.11		55,540.50
Endowment Income		2,250.00		2,250.00
Auxiliary Enterprises				
Food Services			88,261.47	85,917.96
Stores and Shops			130,588.27	127,720.05
Other Service Units			807.01	7,098.29
TOTAL REVENUE	2,220,112.06	404,180.33	219,656.75	2,843,949.14
EXPENDITURES				
Educational and General				
Instruction	982,163.94	302,301.67		1,236,800.46
Academic Support	207,256.82	11,339.79		155,296.03
Student Services	133,565.95	8,900.21		88,835.22
Institutional Support	460,568.86	40,727.66		467,052.94
Operation and Maintenance of Plant	434,680.53			331,488.15
Scholarships and Fellowships		40,911.00		37,073.00
Auxiliary Enterprises				
Food Services			84,561.50	80,427.25
Stores and Shops			125,057.26	121,130.90
Other Service Units			694.91	2,484.94
TOTAL EXPENDITURES	2,218,236.10	404,180.33	210,313.67	2,832,730.10
Excess Revenue Over Expenditures	1,875.96		9,343.08	16,965.04
Beginning Fund Balance	1,357.37		6,151.85	2,931.04
Adjustments Other Than State Audit	(316.44)		(73.65)	1,085.54
Lapsed Surplus Returned - Prior Year	(1,357.37)			(1,035.26)
Provisions for Reserves			(14,093.51)	(12,347.39)
Transfer to Other Funds				(89.75)
ENDING FUND BALANCES	\$ 1,559.52		\$ 1,327.77	\$ 7,509.22

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF CURRENT FUNDS REVENUES
Year Ended June 30, 1979

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
EDUCATIONAL AND GENERAL REVENUE			
General Operations			
Student Tuition and Fees			
Matriculation			
Non-Resident Tuition	\$ 325,704.80	\$	\$ 325,704.80
Other Student Fees	7,331.00		7,331.00
State Appropriations	6,289.00		6,289.00
State of Georgia - General			
State of Georgia - Major Replacement Funds	1,722,900.00		1,722,900.00
State of Georgia - Indirect Funding	69,200.00		69,200.00
Gifts and Grants	16,100.00		16,100.00
Private Gifts			
Student Activities Fee Transfer	100.00		100.00
Indirect Cost Recoveries	1,200.00		1,200.00
Federal			
State	2,951.66		2,951.66
Private	3,646.50		3,646.50
Sales and Services of Educational Departments	8.75		8.75
Duplicating			
Library Fines	3,672.95		3,672.95
Transcripts	1,275.23		1,275.23
Testing Fees	841.25		841.25
Photo Fees	3,522.75		3,522.75
Other Sources	241.50		241.50
Rental of Facilities			
Veterans Recording Fees	350.00		350.00
Parking Decals and Fines	1,062.00		1,062.00
Returned Check Fees	2,021.50		2,021.50
Other	260.00		260.00
Total Revenue From General Operations	<u>1,441.24</u>		<u>1,441.24</u>
	<u>2,170,120.13</u>		<u>2,170,120.13</u>
Departmental Sales and Services			
Revenue for Program Support			
Fees - Extension and Public Service	49,991.93		49,991.93
Sponsored Operations			
Federal Grants and Contracts		97,465.73	97,465.73
State Grants and Contracts		254,142.49	254,142.49
Private Grants and Contracts		50,322.11	50,322.11
Endowment Income		2,250.00	2,250.00
Total Revenue From Sponsored Operations		<u>404,180.33</u>	<u>404,180.33</u>
TOTAL EDUCATIONAL AND GENERAL REVENUE	<u>2,220,112.06</u>	<u>404,180.33</u>	<u>2,624,292.39</u>
AUXILIARY ENTERPRISES REVENUE			
Food Services			
Sales - Snack Bar	88,261.47		88,261.47
Stores and Shops			
Sales - Bookstore	130,588.27		130,588.27
Other Service Units			
Fees - Student Transportation	755.91		755.91
Commissions - Vending Operations-Contracted	51.10		51.10
TOTAL AUXILIARY ENTERPRISES REVENUE	<u>219,656.75</u>		<u>219,656.75</u>
TOTAL CURRENT FUNDS REVENUES	<u>\$ 2,439,768.81</u>	<u>\$ 404,180.33</u>	<u>\$ 2,843,949.14</u>

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF CURRENT FUNDS EXPENDITURES
Year Ended June 30, 1979

	FUND CLASSIFICATION		OBJECT CLASSIFICATION				
	Unrestricted	Restricted	Total	Personal Services	Travel	Operating Supplies & Expenses	Equipment
EDUCATIONAL AND GENERAL EXPENDITURES							
INSTRUCTION							
General Academic Instruction	\$ 50,879.78	\$	\$ 50,879.78	\$ 49,690.94	\$ 150.00	\$ 1,038.84	
Division of Business Administration	142,771.90		142,771.90	137,805.44	545.32	4,421.14	
Division of Humanities	136,650.88	17,822.80	154,473.68	137,148.97	827.80	16,140.50	356.41
Division of Natural Science	102,740.30	14,375.21	117,115.51	112,066.16	869.49	3,982.86	197.00
Division of Nursing	80,277.80	1,116.25	81,394.05	73,930.31	519.60	4,807.14	2,137.00
Division of Physical Education	133,685.58		133,685.58	129,074.19	645.06	3,966.33	
Division of Social Science							
Vocational and Technical Instruction							
Division of Vocational-Technical	183,351.40	246,297.73	429,649.13	323,454.17	9,665.64	51,309.53	45,219.79
Community Education							
Continuing Education	72,177.44	883.86	73,061.30	62,301.02	1,051.74	8,928.54	780.00
Chair of Private Enterprise	10,000.00	21,805.82	31,805.82	26,664.00	304.31	4,837.51	
Preparatory and Adult Basic Education							
Division of Special Studies	69,628.86		69,628.86	66,724.95		2,903.91	
TOTAL INSTRUCTION	982,163.94	302,301.67	1,284,465.61	1,118,860.15	14,578.96	102,336.30	48,690.20
ACADEMIC SUPPORT							
Libraries							
Gould Memorial Library	132,279.95	3,839.79	136,119.74	74,566.37	162.17	8,149.95	53,241.25
Audio/Visual Services	35,045.97	7,500.00	42,545.97	20,619.61		3,234.57	18,691.79
Media Center	39,930.90		39,930.90	34,142.94	2,865.84	2,922.12	
Academic Administration							
Academic Affairs	207,256.82	11,339.79	218,596.61	129,328.92	3,028.01	14,306.64	71,933.04
TOTAL ACADEMIC SUPPORT	354,512.64	11,339.79	365,852.43	242,657.84	5,955.96	20,233.28	71,933.04
STUDENT SERVICES							
Administration							
Dean of Student Affairs	85,858.52	8,900.21	94,758.73	84,228.53	2,021.11	8,073.09	436.00
Student Admissions and Records	47,707.43		47,707.43	41,449.65	491.80	5,648.08	117.90
Registrar's Office							
TOTAL STUDENT SERVICES	133,565.95	8,900.21	142,466.16	125,678.18	2,512.91	13,721.17	553.90

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF CURRENT FUNDS EXPENDITURES (Continued)

	FUND CLASSIFICATION			OBJECT CLASSIFICATION			
	Unrestricted	Restricted	Total	Personal Services	Travel	Operating Supplies & Expenses	Equipment
EDUCATIONAL AND GENERAL EXPENDITURES (Cont)							
INSTITUTIONAL SUPPORT							
Executive Management	55,885.86		55,885.86	50,570.12	2,503.06	2,812.68	
Office of the President							
Fiscal Operations	117,089.85		117,089.85	101,635.22	2,112.91	13,164.07	177.65
Comptroller's Office							
General Administrative Services	93,778.09		93,778.09	22,945.29	642.28	28,174.02	42,016.50
Data Processing	7,087.72		7,087.72	5,141.28		1,874.55	71.89
Logistical Services							
Central Duplicating	97,053.13		97,053.13	97,053.13			
Staff Benefits	50,085.67		50,085.67	50,085.67			
FICA	10,834.86		10,834.86	10,834.86			
Group Insurance - Health	689.00		689.00	689.00			
Group Insurance - Life	22,407.32		22,407.32	4,252.56		16,911.77	1,242.99
Personal Liability Insurance	5,657.36	40,727.66	46,385.02			46,385.02	
General							
General Expense							
College Work-Study Program							
TOTAL INSTITUTIONAL SUPPORT	460,568.86	40,727.66	501,296.52	343,207.13	5,258.25	109,322.11	43,509.03
OPERATION AND MAINTENANCE OF PLANT							
Administration	27,065.07		27,065.07	25,180.26	117.58	1,531.43	235.80
Building and Equipment Maintenance	52,031.22		52,031.22	29,467.93		19,794.73	2,768.56
Custodial Services	91,729.88		91,729.88	85,334.72		4,807.71	1,587.45
Utilities	92,464.64		92,464.64	36,663.24		92,464.64	6,109.46
Landscape and Grounds Maintenance	63,191.58		63,191.58	69,198.20		20,418.88	
Major Replacement Funds	69,198.20		69,198.20	34,622.47		69,198.20	
Campus Security	38,999.94		38,999.94			1,075.47	3,302.00
TOTAL OPERATION & MAINTENANCE OF PLANT	434,680.53		434,680.53	211,268.62	117.58	209,291.06	14,003.27
SCHOLARSHIPS AND FELLOWSHIPS							
Scholarships		40,911.00	40,911.00			40,911.00	
TOTAL EDUCATIONAL AND GENERAL EXPENDITURES	2,218,236.10	404,180.33	2,622,416.43	1,928,343.00	25,495.71	489,888.28	178,689.44

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF CURRENT FUNDS EXPENDITURES (Continued)

	FUND CLASSIFICATION		OBJECT CLASSIFICATION				
	Unrestricted	Restricted	Total	Personal Services	Travel	Operating Supplies & Expenses	Equipment
AUXILIARY ENTERPRISES EXPENDITURES							
FOOD SERVICES							
Snack Bar	84,561.50		84,561.50	37,419.50		47,142.00	
STORES AND SHOPS							
Bookstore	125,057.26		125,057.26	26,754.37	140.94	98,161.95	
OTHER SERVICE UNITS							
Student Transportation	694.91		694.91	326.71		368.20	
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	210,313.67		210,313.67	64,500.58	140.94	145,672.15	
TOTAL CURRENT FUNDS EXPENDITURES	\$ 2,428,549.77	\$ 404,180.33	\$ 2,832,730.10	\$ 1,992,843.58	\$ 25,636.65	\$ 635,560.43	\$ 178,689.44

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF OPERATION OF RESTRICTED FUNDS
Year Ended June 30, 1979

	Fund Balance July 1, 1978	Receipts	Disbursements/Transfers		Fund Balance June 30, 1979
			For Direct	Indirect & Adm Allowances	
FEDERAL FUNDS					
Department of HEW					
College Work-Study Program	\$	\$ 38,962.25	\$ 37,107.66	\$ 1,854.59	\$
Nursing Capitation	11,067.87	10,720.00	14,375.21		7,412.66
Nursing Scholarships	398.00	4,674.00	5,050.00		22.00
Supplemental Educational Opportunity Grants - Initial		5,112.00	4,916.00	196.00	
Supplemental Educational Opportunity Grants - Continuing		15,488.00	14,893.00	595.00	
Title II - Library		3,906.00	3,839.79		66.21
Title VI - Library		7,500.00	7,500.00		
Veterans Cost of Instruction Program		9,908.00	8,900.21		1,007.79
Title I - Continuing Education	306.07			306.07	
National Endowment for the Humanities Energy, Facts, Fears and the Future		883.86	883.86		
TOTAL FEDERAL FUNDS	11,771.94	97,154.11	97,465.73	2,951.66	8,508.66
STATE FUNDS					
Georgia Department of Education Vocational Technical	30.36	236,324.29	236,319.69		34.96
Georgia Department of Natural Resources Environmental Protection Division Water Quality Control		21,469.30	17,822.80	3,646.50	
TOTAL STATE FUNDS	30.36	257,793.59	254,142.49	3,646.50	34.96
PRIVATE FUNDS					
Gifts for Library Books.	466.56	27.50			494.06
College Work-Study - Foundation		3,500.00	3,500.00		
College Work-Study - Off-Campus	.02	120.00	120.00		.02
Vocational Technical Supply Fee	4,002.33	8,260.20	9,978.04		2,284.49
Chair of Private Enterprise		21,805.82	21,805.82		
Hercules - Gift for Vocational Technical		100.00			100.00
Brunswick Junior College Scholarship		500.00	500.00		
Glynn County Dental Society		1,125.00	1,116.25	8.75	
Glynn County Association of Educators Scholarship	864.00		540.00		324.00
L.E. Williams Scholarship	1,000.50				1,000.50
Rayonier Scholarship	500.00		500.00		
Hugh M. Garner Scholarship	157.37	500.00	500.00		157.37
Federal Law Enforcement Training Center Scholarship	100.00				100.00
Exchange Club Scholarship	1,000.00		833.00		167.00
Charles W. Wells Scholarship		2,250.00	2,250.00		
Brunswick Junior College Achievement Scholarship		1,275.76	1,000.00		275.76
Wallace Scholarship	1,000.00		333.00		667.00
J. McDonald Scholarship		332.00	332.00		
American Association of University Women Scholarship	800.00	400.00	800.00		400.00
Sea Pak Scholarship	300.00	(300.00)			
Foundation Honors Scholarship		3,675.00	3,675.00		
Brunswick Womens Club Scholarship		116.00	116.00		
Howard Winn Scholarship		348.00	348.00		
Missledine Scholarship		375.00	375.00		
Hercules Scholarship		500.00	500.00		
Jekyll Island Garden Club Scholarship		2,000.00	1,000.00		1,000.00
Glynn Federal Scholarship		1,000.00	1,000.00		
Foundation Leadership Scholarship		1,450.00	1,450.00		
Kiwanis Club Scholarship		152.00			152.00
Sophia Hyatt Memorial Scholarship		500.00			500.00
Maryjane Austin Memorial Scholarship		1,985.00			1,985.00
TOTAL PRIVATE FUNDS	10,190.78	51,997.28	52,572.11	8.75	9,607.20
TOTAL RESTRICTED FUNDS	\$ 21,993.08	\$ 406,944.98	\$ 404,180.33	\$ 6,606.91	\$ 18,150.82

BRUNSWICK JUNIOR COLLEGE

STATEMENT OF CHANGES IN BALANCES OF PUBLIC TRUST FUNDS
Year Ended June 30, 1979

	Loan Funds	Endowment Funds	Total
FUND BALANCE, BEGINNING	\$ 116,018.83	\$ 29,821.68	\$ 145,840.51
ADDITIONS			
Gifts and Grants - Private	100.00	10,537.50	10,637.50
Service Charge	36.00		36.00
Investment and Interest Income			
National Direct Student Loan	1,014.09		1,014.09
Federal Nursing Loan	25.94		25.94
Others		2,432.90	2,432.90
Other Adjustments	2.03		2.03
TOTAL ADDITIONS	<u>1,178.06</u>	<u>12,970.40</u>	<u>14,148.46</u>
DEDUCTIONS			
Transfer to Restricted Funds		2,250.00	2,250.00
Loan Cancellations and Adjustments			
Institutional Loans Written Off	418.25		418.25
National Direct Student Loan-Collection Expense	390.55		390.55
National Direct Student Loan-Teaching	573.80		573.80
TOTAL DEDUCTIONS	<u>1,382.60</u>	<u>2,250.00</u>	<u>3,632.60</u>
FUND BALANCE, ENDING	<u>\$ 115,814.29</u>	<u>\$ 40,542.08</u>	<u>\$ 156,356.37</u>

SCHEDULE OF OPERATION OF PUBLIC TRUST FUNDS
Year Ended June 30, 1979

	Fund Balance July 1, 1978	Additions	Deductions	Fund Balance June 30, 1979
LOAN FUNDS				
Altrusa Loan Fund	\$ 322.00	\$	\$	\$ 322.00
Glynn County Association of Life Underwriters	1,625.50	132.00	168.25	1,589.25
St. Simons Jaycess Loan Fund	107.00		77.00	30.00
Glynn Academy Loan Fund	543.00		77.00	466.00
Earl F. Hargett Loan Fund	459.67	4.00	96.00	367.67
Davis Thorpe Loan Fund	37.00			37.00
National Direct Student Loan	49,915.41	1,016.12	964.35	49,967.18
Federal Nursing Loan	63,009.25	25.94		63,035.19
TOTAL LOAN FUNDS	<u>116,018.83</u>	<u>1,178.06</u>	<u>1,382.60</u>	<u>115,814.29</u>
ENDOWMENT FUNDS				
Wells Scholarship	28,122.86	2,323.16	2,250.00	28,196.02
Rosalie S. Gormly Scholarship	1,698.82	647.24		2,346.06
Whittle Endowment		10,000.00		10,000.00
TOTAL ENDOWMENT FUNDS	<u>29,821.68</u>	<u>12,970.40</u>	<u>2,250.00</u>	<u>40,542.08</u>
TOTAL PUBLIC TRUST FUNDS	<u>\$ 145,840.51</u>	<u>\$ 14,148.46</u>	<u>\$ 3,632.60</u>	<u>\$ 156,356.37</u>

BRUNSWICK JUNIOR COLLEGE

SUMMARY OF PUBLIC TRUST FUND INVESTMENTS
Year Ended June 30, 1979

	<u>Book Value</u>	<u>Market Value</u>
ENDOWMENT FUNDS		
Savings and Loans		
Stocks	\$ 10,000.00	\$ 10,000.00
Bonds	11,580.59	9,062.50
	<u>14,397.50</u>	<u>13,210.00</u>
TOTAL TRUST FUND INVESTMENTS	<u>\$ 35,978.09</u>	<u>\$ 32,272.50</u>

ENDOWMENT FUNDS
DETAIL OF INVESTMENTS IN SAVINGS & LOANS AND STOCKS

	<u>Number of Shares</u>	<u>Book Value</u>	<u>Market Value</u>
SAVINGS AND LOANS			
Georgia Federal Savings and Loans		\$ 10,000.00	\$ 10,000.00
COMMON STOCKS			
Florida Power	100	10,689.63	8,925.00
Lifetime Communities, Inc.	100	890.96	137.50
TOTAL COMMON STOCKS	<u>200</u>	<u>11,580.59</u>	<u>9,062.50</u>
TOTAL INVESTMENTS IN SAVINGS & LOANS AND STOCKS - ENDOWMENT FUNDS	<u>200</u>	<u>\$ 21,580.59</u>	<u>\$ 19,062.50</u>

ENDOWMENT FUNDS
DETAIL OF INVESTMENTS IN BONDS

	<u>Rate of Interest</u>	<u>Date of Maturity</u>	<u>Book Value</u>	<u>Market Value</u>
BONDS				
General Telephone of Indiana, Inc.	9.00%	12/01/20	\$ 10,000.00	\$ 9,050.00
Georgia Power Company	11.75%	12/01/05	4,397.50	4,160.00
TOTAL INVESTMENTS IN BONDS - ENDOWMENT FUNDS			<u>\$ 14,397.50</u>	<u>\$ 13,210.00</u>

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF OPERATION OF UNEXPENDED PLANT FUNDS
Year Ended June 30, 1979

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
ADDITIONS			
Private Gifts - Restricted	\$	\$ 49,000.00	\$ 49,000.00
Transfer from Agency Funds - Student Activity Program	2,128.65		2,128.65
Transfer from Auxiliary Enterprises Funds			
Renewals and Replacements	850.50		850.50
TOTAL ADDITIONS	<u>2,979.15</u>	<u>49,000.00</u>	<u>51,979.15</u>
DEDUCTIONS			
Improvements Other Than Buildings			
Zell Memorial Clock Tower	2,128.65	35,000.00	37,128.65
Handball Courts		14,000.00	14,000.00
Total Improvements Other Than Buildings	<u>2,128.65</u>	<u>49,000.00</u>	<u>51,128.65</u>
Equipment			
Snack Bar	850.50		850.50
TOTAL DEDUCTIONS	<u>2,979.15</u>	<u>49,000.00</u>	<u>51,979.15</u>
FUND BALANCE, ENDING	<u>\$</u>	<u>\$</u>	<u>\$</u>

SCHEDULE OF CHANGES IN INVESTMENT IN PLANT
Year Ended June 30, 1979

INVESTMENT IN PLANT, BEGINNING		\$ 7,800,423.30
ADDITIONS		
Expended from Current Funds	\$	178,689.44
Expended from Georgia Education Authority (University)		2,500.00
Expended from Plant Funds		51,979.15
Vocational-Technical Equipment Purchased by State Department of Education		<u>(43,945.75)</u>
TOTAL ADDITIONS		<u>189,222.84</u>
INVESTMENT IN PLANT, ENDING		7,989,646.14
Less: Equity of Georgia Education Authority		<u>2,884,806.00</u>
NET INVESTMENT IN PLANT		<u>\$ 5,104,840.14</u>

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF INVESTMENT IN PLANT
Year Ended June 30, 1979

	<u>Year Acquired</u>	<u>Investment July 1, 1978</u>	<u>Additions</u>	<u>Deductions</u>	<u>Adjustments Or Transfers</u>	<u>Investment June 30, 1979</u>
LAND		\$ 1,142,470.23	\$	\$	\$	\$ 1,142,470.23
BUILDINGS						
Administrative Building	1964	358,846.15				358,846.15
Classroom Building	1964	396,183.55				396,183.55
Student Center	1964	116,877.04				116,877.04
Maintenance - Vo-Tech	1964	124,851.29				124,851.29
Howard E. Coffin Gym - Brunswick Jr. College	1969	20,412.66				20,412.66
GEA(U)	1967	773,038.74				773,038.74
Student Center Addition - GEA(U)	1969	426,403.04				426,403.04
Library - GEA(U)	1969	905,574.29				905,574.29
Warehouse/Shop - GEA(U)	1969	240,457.53				240,457.53
Vo-Tech Facility - GEA(U)	1967	673,818.36	500.00			674,318.36
Science Facility - GEA(U)	1973	1,134,598.57	2,000.00			1,136,598.57
TOTAL BUILDINGS		<u>5,171,061.22</u>	<u>2,500.00</u>			<u>5,173,561.22</u>
IMPROVEMENTS OTHER THAN BUILDINGS						
Campus Lighting System		35,246.85				35,246.85
Paving and Sidewalks		87,492.85				87,492.85
Zell Memorial Clock Tower			37,128.65			37,128.65
Landscaping		23,540.43				23,540.43
Entranceways and Markers		5,069.39				5,069.39
Irrigation System		4,230.63				4,230.63
Physical Education Area Development		35,455.09	14,000.00			49,455.09
Campus Master Plan		4,150.00				4,150.00
Extension of Water Mains		1,581.80				1,581.80
TOTAL IMPROVEMENTS OTHER THAN BUILDINGS		<u>196,767.04</u>	<u>51,128.65</u>			<u>247,895.69</u>
LIBRARY COLLECTIONS						
General Acquisitions		533,902.48	45,932.75			579,835.23
Donations		1,383.47				1,383.47
TOTAL LIBRARY COLLECTIONS		<u>535,285.95</u>	<u>45,932.75</u>			<u>581,218.70</u>
EQUIPMENT						
Administration Building		91,844.85	44,062.93			135,907.78
Classroom Building		231,148.15	197.00			231,345.15
Student Center Building - BJC		30,852.28	850.50			31,702.78
Student Center Building - GEA(U)		24,264.10				24,264.10
Maintenance Building		37,138.26				37,138.26
Automotive Equipment		32,242.00	3,302.00			35,544.00
Garbage Disposal Equipment		622.00				622.00
Physical Education Building - BJC		24,961.26	2,137.00			27,098.26
Physical Education Building -GEA(U)		15,788.28				15,788.28
Campus Maintenance Equipment		22,066.13	10,701.27			32,767.40
Library - BJC		103,623.20	26,000.29			129,623.49
Library - GEA(U)		49,799.38				49,799.38
Vo-Tech Building - BJC		2,700.00				2,700.00
Vo-Tech Building - GEA(U)		6,371.60				6,371.60
Science Facility - BJC		12,724.63	2,410.45			15,135.08
Science Facility - GEA(U)		68,692.74				68,692.74
TOTAL EQUIPMENT		<u>754,838.86</u>	<u>89,661.44</u>			<u>844,500.30</u>
TOTAL INVESTMENT IN PLANT		<u>\$ 7,800,423.30</u>	<u>\$ 189,222.84</u>	<u>\$</u>	<u>\$</u>	<u>\$ 7,989,646.14</u>

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF OPERATION OF AGENCY FUNDS - PRIVATE TRUST
Year Ended June 30, 1979

	Fund Balance July 1, 1978	Receipts	Disbursements	Fund Balance June 30, 1979
FUNDS HELD ON DEPOSIT				
Continuing Education Activity Fee	\$ 244.65	\$	\$ 13.95	\$ 230.70
Seaswells Award		50.00	50.00	
Alumni Account	98.04	33.00		131.04
Nightingale Lamps	71.40	36.00		107.40
Lock Deposits	134.02		134.02	
Interfaith Capel Fund	140.00			140.00
Graduation Fund	.10		250.00	(249.90)
Comprehensive Employment Training Act		148.47	148.47	
Athletic Association Utility Funds	75.76		75.76	
Plant Operations Conference	25.00		25.00	
Dean's Conference		2,704.75	1,990.35	714.40
Compton Chair Seminar		4,847.00	4,847.00	
Veteran Vocational Rehabilitation		105.88	108.66	(2.78)
SACVE Conference		539.48	539.48	
Math Tournament		16.42	16.42	
Faculty - Staff Fellowship		279.50	241.50	38.00
Private Enterprise Scholarships		3,400.00	3,400.00	
South Georgia Association of Libraries		153.00	153.00	
Retirement Dinner		630.00	624.49	5.51
TOTAL FUNDS HELD ON DEPOSIT	788.97	12,943.50	12,618.10	1,114.37
FUNDS FOR STUDENT AID				
Brunswick Business & Professional Womans Club	100.00			100.00
Pilot Club Scholarship	6.00	348.00	348.00	6.00
Women's Club of Brunswick		232.00	232.00	
Zion Baptist Church Scholarship		100.00	100.00	
William F. Cooper	460.00	1,620.00	1,620.00	460.00
Sapelo Island Scholarship		900.00	900.00	
American Business Womens Association		2,500.00	1,750.00	750.00
Tallulah Falls	207.00		207.00	
Regents Scholarships	50.01		50.01	
National Secretaries Association		116.00	116.00	
Winn Dixie	250.00			250.00
Memorial Medical Center	2.00	1.00		3.00
Georgia Distilled Spirits Foundation		558.00	558.00	
Basic Educational Opportunity Grant		166,004.00	166,004.00	
Dixie O'Brien Corporation		500.00	500.00	
Georgia Pacific Foundation		1,000.00	1,000.00	
Coastal Chevrolet Corporation		125.00	125.00	
DeWitt Moody Scholarship		395.85	300.00	95.85
Sandra Fass Scholarship		275.00	200.00	75.00
Jesse Jackson Scholarship		116.00	116.00	
TOTAL FUNDS FOR STUDENT AID	1,075.01	174,790.85	174,126.01	1,739.85
PAYROLL DEDUCTIONS				
FICA	28,488.31	102,720.30	98,789.09	32,419.52
Federal Income Taxes	474.48	275,403.53	275,878.01	
State Income Taxes	3,033.30	60,405.44	60,354.79	3,083.95
Teachers Retirement		102,756.05	102,756.05	
Group Insurance - Health	1,999.27	24,658.05	25,673.62	983.70
Group Insurance - Life		10,687.52	10,357.76	329.76
Disability Insurance	965.69	8,928.84	8,845.80	1,048.73
Credit Union	52.36	354,034.72	353,541.00	546.08
U.S. Savings Bonds	37.50	900.00	900.00	37.50
United Community Fund		1,781.12	1,781.12	
Lincoln Annuity Fund		13,445.00	13,445.00	
Credit Union Annuity		2,004.00	2,004.00	
Variable Annuity Life		1,200.00	1,200.00	
TOTAL PAYROLL DEDUCTIONS	35,050.91	958,924.57	955,526.24	38,449.24
TOTAL AGENCY FUNDS - PRIVATE TRUST	\$ 36,914.89	\$ 1,146,658.92	\$ 1,142,270.35	\$ 41,303.46

BRUNSWICK JUNIOR COLLEGE

SCHEDULE OF OPERATION OF AGENCY FUNDS - STUDENT ACTIVITIES
Year Ended June 30, 1979

REVENUE

Student Activity Fees		\$ 30,251.58
Other Sources		<u>2,615.04</u>

TOTAL REVENUE

\$ 32,866.62

EXPENDITURES

Athletic and Related Activities		
Intramural Programs	\$ 2,958.48	
Interscholar Tournaments	<u>1,766.70</u>	4,725.18
Social and Entertainment		
Dances and Concerts	9,072.38	
Lyceum	<u>3,956.02</u>	13,028.40
Student Government		
SLAC	2,025.70	
Activity Assistant	1,200.00	
McDonald Scholarship	332.00	
Recognition Day	<u>222.04</u>	3,779.74
Student Publications		
Student Handbook	1,149.00	
Annual - Crest	18,600.84	
Seaswells	2,818.29	
Buc's Bulletin	<u>999.61</u>	23,567.74
Other Activities		<u>5,287.11</u>

TOTAL EXPENDITURES

50,388.17

Excess Revenue Over Expenditures

(17,521.55)

Beginning Fund Balance

17,964.37

Adjustment from Prior Periods - Checks Written Off

(42.00)

FUND BALANCE, ENDING

\$ 400.82

BRUNSWICK JUNIOR COLLEGE

AUXILIARY ENTERPRISES
STATEMENT OF OPERATIONS PRIOR TO PROVISION FOR RENEWALS AND REPLACEMENTS
Year Ended June 30, 1979

A P P E N D I X A

	TOTAL	FOOD SERVICES		STORES AND SHOPS		OTHER SERVICE UNITS	
		Snack Bar	Bookstore	Student Transportation	Vending-Contracted		
REVENUE	\$ 219,656.75	\$ 88,261.47	\$ 130,588.27	\$ 755.91	\$ 51.10		
Less: Cost of Goods Sold	135,680.19	43,973.28	91,706.91				
GROSS INCOME	83,976.56	44,288.19	38,881.36	755.91	51.10		
OPERATING EXPENDITURES							
Direct Expenses	57,966.51	33,499.06	24,467.45				
Personal Services	137.30		137.30				
Travel	5,659.19	566.87	4,940.94	151.38			
Operating Supplies and Expenses	6,534.07	3,920.44	2,286.92	326.71			
Indirect Expenses - Plant Operations	3.64	2.18	1.46				
Personal Services	1,473.03	883.83	372.38	216.82			
Travel	2,859.74	1,715.84	1,143.90				
Operating Supplies and Expenses							
Utilities							
TOTAL OPERATING EXPENDITURES	74,633.48	40,588.22	33,350.35	694.91			
NET OPERATING INCOME/(DEFICIT)	\$ 9,343.08	\$ 3,699.97	\$ 5,531.01	\$ 61.00	\$ 51.10		

BRUNSWICK JUNIOR COLLEGE

CASH BALANCES
BY TYPE AND BANK OF DEPOSIT
June 30, 1979

A P P E N D I X B

	<u>Cash on Hand</u>	<u>Demand Deposits</u>	<u>Time Deposits</u>	<u>Total</u>
AMERICAN NATIONAL BANK				
Resident Instruction Funds	\$	\$ 87,405.56	\$	\$ 87,405.56
Auxiliary Enterprises Funds		6,590.18	20,000.00	26,590.18
Restricted Funds		(6,510.51)		(6,510.51)
Endowment Funds		1,563.99	3,000.00	4,563.99
TOTAL AMERICAN NATIONAL BANK		<u>89,049.22</u>	<u>23,000.00</u>	<u>112,049.22</u>
FIRST NATIONAL BANK				
Loan Funds		1,917.97		1,917.97
Agency Funds - Private Trust		4,461.93		4,461.93
Agency Funds - Student Activities		5,050.82		5,050.82
TOTAL FIRST NATIONAL BANK		<u>11,430.72</u>		<u>11,430.72</u>
COASTAL BANK OF GEORGIA				
Loan Funds		5,054.92	40,000.00	45,054.92
CASH ON HAND				
Resident Instruction Funds - Petty Cash	600.00			600.00
Auxiliary Enterprises Funds - Petty Cash	300.00			300.00
TOTAL CASH ON HAND	<u>900.00</u>			<u>900.00</u>
TOTAL CASH BALANCES	<u>\$ 900.00</u>	<u>\$ 105,534.86</u>	<u>\$ 63,000.00</u>	<u>\$ 169,434.86</u>